

**TOWN OF HOPKINTON
BOARD OF SELECTMEN
Meeting Date: June 26, 2007
MINUTES**

Board of Selectmen members present: Muriel E. Kramer, Chairwoman; Mary Pratt, Vice-Chairwoman; Michael Shepard; Brian Herr; Matt Zettek;

Others Present: Casey Kadlik, HCAM; Robert Falcione, HopNews; Richard Conn, MetroWest News; Rebecca Robak, School Committee; Dr. John Phelan, School Superintendent; Robert Murphy, Conservation Commission; Fire Chief Daugherty, Acting Town Manager; Geri Holland, Executive Assistant

Public Meeting Opened/Pledge of Allegiance (Room 215)

7:00 p.m. Mrs. Kramer, Chairwoman, opened the public meeting and invited everyone to stand for the Pledge of Allegiance.

7:05 p.m. Adjourn to the Appointing Appropriation Committee meeting.
7:15 p.m. Selectmen's meeting re-convened.

Bond Anticipation Note

Chief Daugherty presented, on behalf of the Town Treasurer, the Bond Anticipation Note for a Municipal Purpose Loan that pertains to the start-up costs associated with the ADA plans with a total principal of \$299,972.50 at an interest rate of 3.99% totaling \$11,902.41; and requests the Board's approval for signature.

Vote: Mrs. Kramer entertained a motion to approve for the Board's signature the Bond Anticipation Note, as presented. **So moved Mr. Shepard. Second Mr. Zetek. Unanimously voted.**

Minutes: 5/15/07: 5/29/07

Vote: Mrs. Kramer entertained a motion to approve the May 15, 2007 Selectmen minutes. **So moved Mr. Shepard. Second Mrs. Pratt. So voted.** Mr. Herr and Mr. Zetek abstained from the vote.

Vote: Mrs. Kramer entertained a motion to approve the May 29, 2007 Selectmen's minutes. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.**

Public Discussion Policy

Mr. Zetek welcomed residents to be heard about their view on various town issues; and began a discussion regarding a public input policy that could be scheduled on the Selectmen's agenda. Mrs. Kramer supported the idea and said that the Board should develop a policy structure that they all like. Mr. Shepard commented that this is a great idea and suggested for residents to submit their topic to be discussed two days before the public meeting to the Town Manager's Office so that the topic could be reviewed and perform the necessary research. Mrs. Pratt suggested that topics cannot be repeated and to allow five minutes per person. Mr. Herr recommended submitting a request to be heard by the Friday before the Selectmen's meeting; allow 10 minutes on the agenda with two minutes per person, if possible. Although, he added that the Board should be flexible. Chief Daugherty suggested that, if possible, to contact the Town Manager's Office and identify the issue so that the Office can do the necessary research regarding the topic of discussion. Mr. Shepard agreed with asking residents to give advanced notice. Mr. Herr asked if the press would be allowed to participate with this policy; Mrs. Kramer responded that she has no issue with this.

Vote: Mr. Zetek motioned to amend the existing Public Forum Policy established by the Board of Selectmen on August 3, 2004 for residents to voice their opinions, ideas or ask any questions that they might have regarding

Deleted: Bos Minutes June 26, 2007.doc

Town Government. The public forum will be scheduled for 10 minutes at the beginning of each meeting and residents will be allowed two minutes to voice their comments. The Board of Selectmen requests that residents submit their intentions to present comments in writing before noon on the Friday before a scheduled Selectman's meeting to the Town Manager's Office or by email at Selectmen@hopkinton.org. The Board will allow for residents to speak during open session without prior notification; however, prior notification may help facilitate progress on the issues or concerns. **Second. Mr. Shepard. Unanimously voted.**

School Board Authority Board (SBAB) regulations for the Elementary School Building Committee:

Mrs. Robak explained that SBAB regulations states that the School Building Committee shall be formed in accordance with the provisions of the Town's Charter and/or Bylaws and recommends the school department makes a effort to include one or more of the following individuals (Please note that those names noted after the representation is the School Committee's recommendation to serve under that particular position.): 1) The local Chief Executive Officer, that being the Board of Selectmen or one of its members (Mr. Michael Shepard); 2) The Town Manager (Mr. Anthony Troiano); 3) A member of the School Committee (Mr. David Stoldt); 4) The School Superintendent (Dr. Jack Phelan); 5) the local official responsible for building maintenance (Mr. Brian Main); 6) a representative of the office authorized by law to construct school buildings in the town (again, Mr. Brian Main); 7) the School Principal from the particular school being constructed (Ms. Jennifer Parsons); 8) a member who has knowledge of the educational mission and function of the facility (Ms. Diana Beck); 9) a local budget official or member of the local finance committee (Mr. Jamie Devlin); and 10) members of the community with architecture, engineering and/or construction experience to provide advice relative to the effect of the proposed project on the community and to examine building design and construction in terms of its constructability: Mr. Jim Hervol, Mr. Tom Gaston, Mr. Tom Towle, and Mr. Andy Waiglum.

It was agreed to first disband the present Elementary School Building Committee.

Vote: Mrs. Kramer entertained a motion to disband the Elementary School Building Committee. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Vote: Mrs. Kramer entertained a motion to establish a new Elementary School Building Committee as recommended by the SBAB and presented by Mrs. Robak as follows:

- 1) The local Chief Executive Officer, that being the Board of Selectmen or one of its members (Mr. Michael Shepard);
- 2) The Town Manager (Mr. Anthony Troiano);
- 3) A member of the School Committee (Mr. David Stoldt);
- 4) The School Superintendent (Dr. Jack Phelan);
- 5) The local official responsible for building maintenance (Mr. Brian Main);
- 6) The School Principal from the particular school being constructed (Ms. Jennifer Parsons);
- 7) A member who has knowledge of the educational mission and function of the facility (Ms. Diana Beck);
- 8) A local budget official or member of the local finance committee (Mr. Jamie Devlin); and
- 9) Four (4) members at large with architecture, engineering and/or construction experience to provide advice relative to the effect of the proposed project on the community and to examine building design and construction in terms of its constructability.

Discussion: Mrs. Kramer asked for recommendations for the terms of the ESBC; Mrs. Robak recommended for the Life of the Project; and Mr. Shepard asked if a three year term would be appropriate. Mrs. Robak agreed.

Mr. Zettek amended the motion that the members on the ESBC serve for three (3) year terms. **So moved Mr. Zettek. Second Mrs. Pratt. Unanimously voted.**

Mr. Shepard agreed to serve as the Board of Selectmen's representative on the ESBC.

Mrs. Robak recommended 1. Mr. Jim Hervol, 2. Mr. Tom Gaston, 3. Mr. Tom Towle and 4. Mr. Andy Waiglum. For the at large positions who have the necessary experience necessary for the Committee. It was noted that Mr. Hervol, Mr. Towle, and Mr. Waiglum served on the previous ESBC; and Mrs. Kramer invited Tom Gaston, candidate for one of the at large positions on the ESBC, to give an overview of his background.

Deleted: Bos Minutes June 26, 2007.doc

Vote: Mrs. Kramer entertained a motion to appoint Jim Hervol, Tom Gaston, Tom Towle, and Andy Waiglum for the at large positions for three year terms on the ESBC. **So moved Mr. Herr. Second Mr. Shepard. Unanimously voted.** Dr. Phelan and Mrs. Robak thanked the Board for their consideration in this matter.

Legal Assistance Request: Board of Assessors

Chief Daugherty presented a request for legal assistance on behalf of the Board of Assessors for ½ hour of Town Counsel's advice relative to the roll back tax issue pertaining to the Weston Nurseries' property. Mr. Herr asked how this request would be handled should the request be more than 30 minutes; and Mrs. Kramer responded that the Board would discuss this later in the meeting as a letter is planning to be developed to inform all legal counselor's that represent the Town on legal issues that they are not to give legal advice beyond what was voted by the Board of Selectmen. Mr. Herr stressed the importance of managing the legal process and that the Board of Assessors need to adhere to their request for 30 minutes of legal assistance and not go beyond that allotted time.

Vote: Mrs. Kramer entertained a motion to approve the Board of Assessors legal assistance request for 30 minutes for Town Counsel's advice as requested. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Transfer of Funds Request: DPW

Mr. Gaucher, DPW Director, presented a request to the Board for their approval to transfer funding from one department to another within his department to cover additional road work to be encumbered in current contracts for FY'08, deficit in DPW Salaries, hand tools, traffic cones, and any overage in rubbish disposals.

Vote: Mrs. Kramer entertained a motion to approve the request from the DPW Director to transfer the following funds from one department to another within his department: 1.) transfer \$1,527.41 from Dept. 361 Highway Salaries to Dept. 499 DPW Salaries in the amount of \$1,527.41; 2.) transfer \$13,472.59 from Dept. 361 Highway Salaries to Dept. 108 Road Maintenance; 3.) transfer \$4,900 from Dept. 361 Highway Salaries to Dept. 433 Waste Disposal; and 4.) transfer \$3,400 from Dept. 425 to Dept. 433 Waste Disposal totaling \$18,900. **So moved Mrs. Pratt. Mrs. Pratt amended the vote to add "subject to approval from the Appropriation Committee. Second Mr. Shepard. Unanimously voted.**

Transfer of Funds Request: Conservation Commission

Chief Daugherty presented the Conservation Commission's request to the Board for their approval to transfer the total sum of \$8,322.29 from the Wetlands Protection Act Fund to the Conservation Commission line item 171-12 "Other Disbursements".

Vote: Mrs. Kramer entertained motions to approve the Conservation Commission's request to the Board for their approval to transfer the total sum of \$8,322.29 from the Wetlands Protection Act Fund to the Conservation Commission line item 171-12 "Other Disbursements" as follows: Dept. #310: Office Supplies for \$2,536.29 and Dept. #317: Other services for \$5,786. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.**

Acting Town Manager Update

1. Chief Daugherty said that he spoke with Dr. Phelan, School Superintendent, about combining a Human Resource Director position between the School Department and the General Government, and Dr. Phelan indicated that the School Department is not interested in combining the two departments. Chief Daugherty said that he and Ezat Parnia, Chairman of the Personnel Committee, were in contact and Dr. Parnia said that the Personnel Committee voted to recommend Ms. Maryrose DeGroot for the Human Resource position; he added that he spoke with Ms. DeGroot about her experience in her various roles in Human Resources and recommends Ms. DeGroot's appointment as the Town's Human Resource Director pending her CORI check, drug screening etc. Mr. Shepard asked if her salary has been negotiated; and Chief Daugherty said that her salary is established under the Salary Administration Plan and will start at Step 1. Mr. Herr stated that he met with Ms. DeGroot and believes she will do a great job.

Vote: Mrs. Pratt motioned to recommend the appointment of Ms. DeGroot as the Human Resource Director pending her CORI check, drug screening etc. **Second Mr. Shepard. Unanimously voted.**

Deleted: Bos Minutes June 26, 2007.doc

2. Chief Daugherty said that he spoke with Jim Cozzens, Director of HCAM, and a former member of the Cable Committee, about the FIOS/Verizon contract; and Mr. Cozzens said that the Town signed the contract in October or November 2006 and was told that the Town would receive their signature by the end of 2006. Papers need to be passed between Comcast and Verizon; and the Chief said that Mr. Cozzens would keep him informed.
3. Chief Daugherty stated that he met with the DPW and Police Dispatchers regarding contract negotiations and will be working with Mr. Zettek throughout the negotiations. Chief Daugherty suggested an executive session meeting with the Board to discuss the negotiations.
4. Chief Daugherty said that he sent out a form to various department heads and committees to request their recommendations regarding Town Counsel's evaluation. Chief Daugherty also talked about the town putting out an RFP for Town Counsel services and said that he drafted a RFP. Mr. Shepard suggested contacting the City Solicitor & Town Counsel Association to obtain information about the RFP and advertising. Chief Daugherty suggested re-appointing Town Counsel for another three months as his appointment expires July 1, 2007. There was a discussion regarding the Chairman and Town Manager speaking to Town Counsel and tracking the time spent when speaking with him. The Chief recommends that there be a time limit in contacting Town Counsel before requesting legal assistance by vote. Mr. Herr recommended a one hour time limit; and Mrs. Kramer agreed with this. Mrs. Pratt suggested contacting the Chair should there be an emergency. The Chief said that he has been working on understanding how much the town has spent this past fiscal year on the legal bills and that a letter would go out to all legal counselors along with any approved legal assistance stating that they need to contact the town when they have completed the allotted time that was approved for their assistance. Mr. Herr advocated for the town to have good legal counsel, but the town needs to manage the process.

Vote: Mrs. Kramer entertained a motion to re-appoint Attorney Richard DeAngelis as Town Counsel for a three month term and to inform him that the Board is moving forward with a Request for Proposals for Town Counsel. **So moved Mr. Shepard.** There was a discussion by the Board regarding finalizing the RFP which they would discuss at the next meeting. Chief Daugherty and Mr. Shepard will prepare this for the next meeting. **Unanimously voted.**

5. Chief Daugherty talked about the ADA compliance issue of the Town Hall and that Mr. Main, Facilities Director, is moving forward with the project since the funding has been approved at the Special Town Meeting. He added that there is a possibility of using Community Preservation funding as well for this project. The Chief also recommended the need to appoint an ADA Advisory Committee and suggested that either the Facilities Director or the Municipal Building Inspector, and Dale Danahy. He added that he has spoken to Dale Danahy about this and she is interested in serving on an ADA Committee. The Chief also recommended another at large member, and suggested Mr. Whalen.

Vote: Mrs. Kramer entertained a motion to establish an ADA Oversight Committee to comprised of the Facilities Director, a representative from the School Department and three (3) members at large for three year terms. **So moved Mr. Zettek. Second Mrs. Pratt. Unanimously voted.**

6. Chief Daugherty gave an update regarding the Lake Maspenock Purchase and Sales which has not yet been signed. He said that Mr. Gaucher, DPW Director, is working with PARE Engineering to develop an emergency plan which needs to be done. The Chief added that Attorney DeAngelis believes that this issue can be resolved shortly.
7. Chief Daugherty said that the Office received correspondence from Earth Tech stating that the MA Highway Department is planning to replace the Route 85 (River Street) Bridge over the Sudbury River on the Hopkinton/Southborough town line; and have asked that the correspondence be sent to the appropriate Town departments, boards and commissions for their information. The Chief said that he would forward the information to the Conservation Commission, Planning Board, Police Department, and the DPW Board. Mrs. Kramer asked to schedule this issue on a future agenda for further discussion.

Liaison List for FY'08

Mrs. Kramer said that the Board would review the FY'08 Liaison List at the next meeting and asked the Board members to send her their preferred assignments. She asked that the ADA Oversight Committee be added to the list.

Deleted: Bos Minutes June 26, 2007.doc

MA G.L. c. 40B: "Unfriendly 40B"

Mrs. Pratt asked the Board's support in filing legislation that will cause immediate suspension of MGL, Ch. 40B, and the Comprehensive Permit Law, as it applies to applications for comprehensive permits not supported by communities which are more commonly referred to as "unfriendly 40Bs". Mrs. Pratt believes that it's a good idea to take a look at this and send a copy of the letter to Rep. Paul Loscocco and Sen. Karen Spiika. Chief Daugherty stated that there is no harm in sending a letter per Mrs. Pratt's request.

Vote: Mr. Zettek motioned to send a letter of support to the Town's representatives. **Second Mr. Shepard.**

Discussion: Mrs. Pratt asked to also send the letter to the Honorable James Timilty at the State House.

Unanimously voted.

Financial Work Group

Mrs. Kramer said that Mr. Stuart Cowart and Mr. Phil Totino are developing a Financial Working Group which Mr. Herr is a part of the planning process. Mr. Herr said that during his election campaign, he was asked if he would like to be involved with this group and he responded that he would like to be; he added that he recently received an email about the plans going forward and believes the Board should be involved with this project also. Mr. Shepard pointed out that Mr. Totino is developing this project as a private citizen, and not as a School Committee member. He believes that this project could be an asset to the community. Mr. Herr said that the group not an official group, but friends getting together to brainstorm. Mrs. Kramer said to invite all of the "key players" and those who are interesting in participating to the next meeting. The first meeting is scheduled on July 10th.

Horribles Parade Permit Request

Mrs. Kramer referred to a letter from the Horribles Parade Committee requesting a parade permit for the Horribles Parade, the theme being "Get Your Teeth into Town Government", scheduled on Wednesday, July 4, 2007. The parades route begins at noon at the Town Common and proceeds down Hayden Rowe with a right turn on Grove Street, and then a left turn on Pleasant Street, a right turn on Main Street and back to the Town Common. It was noted that the Police Chief has no issues with the Board approving this parade permit.

Vote: Mrs. Kramer entertained a motion to approve the Horribles Parade Committee's request for a parade permit for the Horribles Parade scheduled on Wednesday, July 4 beginning at noon at the Town Common. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Readout Mail

Mrs. Kramer referred to a flyer from the Hopkinton Senior Center that announces an event that they are sponsoring called "Vendor Bonanza" scheduled on Wednesday, June 27 from 11 a.m. to 1 p.m. and 5 p.m. to 8 p.m. Mrs. Kramer noted that the proceeds are to benefit the Senior Nutrition Program.

A letter from the Elmwood School Council was read regarding the school's Passport to Summer Reading Program involving students from both the Elmwood and Center School students which various community businesses including the Town Hall are participating. The letter states that once a child reads a total of two hours, they choose a business to visit to have their "passport" stamped validating their participation. It was noted that posters would be in a window of those businesses that are participating, so that the students will know where to get their passports stamped.

Schedule Quarterly Meeting Date

Mrs. Kramer began a discussion regarding the value of scheduling Quarterly meetings, how to structure such meetings, and how they could become more productive. Chief Daugherty said that the meetings have become routine and that the meetings are basically the same and asked the Board to look at what they would like to accomplish from these meetings. He suggested inviting various groups to a meeting such as Public Safety Officials; Health Services, Financial team etc. He believes that there would be a better exchange of ideas between the groups and the Board. Mrs. Pratt believes that the departments should still submit their goals for each fiscal year. Mr. Herr agreed with this. Mrs. Kramer announced that there would not be a Quarterly Meeting in July; but to still request the Departments to submit their FY'08 goals. Chief Daugherty recommended potential project discussions go through the Town Manager. It was agreed to send a memo to the Town Departments

Deleted: Bos Minutes June 26, 2007.doc

asking them to submit their FY'08 goals and that the Board of Selectmen would post a working session at 6:30 p.m. to review their FY'08 goals, and to schedule an executive session at 6:00 p.m. before the July 10 Selectmen's meeting. Mrs. Kramer also invited Town Committees and Boards for their feedback on this approach.

FY'08 Reappointments

Bylaw Review Committee:

Vote: Mrs. Kramer entertained a motion to disband the Bylaw Review Committee. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Board of Appeals (5 year term): Thomas J. Garabedian

Vote: Mrs. Kramer entertained a motion to re-appoint Thomas Garabedian for a five year term to 2012. **So moved Shepard. Second Mr. Herr. Unanimously voted.**

Board of Appeals, Associate Member (5 year term): William McCarthy, Jr.

Vote: Mrs. Kramer entertained a motion to re-appoint William McCarthy, Jr. as an Associate Member to the Board of Appeal for a five year term to 2012. **So moved Mr. Shepard. Second Mr. Herr. Unanimously voted.**

Cable Committee (3 year term): Jean Warden:

Vote: Mrs. Kramer entertained a motion to re-appoint Jean Warden to the Cable Committee for a three year term to 2010. **So moved Mrs. Pratt. Second. Mr. Shepard. Unanimously voted.**

Charter Commission

Vote: Mrs. Kramer entertained a motion to disband the Charter Commission. **So moved Mrs. Pratt. Second Mr. Zettek. Unanimously voted.**

Community Preservation Committee:

Vote: Mrs. Kramer entertained a motion that the department representative positions, Conservation Commission, Open Space Preservation Committee, Historical Commission, Parks & Recreation Commission, Planning Board and Housing Authority become permanent appointments. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Vote: Mrs. Kramer entertained a motion to re-appoint Andre J. Navez for a three year term 2010 to the Community Preservation Commission. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Conservation Commission (three year term)

Vote: Mrs. Kramer entertained a motion to reappoint Michael J. Carmody to the Conservation Commission for a three year term to 2010. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Vote: Mrs. Kramer entertained a motion to re-appoint Jack Speranza for a three year term to 2010 to the Conservation Commission. **So moved Mr. Herr.** There were no seconds. Mr. Speranza was not re-appointed. Mr. Herr stated that if the Board does not re-appoint a person, doesn't the Board owe them an explanation. Mrs. Kramer responded that people serve at the pleasure of the Board of Selectmen; and said the Mr. Speranza put the Town at risk with a lawsuit; and that her not wishing to re-appoint Mr. Speranza is her personnel opinion. Mrs. Pratt commented that the lawsuit was signed by others serving the Town and that to be fair this not appointing them should be applied to all those who did sign the lawsuit against the town. Mr. Shepard said that he did not desire to re-appoint Mr. Speranza for different reasons than Mrs. Kramer and Mrs. Pratt; and pointed out that there is a bigger issue that concerns him, and that is the issue causing division between other boards and how he interacts with other Boards . Mr. Shepard said that this is his perspective and that Mr. Speranza didn't help the town in this regard. He added that he had a conversation with him and believes that Mr. Speranza has done a great job while serving on the Conservation Commission for the past three years. Mr. Shepard stated that cooperation among Boards is required for the smooth operation of the community. Mr. Herr stated his concern and believes that this process needs to be fair and consistent; and that he is surprised and

Deleted: Bos Minutes June 26, 2007.doc

thinks that this was a set-up. Mrs. Kramer replied that this was not a set-up and that she "struggled" with this particular appointment. Mr. Herr reiterated that the Board needs to be fair and consistent and get beyond the issues. Mr. Shepard said that this was extremely difficult for him to do this and pointed out that the members of the Board did not speak to one another about this before the meeting. He said that Mrs. Kramer and Mrs. Pratt made their own decision.

Special Constable (three year term)

Vote: Mrs. Kramer entertained a motion to reappoint Nelson Goldin as Special Constable for a three year term to 2010. **So moved Mr. Shepard. Second Mr. Zettek.**

Council on Aging (three year terms)

Vote: Mrs. Kramer entertained a motion to reappoint Carol Walsh, Ellen J. Wright, and John A. Palitsch to the Council on Aging for three year terms to 2010. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Council on Aging Associate Members (one year term)

Vote: Mrs. Kramer entertained a motion to reappoint Daniel Garner and Pasquale Baratta to the Council on Aging as Associate Members for a one year term to 2008. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Cultural Arts Alliance Building Committee (Life of the Project)

The Board agreed to continue this committee's term as the Life of the Project.

Downtown Revitalization Committee (Life of the Project)

Vote: Mrs. Kramer entertained a motion to approve to change the Life of the Project to become three year staggered terms and to approve for the Planning Board, Parks & Recreation Commission, Historic District Commission, and two Chamber of Commerce positions become Permanent positions. **So moved Mr. Shepard. Second Mr. Herr. Unanimously voted.** It was agreed to contact the committee to ask how to stagger the members' terms and then re-vote the members' terms.

DPW Building Committee

Vote: Mrs. Kramer entertained a motion, per the DPW Director, to disband the DPW Building Committee. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Economic Commission & Development Financing Authority (five year term)

Vote: Mrs. Kramer entertained a motion to re-appoint Peter Mezitt and Tom Towle for five year terms to the Economic Commission & Development Financing Authority. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Facilities Board (one year term)

Vote: Mrs. Kramer entertained a motion to re-appoint Steve Carbonneau to the Facilities Board for a one year term to 2008. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Fruit Street Development Committee (Life of the Project)

Mr. Shepard and Mrs. Pratt stepped off the Board.

Mrs. Kramer began a discussion regarding disbanding the Fruit Street Development Committee and then the Board could move forward in reviewing future plans to restructure the committee. Mr. Herr stated his discomfort about disbanding this committee before getting input from them. He also asked about the Wastewater Treatment Facility plans on the property and the role that the FSDC has in that project. Mrs. Kramer replied that the DPW Board is handling this project. Mr. Zettek pointed out that the committee has not met in a year.

Deleted: Bos Minutes June 26, 2007.doc

Vote: Mrs. Kramer entertained a motion to disband the Fruit Street Development Committee. **Second Mr. Zettek. So voted.** Mr. Herr opposed this motion. Mrs. Kramer said the Board would discuss ideas in moving forward with the planned projects on this property at the July 10th Selectmen's meeting, Mr. Shepard and Mrs. Pratt stepped back on the Board.

Historical Commission (three year terms)

Vote: Mrs. Kramer entertained a motion to re-appoint Claire Wright, Roger Mezitt, Dr. Ronald A. Yankee, and Michaelyn Holmes for three year terms to 2010. **So moved Mrs. Pratt. Second Mr. Zettek. Unanimously voted.**

Hopkinton Cultural Council (one year term)

Vote: Mrs. Kramer entertained a motion to re-appoint Carol Mecagni to the Hopkinton Cultural Council for a two year term to 2009. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.**

Historic District Commission (three year terms)

Vote: Mrs. Kramer entertained a motion to re-appoint Franklin L. Chase and Claire B. Wright to the Historic District Commission for three year terms to 2010. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted**

Hopkinton Tax Relief Committee (one year term)

Vote: Mrs. Kramer entertained a motion to re-appoint Teresa Rice to the Hopkinton Tax Relief Committee for a one year term to 2008. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Vote: Mrs. Kramer entertained a motion to approve the Town Treasurer and Chairman of the Board of Appeals positions on the Hopkinton Tax Relief Committee as permanent positions. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Housing Committee (three year terms)

Vote: Mrs. Kramer entertained a motion to re-appoint Atisha Chatterjee to the Housing Committee for a three year term to 2010. **So moved Mr. Shepard. Second Mr. Herr. So voted. Mrs. Pratt voted no.**

Vote: Mrs. Kramer entertained a motion to re-appoint Ronald Roux to the Housing Committee for a three year term to 2010. **So moved Mr. Zettek. Second Mr. Herr. Unanimously voted.**

Vote: Mrs. Kramer entertained a motion to re-appoint Don Keavany to the Housing Committee for a three year term to 2010. **So moved Mr. Zettek. Second Mr. Shepard. Unanimously voted.**

Lake Maspenock Dam Committee (five year terms)

Vote: Mrs. Kramer entertained a motion to change the Life of the Project term to a five year term. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Land Use Study Committee

Vote: Mrs. Kramer entertained a motion to disband the Land Use Study Committee. **So moved Mr. Shepard. Second Mr. Herr. Unanimously voted.**

Marathon Committee

Vote: Mrs. Kramer entertained a motion to approve the Police Department, Fire Department, Board of Health, Parks & Recreation Commission, Department of Public Works, School Department, Hopkinton Athletic Association, and Boston Athletic Association as permanent positions on the Marathon Committee. **So moved Mr. Shepard. Second Mr. Herr. Unanimously voted.**

Vote: Mrs. Kramer entertained a motion to re-appoint Tim Kilduff as the Fundraising agent for a one year term. **So moved Mr. Shepard. Second Mr. Herr. So voted.** Mrs. Pratt voted no as she would like more information from Mr. Kilduff regarding his role and what has been accomplished.

Deleted: Bos Minutes June 26, 2007.doc

Vote: Mrs. Kramer entertained a motion to re-appoint Mary Jo LaFreniere, Jacques LeDuc, Jeffrey M. Messerman, Craig Gormley, and Arthur H. Coffin to three year terms to the Marathon Committee. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Marathon Fund Committee (one year terms)

Vote: Mrs. Kramer entertained a motion that the Parks & Recreation Commission, Marathon Committee, and School Committee position become permanent appointments. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.** Mrs. Kramer noted that there are presently two at large vacancies on this Committee.

Open Space Preservation Commission (five year term)

Vote: Mrs. Kramer entertained a motion to reappoint Nancy J. Peters to the Open Space Preservation Commission to a five year term to 2012. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.**

Personnel Committee (three year term)

Vote: Mrs. Kramer entertained a motion to re-appoint Robert Levenson to the Personnel Committee for a three year term to 2010. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Police Station Building Committee (Life of the Project)

As there are still ongoing issues according to the Police Chief, this Committee will not be disbanded until the project is completed.

Recycling Committee (three year term)

Vote: Mrs. Kramer entertained a motion to reappoint Tom Drechsler and Kevin Kohrt to the Recycling Committee for three year terms to 2010. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.**

Senior Center Building Committee (Life of the Project)

As there are still ongoing issues according to the Chair of this Committee, the Committee will not be disbanded until the project is completed.

SMOC Representative (one year term)

Vote: Mrs. Kramer entertained a motion to reappoint Paul D. Prior as the Town's SMOC Representative for a one year term. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.**

Town Manager Screening Committee

Vote: Mrs. Kramer entertained a motion to disband the Town Manager Screening Committee. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Traffic Study Committee

Vote: Mrs. Kramer entertained a motion to disband the Traffic Study Committee per the Police Chief's recommendation. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Veterans' Celebration Committee (one year terms changed to three year staggered terms)

The Board agreed to amend this Committee's term from a one year term to a three year term; and to contact the Chair to request the Committee members to submit their staggered three year terms.

Vote: Mrs. Kramer entertained a motion to change the Veterans' Celebration Committee from a one year term to three year staggered terms. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Vote: Mrs. Kramer entertained a motion to re-appoint Raymond J. Gendreau, Colleen Charleston, JoAnn D. Morgan, James A. Mirable, Judith A. Murphy, and Cynthia A. Chesmore, as the Senior Center's liaison for three year terms; and to contact the Committee to submit the terms of each member. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Deleted: Bos Minutes June 26, 2007.doc

Voices for Vision Civic Engagement Committee (one year terms changed to staggered three year term)

The Board agreed to amend this Committee's term from a one year term to a three year term and contact the Chair to request the Committee members to submit their staggered three year terms.

Vote: Mrs. Kramer entertained a motion to change the Voices for Vision Civic Engagement Committee from a one year term to three year staggered terms. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Vote: Mrs. Kramer entertained a motion to re-appoint Christina C. Coffey, George H. Donovan, III, Trish Perry, and Stephen Rathmill to the Voice for Vision Civic Engagement Committee for three terms; and to contact the Committee to submit the terms of each member.) **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Youth Commission (three year term)

Vote: Mrs. Kramer entertained a motion to re-appoint Kim Hesse for a three year term to 2010 to the Youth Commission. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Special Constable (three year term): Nelson H. Goldin

Vote: Mrs. Kramer entertained a motion to re-appoint Nelson H. Goldin as a Special Constable for a three year term. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Special Officers (three year terms)

Vote: Mrs. Kramer entertained a motion to re-appoint for three year terms as Special Officers: Brian A. Hickey, Details; Carl Harris, Details; Clarence Lukey, Details; Darlene Haines, Details/Matron; Deric McGill, Details; Don S. Creswell, Sr., Details; Douglas R. Lewis, III, Details; Douglas Oliver, Details; Edward Sennott, Details; F. Philip Goodwin, Details; Gail Klein, Details/Matron; Henry A. Pyne, Details; Jane Goodman, Details/Matron; Jeanne Taylor, Details/Matron; John Litchfield, Details.; Lino Morales, Details; Leo J. Kopec, Details; Luis Gonzalez, Jr. Details; Marilyn Palmer, Rape Investigator/Matron; Meaghan L. DeRaad, Details/Matron; Michael Hamilton, Details; Christina Rybicki, Details/Matron; Paul Culliton, Details; Paul K. Clark, Details; Richard Keough, Details; Robert H. Bartlett, Details; Robert L. Champney, Details; Russell Flannery, Details; Stephen T. Slaman, Details; Steven D. Iadorola, Details; Stuart K. Montgomery, Details.; Thomas J. Poirier, Details; Seth Hamilton, Details; James D. Collins, Details; William G. Lukey, Details; Robert Santucci, Details; Robert A. Slaman, Details; William J. McRobert, Details.; Dodson Renaud, Details; and Evan Brooks, Details . **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Auxiliary Police (three year terms)

Vote: Mrs. Kramer entertained a motion to re-appoint for three year terms as Auxiliary Police: Brian Hickey, Don Creswell, Dr., Douglas Oliver, Jane Goodman, Leo J. Kopec, Lino Morales, Richard Keough, Russell Flannery, Stuart K. Montgomery, Steven Iadarola, Daniel W. Bates, Edward J. Sennott, Jr., and Dodson Reanud. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.**

New Special Officer Appointments per the Police Chief for three year terms:

Vote: Mrs. Kramer entertained a motion to appoint the following Special Police Officers for a three year term: Thomas Gorman, Kurt Simard, and Karnes Barnes. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Board of Selectmen as Special Police Officers

Mrs. Kramer said that the Police Chief informed the Town Manager's Office that the Board of Selectmen have no authority as Special Police Officers; and she recommended eliminating this appointment and asked that the Board return their Special Police Officer badges to the Town Manager's Office.

Vote: Mrs. Kramer entertained a motion to eliminate the Board of Selectmen as Special Police Officers and return the badges to the Police Chief **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Deleted: Bos Minutes June 26, 2007.doc

Appointments Made by the Town Manager per the Town Charter

The Board agreed to vote the following appointments on behalf of the Town Manager, Mr. Troiano, who is on a medical leave.

Vote: Mrs. Kramer entertained a motion to re-appoint the following: William Proctor, Animal Control Officer, one year term; Gary R. Haines, Fence Viewer, one year term; Gary R. Haines, Field Driver, one year term; Geri Holland, Parking Clerk, three year term; Gary R. Haines, Surveyor of Wood, Lumber & Bark, one year term; and Anthony Mastroianni, Veteran's Agent one year term. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Wood Street Waterline Construction: 407-409 Wood Street

Chief Daugherty gave a review of the Right of Entry Agreement and Agreement for Supervision of Maintenance of Water Service between the MA Turnpike Authority, the Town of Hopkinton and the Town of Westboro that pertains to water service by the MA Turnpike Authority and homeowners of 407 and 409 Wood Street. The Chief said that Attorney DeAngelis is working on the wording of the Agreement and the Board of Health's Administrator, Mr. Ryder, is making every effort to have the document completed. Chief Daugherty will contact Mr. Ryder and believes that every effort should be made to finalize this Agreement.

RTA Update

Chief Daugherty said that he attended the Regional Transportation Authority meeting this day and effective July 1 the presently known transportation "LIFT" will be under control of the RTA which will take about 90 days for the total transition to be completed. He added that the service will continue; and that the Town can keep the service or be eliminated. He said that the funding mechanism is still being worked on. The Board discussed the additional costs for the current service and that the "LIFT" will stay in place for 90 days so that the communities can decide on whether or not to keep the service. Chief Daugherty will check on the funding.

Vote: Mrs. Kramer entertained a motion to appoint Fire Chief Daugherty, Acting Town Manager, as the Town's RTA representative. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

One Day Liquor License – Mass. Building Trades Council

Vote: Mrs. Kramer entertained a motion to approve the one-day all liquor license from the Massachusetts Building Trades Council, AFL-CIO for their Annual Building Trades Clambake scheduled at the New England Laborers Training Center on Thursday, August 2, 2007 from 11 a.m. to 4 p.m.; it is noted that the Police Chief has no problem with the issuance of this license. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

10:50 p.m. Move into Executive Session:

Vote: Mrs. Kramer entertained a motion to move into executive session to discuss contract negotiations and then move back into public session for the sole purpose to adjourn the public meeting. **So moved Mr. Shepard. Second Mrs. Pratt. The roll call votes follow: Mrs. Kramer: yes; Mrs. Pratt: yes; Mr. Shepard: yes; Mr. Herr: yes; Mr. Zettek: yes. Unanimously voted.**

11:40 Meeting Adjourned:

Vote: Mrs. Kramer entertained a motion to adjourn the public meeting. **So moved Mr. Shepard. Second Mr. Zettek. Unanimously voted.**

Respectfully submitted,

Geri Holland
Executive Assistant
Date approved: 8/28/07

Deleted: Bos Minutes June 26, 2007.doc