

TOWN OF HOPKINTON
BOARD OF SELECTMEN
Meeting Date: February 12, 2008
MINUTES

Board of Selectmen members present: Muriel E. Kramer, Chairwoman; Mary Pratt, Vice-Chairwoman; Michael Shepard; Brian Herr; Matt Zettek

Others Present: Michael Morton, MetroWest News; Casey Kadlik, HCAM; HopNews; Amy Comcowich, Hopkinton Crier; Peg Zilembo; Senator Karen Spilka; Timothy Kilduff; Dorothy Ferriter; Michael Neece; Michael Alfano; Ann Snyder; Linda Katz; Nadine Stewart; Ron Foisy; John T. Gaucher; Bruce Prentiss, Mike Mansir; Kevin Kohrt; Dan McIntyre; Rownak Hussain; Leonard Holden, Linda Kimball; Lindsey Kramer; Boulder Capital: Steven Zieff; Nancy Peters; Jane Moran; Carol DeVeuve; Anthony Troiano, Town Manager; Geri Holland, Executive Assistant

7:00 p.m Open Public Meeting/Stand for the Pledge of Allegiance (Room 215)

Mrs. Kramer opened the public meeting and invited everyone to stand for the Pledge of Allegiance.

Veteran's Celebration Committee (three (3) vacancies; terms to '10; '09; '08) 1.) Peg Zilembo

Mrs. Zilembo gave an overview of her background and stated her interest to serve on the Veteran's Celebration Committee. Members of the Board thanked Mrs. Zilembo for offering to serve on this Committee.

Vote: Mrs. Kramer entertained a motion to appoint Peg Zilembo to the Veteran's Celebration Committee for a term to 2010. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Boston Marathon Sister City Event: Timothy Kilduff, Hopkinton Athletic Association (HAA)

Mr. Timothy Kilduff, Director of the Hopkinton Athletic Association (HAA), presented an offer from the Mayor of the Municipality of Marathon, Greece, Mayor Spyros Zagaris, the Flame of Marathon Run, which was lit for the first time in November 2007 in the sacred location of the tomb of the Marathon, Greece warriors who have lost their lives in battle, to the Town of Hopkinton for the start of the 2008 Boston Marathon in April and to permanently remain in Hopkinton. Also, Mayor Zagaris offered three head wreaths cut from branches of the olive trees and plated in gold, silver and bronze that surround the tomb of the warriors for the winners of the 2008 Boston Marathon. Mr. Kilduff presented the Protocol of Delivery of the flame. There was a discussion regarding the offer and the Board agreed that this is a good opportunity for the Town. Mr. Herr asked if there would any expense to the Town, Mr. Kilduff replied that there would not be any expenses to the Town of Hopkinton and that he would work out the details of this offer from Greece with the Boston Athletic Association.

Vote: Mrs. Kramer entertained a motion to accept the offer from Mayor Spyros Zagaris the Flame of the Marathon Run to be permanently housed in Hopkinton. **So moved Mr. Shepard. Second Mr. Zettek. Mr. Shepard wished to add to the motion "with gratitude". Unanimously voted.** Mr. Kilduff offered to draft a letter to Mayor Zagaris of the vote and the acceptance of the three wreaths. Mr. Kilduff will be scheduled to come before the Board at the next Selectmen's meeting.

Marathon Museum Endeavor: Timothy Kilduff, Hopkinton Athletic Association (HAA) & Senator Karen Spilka

Mr. Timothy Kilduff gave an overview of the Hopkinton Athletic Association's intentions to request Boulder Capital, the developer of the former Weston Nurseries property, to donate 83 East Main Street to a Marathon Museum/Hall of Fame 501c3 not-for-profit Corporation. Mr. Kilduff and Senator Spilka both talked about the historical relationship with the sport of marathoning not only in the Town of Hopkinton, but in the MetroWest, Boston, and throughout the international sports community, and they also talked about what an

economical resource this would be for the Town of Hopkinton. Mr. Herr pointed out that the negotiations of this Marathon Museum should not be a part of the Town of Hopkinton's negotiations with the Boulder Capital representatives. There was more discussion regarding the benefits of the Museum and about keeping the negotiations between the HAA and Boulder Capital separate from the Town's negotiating Host Agreement Team and between Boulder Capital.

Martin Luther King "Day of Giving Back": beFREE Coalition, and Teen Worker Staffing request, Youth Commission:

Ms. Linda Katz and Ms. Ann Snyder, BeFREE Coalition, gave an overview through a PowerPoint Presentation of the recent Martin Luther King Day and other events sponsor by the beFREE Coalition and the Town's Youth Commission. Mr. Ronald Foisy and Ms. Nadine Stewart of the Youth Commission, along with members of the beFREE Coalition discussed their request to the Board of Selectmen to endorse the funding of one staff position which would be Teen Worker for the Youth Commission at a yearly salary of \$65,000. A discussion ensued about the position's qualifications and the possibility of two part-time positions versus one full-time position, and about a statistical study of youth staffing in towns similar to the Town of Hopkinton. More data would be obtained by the Youth Commission.

Board of Selectmen's Minutes: 12/4/07; 12/17/07; 12/17/07 (ES); 12/18/07; 1/8/08 (ES); 1/22/08; 1/22/08 (ES)

Mr. Zettek requested to withhold from voting the 12/4/07 minutes, as he has not had a chance to review them. **Vote:** Mrs. Kramer entertained a motion to approve the 12/17/07; 12/17/07 (ES); 12/18/07; 1/8/08 (ES) and 1/22/08 (ES) minutes. **So moved Mr. Shepard. Second Mr. Herr.** Mrs. Pratt abstained from the votes, as she stated that she had not read the minutes. **So voted.**

Caffe Italiano Proclamation

Vote: Mrs. Kramer entertained a motion to approve for signature a proclamation congratulating Maria Forte for the opening of her new restaurant, Caffe Italiano, on South Street. **So moved Mr. Shepard. Second Mr. Herr. Unanimously voted.**

DPW Manpower Presentation

Mr. Michael Mansir, Highway Manager, gave a PowerPoint Presentation of the Manpower Study of the DPW's Highway Division including the Highway division's responsibilities, the cost of neglecting projects such as managing the Town's pavement program, and increased regulations of the EPA's National Pollutant Discharge Elimination System (NPDES) Program, and how the department is affected by limited supervision. The recommendations include staff increases by adding two heavy equipment operators in FY'09 and one heavy equipment operator in FY'10 which would allow better supervision of the workload and improve on the DPW's infrastructure maintenance backlog but not eliminate it. The funding request would increase the DPW's FY'09 salary account by about \$100,000 and in FY'09 the overall level service budget would increase by about 10%. Although, the increase would be offset primarily by savings realized from the DPW's re-negotiated solid waste tipping fees by approximately \$44,000. There was a discussion regarding the presentation and the possibility of shared positions with other Town departments such as custodial, lawn maintenance etc. The DPW's budget schedule with the Appropriations Committee is scheduled on March 4 and 15 to discuss these requests.

Inflow and Infiltration (I&I), Alprilla Farm Well Agreement, Wastewater Treatment Facilities (WWTF) Updates:

Mr. McIntyre, Chairman of the DPW Board, gave a brief update about the I&I, and stated that there would be an I&I presentation before Town Meeting.

Mrs. Pratt and Mr. Shepard stepped off the Board due to potential conflict of interest.

Mr. McIntyre gave a status of the appeals process pertaining to the Wastewater Treatment Facilities stating that the trial is scheduled for the spring and gave an account of the legal costs to date.

Mrs. Pratt and Mr. Shepard stepped back on the Board.

Hopkinton Public Library Plans: Rownak Hussain, Director and the Library Building Committee

This agenda issue was re-scheduled to a future Selectmen's meeting.

Town Manager's Report:

Mr. Troiano gave an update of several issues including a potential contract with Chambers Advisory Group to perform a Business Cost Analysis of the town's telecommunications systems and that more information regarding this would be presented at a future meeting. The Board agreed to table Mr. Troiano's Performance Objectives to the next Selectmen's meeting. Mr. Troiano also gave a brief update regarding the Planning Board's schedule to discuss the Legacy Farms Master Plan. Mr. Troiano also gave an overview of the legal requests tracking system and that he and Town Counsel would submit further strategies and work processes to reduce legal costs, including preparation of the FY'08 Town Meeting warrants.

Fountain Preservation Grant: Letter of Support

Mr. Shepard presented a request for the Board to write a letter of endorsement to the Massachusetts Historical Commission for a grant application to restore and preserve the Claflin Memorial Fountain on the Town Common. Mr. Shepard said that the Hopkinton Town Common is on the State Registry of Historic Places and because the fountain is a contribution element of the Town Common, the Town is eligible to apply for a grant through the Massachusetts Preservation Project.

Vote: Mrs. Pratt motioned to write a letter of endorsement to the Massachusetts Historical Commission to send with a grant application through the Massachusetts Preservation Project for the restoration and preservation of the Claflin Memorial Fountain. **Second Mr. Zettek. Unanimously voted.**

Housing Authority resignation: Nancy Kelleigh (elected position to 2011; member at large)

Vote: Mrs. Kramer entertained a motion to accept with regret Nancy Kelleigh's resignation from the Housing Authority. **So moved Mrs. Pratt. Second Mr. Zettek. Unanimously voted.** Mrs. Kramer announced a vacancy on the Hopkinton Housing Authority vacancy with a term to the 5/19/08 Town Election/or to the unexpired term to 5/11 and ask those residents who are interested in the Authority to submit their letters of interest to the Town Manager's Office.

Cable Committee Resignation: Anita Billie (term to 2008)

Vote: Mrs. Kramer entertained a motion to accept with regret Anita Bille's resignation from the Cable Committee. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.** Mrs. Kramer announced the vacancies on the Cable Committee.

Meeting Adjourned:

10:20 p.m Mr. Shepard entertained a motion to adjourn the public meeting. **Second Mr. Herr. Unanimously voted.**

Respectfully submitted,

Geri Holland, Executive Assistant

Date approved: 6/3/08