

TOWN OF HOPKINTON
BOARD OF SELECTMEN
Meeting Date: February 26, 2008
MINUTES

Board of Selectmen members present: Muriel E. Kramer, Chairwoman; Mary Pratt, Vice-Chairwoman; Michael Shepard; Brian Herr; Matt Zettek

Others Present: Michael Morton, MetroWest News; Casey Kadlik, HCAM; HopNews; Amy Comcowich, Hopkinton Crier; Lois Grow; Della Miles; Daniel and Eileen McIntyre; Carol Walsh; David Holly, Beverly McIntyre; Deborah Kollmeyer; Arthur Shapiro; Anthony Troiano, Town Manager; Geri Holland, Executive Assistant

6:30 p.m. Open Public Meeting (Room 211)

Mrs. Kramer opened the public session. The Board of Selectmen had a discussion regarding the FY'09 budget and Legacy Farms and agreed to hold their public meetings meeting every Tuesday evening through the month of March at 6:30 p.m. until 10:00 p.m. to ensure enough time to discuss both issues in preparation for the May Annual Town Meeting. Mrs. Kramer will announce this at the 7:00 p.m. segment of this meeting.

6:45 p.m. Move into Executive Session for the purpose to discuss contract negotiations

Vote: Mrs. Kramer entertained a motion to move into executive session for the purpose to discuss contract negotiations and then move back into public session to continue the public meeting. **So moved Mr. Shepard. Second Mr. Herr. The roll call votes follow: Mrs. Kramer: yes; Mrs. Pratt: yes; Mr. Shepard: yes; Mr. Herr: yes; Mr. Zettek: yes; Unanimously voted.**

7:00 p.m. Re-open Public Meeting/Stand for the Pledge of Allegiance (Room 215)

Mrs. Kramer re-opened the public meeting and invited everyone to stand for the Pledge of Allegiance. Mrs. Kramer informed the public that the Board of Selectmen would be meeting every Tuesday evening through the month of March at 6:30 p.m. until 10:00 p.m. to ensure enough time to discuss the FY'09 budget and Legacy Farms in preparation for the May Annual Town Meeting.

Relay for Life Announcement and Banner Request: 1.) Lois Grow

Vote: Mrs. Kramer entertained a motion to approve the banner request from the Relay for Life organization from March 3-28 and from May 12 -30. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Veteran's Celebration Committee (two vacancies: terms to '09 and '08): 1.) Della Miles

The Board of Selectmen interviewed Della Miles for the vacancy on the Veteran's Celebration Committee.

Vote: Mrs. Kramer entertained a motion to appoint Della Miles to the Veteran's Celebration Committee for a term to 2009. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.**

Council on Aging (one vacancy: term to '10): 1.) David Holly; 2.) Beverly McIntyre

The Board of Selectmen interviewed both candidates, Mr. Holly and Mrs. McIntyre, for the vacancy on the Council on Aging. Mrs. Walsh, Chairman of the Council on Aging, spoke on behalf of Mrs. McIntyre's candidacy. Mr. Herr questioned if the Council on Aging's membership could be increased. As the Council on Aging's membership falls under Town By-law, the Council on Aging would need to be contacted to ask if

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they would like to increase their members; if so, the issue would need to be brought before town meeting to change the bylaw.

Vote: Mrs. Kramer entertained a motion to appoint Mrs. McIntyre to the Council on Aging for a term to 2010. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.** The Board thanked Mr. Holly for his volunteerism at the Senior Center and encouraged him to continue doing so.

Hopkinton Housing Authority (one vacancy; elected position; unexpired term to 2011 or until the May '08 election Deborah Kollmeyer

The Board of Selectmen interviewed Deborah Kollmeyer for the one vacancy on the Hopkinton Housing Authority. It was noted that the Town Clerk informed the Town Manager's Office that the Board could appoint a candidate for the unexpired term to 2011 or until the May 2008 election, and should the Board make the appointment through the election in May, the office would appear on the ballot as an unexpired term through 2011. Mrs. Donahue, Executive Director of the Hopkinton Housing Authority (HAA), stated the HHA's recommendation to appoint Mrs. Kollmeyer to the Housing Authority to the unexpired term to 2011. Mrs. Kollmeyer stated her interest to serve the unexpired term to 2011.

Vote: Mrs. Kramer entertained a motion to appoint Deborah Kollmeyer to the Hopkinton Housing Authority for the unexpired term to 2011. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.**

Greece Marathon Twin City Relationship

Mr. Shepard gave a brief update regarding the eternal flame from Marathon, Greece. He said that there is concern about there not being enough time for the Boston Athletic Association (BAA) to properly plan the event surrounding the acceptance of the gift of the flame, and that it would be best to postpone the acceptance of the eternal flame until 2009, allowing the BAA an opportunity to plan for the care and transportation of the flame. It was noted that Mr. Kilduff, the contact person between Greece and Boston, recommends waiting until next year allowing enough time to plan the events surrounding the acceptance of this gift.

Vote: Mr. Zettek motioned to postpone the acceptance of the eternal flame until 2009. **Second Mrs. Pratt. Unanimously voted.**

Legacy Farms Update

Mr. Zettek stepped off the Board due to potential conflict of interest. Town Counsel, Attorney Miyares, gave an update of the status of the agreement with Boulder Capital, and the progress made on various action items with regard to Legacy Farms including the Alprilla Farm Well Agreement, the consultant agreement, the Open Space and Mixed Use Development (OSMUD) zoning article, and the Host Community Agreement. The issue of who the specific permitting authority should be for the OSMUD and whether it should be the Zoning Board of Appeals or the Planning Board. Attorney Miyares responded that this decision is a policy judgment. The Board agreed to plan a meeting with representatives from the Planning Board and the Zoning Board of Appeals. There was a question and answer period followed by Attorney Miyares' presentation.

Mr. Zettek returned to the Board.

Authorize signing of the May 2008 Annual and Special Town Meeting Warrants

Vote: Mrs. Kramer entertained a motion that the Board of Selectmen is authorized to sign the May 2008 Annual and Special Town Meeting Warrants. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

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Accept a gift from the Hopkinton Drugstore

Vote: Mr. Shepard motioned to accept a gift from Dennis Katz, President of Hopkinton Drug, Inc., of \$350 to help pay for the new weights purchased by the Town of Hopkinton's Department of Weights and Measures. **Second Mr. Zettek. The votes follow: Mrs. Pratt: yes; Mr. Shepard: yes; Mr. Herr: yes; Mr. Zettek: yes. Mrs. Kramer abstained from the vote due to potential conflict of interest as she is employed by Hopkinton Drugstore. So voted.**

Marathon Fund Request

Vote: Mrs. Kramer entertained a motion to approve \$4,000 from the Marathon Fund request by Hopkinton High School's 2009 Special Events Post Prom Party Committee to help fund the 2008 Post Prom Party. **So moved Mrs. Pratt. Second Mr. Herr. Unanimously voted.**

Torch Relay Road (3/30) Parade Permit request: The New England Human Rights Torch Relay Organization

Mrs. Kramer read a letter from Madelyn Guzzi Good, from the New England Human Rights Torch Relay Organization, that requests a Parade Permit for the Organization's lighting of a torch for a runner to carry to the Boston Common for a rally welcoming it to the United States. The ceremony will be held at the Gazebo on the Town of Hopkinton's Town Common on Sunday, March 30th between 7:45 a.m. and 8:00 a.m., which Ms. Guzzi also invites the Board of Selectmen to officially light the Torch at that time. Mrs. Kramer noted that Ms. Guzzi has received permission from the Parks & Recreation Department to use the Town Common; and she also contacted the Boston Athletic Association, per the recommendation of Police Chief Irvin and Police Lt. Flannery, to make them aware of the organization's plans as it predates the Boston Marathon by only three weeks. Mrs. Kramer also noted that the Police Chief believes this event as described by Ms. Good should be a safe venue without taxing the resources of the Police Department and without any significant disruption to traffic with the permit once the use of the Town Common was allowed. Mrs. Kramer accepted to attend the ceremony on March 30th.

Vote: Mrs. Kramer entertained a motion to approve the New England Human Rights Torch Relay Organization's request for a Torch Relay Road Parade Permit request for the lighting ceremony scheduled on Sunday, March 30th between the hours of 7:45 a.m. to 8:00 a.m. at the Gazebo on the Town Common; and based upon the recommendations by the Police Chief. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

2008 Boston Marathon (4/21) Road permit request from the Boston Athletic Association

Mrs. Kramer read a letter from Guy Morse, III, Executive Director of the Boston Athletic Association, that requests a Parade Permit for the day of the April 21, 2008 Boston Marathon; and also addresses the day's events scheduled including information of the start time of the race of 10:00 a.m. with a start time of 9:00 a.m. for the mobility impaired, 9:25 a.m. for the wheelchair participants, 9:35 a.m. for the elite women runners, 10:00 a.m. for the elite men runners and Wave 1 runners, and lastly, 10:30 a.m. for Wave 2 runners. Mrs. Kramer read a letter from Chief Irvin that requests the Board of Selectmen to prohibit parking motor vehicles on all public ways in the Town from 5 a.m. until noon on the race day unless the vehicles have a permit issued by the Hopkinton Police Department. Chief Irvin requests this with the understanding that the prohibition will only be enforced on public ways critical to supporting the start of the race. The Chief also requested the Board to allow the Police Department to have parking restrictions posted as needed to facilitate setting up for the race from 7:00 a.m. on the Wednesday before the race through 5 a.m. of the morning of the race; and the plan is to close the roads in Hopkinton at 7:30 a.m. and will re-open as soon as possible, but no later than 12:00 noon.

Vote: Mrs. Kramer entertained a motion to approve the Boston Athletic Association's parade permit for Monday, April 21st Boston Marathon with the understanding that the BAA has worked out and agreed upon

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with the appropriate public safety officials and representative from the Town. **So moved Mr. Shepard. Second Mr. Herr. Unanimously voted.**

Liaison Reports

Mr. Shepard gave a brief account of the ADA article submitted for the 2008 Annual Town Meeting, and a meeting that he attended in Boston pertaining to the Elementary School Building.

Mrs. Pratt would like to send letters supporting several issues regarding the Governor's FY'09 budget proposal including the funding for the water & sewer rate relief and the funding for Department of Housing and Community Development.

Vote: Mr. Shepard motioned for Mrs. Pratt to prepare the letters. **Second Mr. Zettek. Unanimously voted.**

Mr. Herr gave an update regarding the renovation of the Cultural Arts Alliance Barn and the Financial Planning Group's meeting and their efforts to look at consolidating town services and the issue of a debt ceiling limit.

Mrs. Kramer talked about the April 1 Quarterly meeting and the agenda including a discussion about the capital items submitted for the 2008 Annual Town meeting.

Mrs. Kramer asked to send a memo to the Board of Health requesting a status about the Settlement Release and Right of Entry Agreement and Agreement for the Provision of Maintenance of Water Service at 407 and 409 Wood Street. The status would be discussed at the next Selectmen's meeting

Accept the Board of Selectmen's Minutes: 1/8/08

Vote: Mrs. Kramer entertained a motion to approve the January 8, 2008 Selectmen's minutes. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Readout Mail

Mrs. Kramer read a letter from the Massachusetts Department of Environmental Protection (MassDEP) informing the Town of Hopkinton of its award of a Municipal Sustainability Grant of \$500. According to the MassDEP letter, the program including water conservation, air and water quality protection, and climate protection initiatives along with building strong recycling, composting, and household hazardous waste programs

Town Manager's Report

Legal Assistance Policy: Mr. Troiano gave an update about revising the legal assistance policy. The Board of Selectmen requests for Mr. Troiano to draft a revised legal assistance policy for the Board's vote at the next Selectmen's meeting.

Town Manager's Performance Objectives: The Board agreed to submit the Town Manager's FY'09 Performance Objectives at the next Selectmen's meeting.

Bulk Sale of Tax Receivables: Mr. Troiano reviewed the bulk sale of tax receivables consisting of three component including the current tax receivables, non-current tax receivables, and income from interest and charges received after the date of assignment.

Artic Day

Mrs. Kramer reported on a request on behalf of teacher, Nili Schnairsohn, from the Hopkins School and her students in Rooms 211 and 212 that the Board of Selectmen proclaim an Arctic Day in Hopkinton where "for 30 minutes, 1 hour, whatever time the Board think would work best, that everyone would try to give up

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something that uses energy such as turning off the lights, carpooling, or other ideas so everyone would focus on giving something up that contributes to global warming.”

Mrs. Kramer suggested that the Board of Selectmen to support their continued efforts, and to extend a challenge to the students in Rooms 211 and 212 to earn an opportunity to both present a PowerPoint presentation and then ask in person for an Arctic Day Proclamation at the Board of Selectmen’s meeting April 29th by committing to one (1) less hour watching TV, computer games or other activity that uses electricity every day during your upcoming April vacation.; and for every student in Rooms 211 and 212 to show the community how committed they are to the idea that every person can and must make a difference to prevent further negative environmental impacts and reverse the phenomenon of global warming. The Board agreed to support the students’ efforts.

E-Mail Policy

Mr. Shepard asked the Board of Selectmen to review the town’s email policy and to send the policy to all department and committee heads and to request them to adhere to the policy.

Meeting Adjourned:

11:15 p.m Mrs. Kramer entertained a motion to adjourn the public meeting. **So moved Mr. Shepard. Second Mr. Herr. Unanimously voted.**

Respectfully submitted,

Geri Holland
Executive Assistant

Date approved: 3/25/08