

**TOWN OF HOPKINTON  
BOARD OF SELECTMEN  
Meeting Date: October 2, 2007  
MINUTES**

**Board of Selectmen members present:** Muriel Kramer, Chairwoman; Mary Pratt, Vice-Chairwoman; and Brian Herr; Absent: Michael Shepard; Matt Zettek

**Others Present:** Casey Kadlik, HCAM; Robert Falcione, HopNews; Amy Comcowich, Hopkinton Crier; Richard Conn, MetroWest News; Nancy Peters; Ann Click, Town Clerk; Anthony Troiano, Town Manager; Geri Holland, Executive Assistant

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**Open Public Meeting/Pledge of Allegiance**

**8:00 p.m.** Mrs. Kramer, Chairwoman, invited everyone to stand for the Pledge of Allegiance. Mrs. Kramer stated that the Board began their meeting this evening at 8:00 p.m. so that they could attend the Hopkinton Public Library Trustees' event honoring Russell Ellsworth who is retiring after many years of service; and that the Board presented a Citation to Mr. Ellsworth recognizing his years of dedicated service on many Town Committees along with serving as a Public Library Trustees.

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**Town Clerk Announcement:**

Mrs. Click, Town Clerk, announced the last day to register to vote for the November 5<sup>th</sup> Special Town Meeting is Friday, October 26 with the Clerk's Office being open from 8:00 a.m. to 8:30 p.m.

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**Town Manager's Report**

1. Mr. Troiano said that Town Counsel recommends that the Board of Selectmen sponsor an article on the Special Town Meeting warrant regarding the Right of Entry Settlement Release and Right of Entry Agreement and Agreement for the Provision of Maintenance of water service at 407 and 409 Wood Street between the MA Turnpike Authority, the Town of Hopkinton, and the Town of Westborough. Mr. Troiano said that the Town of Westborough is also sponsoring an article of the Agreement on their Special Town Meeting warrant. Mr. Troiano said that Mr. Ryder, Board of Health Administrator, believes that the Board should write a letter to the MA Turnpike Authority, who is paying for the water hookups, to follow-up when the project will be done. Mr. Troiano will prepare a letter to request a timeline and how this project is going to get done.
2. Mr. Troiano presented the Planning Board's request to grant Special Municipal Status to the Design Review Board. After some discussion, the Board agreed to vote their status based on the fact that the Board's membership is made up of professionals such as architects, realtors etc. that might work within the community. Mrs. Kramer requests a workshop from the State Ethics Commission for Department Heads in November.  
**Vote:** Mrs. Kramer entertained a motion to grant Special Municipal Status to the Design Review Board. **So moved Mrs. Pratt. Second Mr. Herr. Unanimously voted.**
3. Mr. Troiano said that the Appropriation Committee (AC) approved a request from Ms. Deb Brug, a Town volunteer, to extend a \$23,500 appropriation from the May 2002 Annual Town Meeting (article 55) regarding Town Hall improvements, landscaping, and drainage work for the Town Hall Landscaping Project; and when the AC met with Ms. Brug, she explained that the process has been complicated and time consuming. He said that the AC agreed to extend the sunset on this article for one additional year which would allow two planting seasons (fall and spring) to complete the project, but request that the Board consider designating a liaison to lend help so that the project is completed prior to the expiration of the funding next July. Mr. Herr offered to serve as the liaison.  
**Vote:** Mrs. Kramer entertained a motion to appoint Brian Herr as the liaison to assist Ms. Brug with the Town Hall landscaping. **So moved Mrs. Pratt. Second Mr. Herr. Unanimously voted.** The Board also requests a recap of the funding for this project.
4. Mr. Troiano presented a request from the Hopkinton Republican Town Committee to appoint Joyce Brousseau to the Board of Registrars term to expire April 1, 2008.

**Vote:** Mrs. Kramer entertained a motion to appoint Joyce Brousseau to the Board of Registrars with a term to April 1, 2008. **So moved Mrs. Pratt. Second Mr. Herr. Unanimously voted.**

5. Mr. Troiano referred to a letter received in the Selectmen's Office from the Office of Civil Rights (OCR) Letter regarding its investigation in the complaint against the Hopkinton Public Library. Mr. Troiano said that a letter from both Chairs of the Board of Selectmen and Hopkinton Library Trustees was sent on September 27 that states their agreement to complete the necessary modifications by September 30, 2009 as detailed in the Town's letter dated August 28, 2007 to the OCR; but, that this commitment is in accordance with Town Meeting vote. Also, Mr. Troiano said that the letter stated that in the event that unforeseen circumstances render it impracticable to complete these modifications before September 30, 2009; and that the Town reserves the right to request the OCR to re-negotiate with the Town the timeframe or the proposed actions.
6. Mr. Troiano talked about the Financial Plan Working Group's intention to give a report of their plans at the next Selectmen's meeting. They also plan to give a report to the School Committee on October 18 with a presentation to key community leaders on October 30. He said that the theme is One Hopkinton, One problem, One Solution.
7. Mr. Troiano said that he reviewed all of the Requests for Proposals (RFP) from eight law firms that submitted them. He reviewed the process of how he rated them and recommended the three following law firms to meet with the Board: Deutsch Williams, Kopelman and Paige and Miyares and Harrington. Mrs. Pratt wished to include the Law Office of Richard DeAngelis and presented her reasons for wanting to interview Attorney DeAngelis and Attorney Dennis. Mrs. Kramer agreed with Mrs. Pratt. The Board agreed to invite the law firms to meet with them on October 23 at 6:30 p.m. and to invite HCAM to be present to carry the interviews live on cable. The Board also requested to contact Mr. Shepard and Mr. Zetek to ask if they are available on October 23 before contacting the law firms.
8. Mr. Troiano said that Attorney DeAngelis, Town Counsel, has accepted the Board's offer to continue serving as Town Counsel until December 31; but, Attorney DeAngelis recommends that Attorney John Dennis represent the Town in the Board of Appeals lawsuit that pertains to the Bucklin Springs issue as he believes that the Town is best served by Attorney Dennis in this case. The Board agreed to this.
9. Mrs. Pratt asked about the status of the Chief Financial Officer (CFO) position; and Mr. Troiano responded that an ad has been placed and the Human Resource Department has received resumes. Mr. Troiano will update the Board about the CFO position at the next Selectmen's meeting.

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**Application for a Keno License: Dynasty Restaurant**

Mr. Troiano said that he contacted Arthur Buckley, Supervisor at the MA State Lottery Commission, about the Dynasty Restaurant's request for a Keno License. Mr. Troiano was informed by Mr. Buckley that the decision to allow a Keno License is within its jurisdiction to grant or object to the license. The Board discussed this and noted that another establishment in Town has a Keno License and two other establishments, that no longer exist, had also been granted a Keno license. Mrs. Kramer noted that Police Chief Irvin has no issues with the Board granting a Keno License to the restaurant.

**Vote:** Mrs. Kramer entertained a motion that the Board does not have an issue with the Dynasty Restaurant obtaining a Keno License. **So moved Mrs. Pratt. Second Mr. Herr. Unanimously voted.**

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**Marathon Expenses**

Mr. Troiano explained that the Marathon expenses from the DPW and School Committee were not submitted on time to be paid in FY'07; and that the books are closed. Mr. Troiano said that he will contact both of these departments to discuss this issue with them.

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**Meeting Adjourned:**

**8:45 p.m.** Mrs. Kramer entertained a motion to adjourn the public meeting. **So moved Mr. Herr. Second Mrs. Pratt. Unanimously voted.**

Respectfully submitted,

Geri Holland, Executive Assistant

Date approved: 10/16/07