

TOWN OF HOPKINTON
BOARD OF SELECTMEN
Meeting Date: August 29, 2006
MINUTES

Members Present: Muriel E. Kramer, Chairman; Mary C. Pratt, Vice-Chairman; Leonard A. Holden, Ronald M. Clark; Michael W. Shepard

Others Present: Beth Fernier, HCAM; Robert Falcione, HopNews; Michele Murdock, Hopkinton Independent; Appropriation Committee: Stuart Cowart, Chairman; Attorney William August; Cable Committee: Raymond Fair, Chairman; Richard Odell; Susie Johnson; Open Space Preservation Committee: John Coolidge, Chairman, and Jeffrey Doherty; Elaine Lazarus, Planning Director; Board of Health: Nancy Peters, Chairman; Robert Snyder; Peter Hubbe; Roger Mezitt; Craig Nation; Christopher Nation; Gail Clifford; Mark Furber; Carol DeVeuve; Randy Kramer; Selectmen's Office Theodore D. Kozak, Executive Secretary, Geri Holland, Executive Assistant.

Open Public Session (Room 211)

7:00 p.m. Mrs. Kramer opened the public session, and asked everyone to stand for the Pledge of Allegiance.

Selectmen's Minutes: *6/5/06; 7/25/06; 7/26/06; 7/26/06 (ES); 8/8/06 (Appropriation Appointing Committee); 8/8/06*

Vote: Mr. Shepard motioned to approve the June 5, 2006, July 25, 2006, July 26, 2006, July 26, 2006 (Executive Session), August 8, 2006 (Appropriation Appointing Committee), and August 8, 2006 Selectmen's minutes. **Second Mr. Clark. Unanimously voted.**

Verizon License: Attorney William August; Raymond Fair, Cable Committee

Mrs. Kramer said that Attorney August, who is negotiating on behalf of the Town with Verizon, and Mr. Fair, Chairman of the Cable Committee, would present an overview of the negotiations process with Verizon, including the timeline and any further actions that might need to be taken. Attorney August talked about the elements of the package and explained the various differences between Comcast and Verizon contracts. It was noted that the negotiations with Verizon are about 95% complete, with some minor points that need to be satisfied; and it is believed that the final license will be finalized within a couple of months.

Mr. Kozak said that he invited Attorney August and Mr. Fair to talk about the use of capital funds that would be a part of the Verizon contract once negotiations are completed. There was a discussion about Verizon's capital budget and the differences of the budget being managed by the Town versus the Hopkinton Cable Media Access' Board of Directors. Mr. Kozak recommended for the funds to come to the town, as the town should have the first option as there are various Town's needs such as fiber optics to replace the aging I-net system. He added that any additional funds, after meeting the needs of the Town, could be allocated to HCAM. Mr. Kozak pointed out that these monies are new-found funds and that HCAM has received capital funds since the inception of Comcast and will continue to do so until the end of their 10 year contract with them.

Mr. Preite, HCAM's President, stated HCAM's recommendation for HCAM to remain as a separate entity from the town; and pointed out that HCAM was set-up as a sole corporation to keep access going. Mr. Cozzens, Director of HCAM, who sat in on the negotiations, also recommended for the capital budget's allocation to continue within the jurisdiction of HCAM. Mr. Clark recommended asking the Cable Committee with the Appropriation Committee's assistance to review this issue and submit their comments to the Board.

The Board agreed to take this matter under consideration and address this further at another date.

Guide for Citizen Petitioners: Elaine Lazarus, Planning Director

Mrs. Kramer invited Elaine Lazarus, Planning Director, to present the Guide for Citizen Petitioners which she prepared under the Personnel Committee's Innovations Incentive Program. Ms. Lazarus stated the purpose of the guide is to assist citizens who wish to propose an idea through petition for town meeting that would result in an article on the town meeting warrant. Ms. Lazarus explained the format of the guide including information about the process, what is expected of the petitioner, and sample petition formats. She noted that the guide has been reviewed by Town Department Heads and the Town Moderator; and that she would like to make the guide available to the public via the Town's website with copies available in the Town Hall.

Mr. Clark applauded Ms. Lazarus' efforts and that she has done a great job. He recommended stating that the petitioner would need to contact their own town counsel (page 3). Mr. Clark said that petitions are rarely successful and recommends adding a sentence recommending for citizens to work within the town government system with their issue before presenting a petition for town meeting. Other board members made favorable comments about Ms. Lazarus' effort.

Mrs. Kramer said that the Massachusetts Municipal Association invited communities to enter the Kenneth E. Pickard Municipal Innovation Award Program to honor those communities that have developed and implemented an inventive and unique program to increase the effectiveness of local government. Mrs. Kramer wished to nominate Ms. Lazarus' Guide for Citizen Petitioners for the Massachusetts Municipal Association's consideration of this award. The Board members agreed to nominate Ms. Lazarus' project.

Vote: Mrs. Kramer entertained a motion to nominate Ms. Lazarus' Guide for Citizen Petitioners for the Massachusetts Municipal Association's consideration of the Kenneth E. Pickard Municipal Innovation Award. **So moved Mrs. Pratt. Second Mr. Shepard. Unanimously voted.**

Housing Committee 1.) Rick Odell; 2.) Susie Johnson

Mrs. Kramer said that there are three vacancies on the Housing Committee and that the Board would interview two candidates, Mr. Odell and Mrs. Johnson, for two of these vacancies. She invited both candidates, Mr. Odell and Mrs. Johnson, to give overview of their backgrounds and state why they would like to serve on the Housing Committee.

Mr. Odell said that he has lived in town since 1994 and gave a brief overview of his background including his tenure on the Appropriation Committee. He said that he knows that the town is subject to 40b projects (affordable housing), and would like to help young people and town employees to live in this area. Mr. Odell said that turning lots into affordable housing would present a challenge; and he talked about some of the ways that the committee could first identify the lots. He said that his special interest to develop affordable housing is that he realizes the struggle that families might have to make ends meet. He also said that he would not concentrate on any one site in town to develop affordable housing. Mr. Odell also said that the town needs to look at the Fruit Street property as one of the sites to develop affordable housing, and that the Housing Committee should examine this site.

Mrs. Holden, a member of the Housing Committee, wished to comment that the 40B program is designed to give people an opportunity to live in a nice home.

Mrs. Johnson said that she has lived in town for the past 16 years and gave an overview of her background including being a realtor for the past 15 years in the Hopkinton and MetroWest area. Mrs. Johnson believes that her experience in real estate will serve her well as a member on the Housing committee. She said that

she would like to be involved in the community; and believes that the 40B program is a win/win program for both the town and those that are part of the program.

Vote: Mrs. Kramer entertained a motion to nominate Rich Odell to the Housing Committee for a term to 2009. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Vote: Mrs. Kramer entertained a motion to nominate Susie Johnson to the Housing Committee for a term to 2008. **So moved Mr. Clark. Second Mr. Holden. Unanimously voted.**

Readout Mail

Mrs. Kramer invited Selectmen assist with reading the readout mail.

1. Mrs. Kramer read correspondence from the Hopkinton Parent Teacher's Association (HPTA) informing the community of a fire that occurred on Hayden Rowe and how the bedrooms of two Middle School children were destroyed. The correspondence stated that all of the children's school supplies were lost in the fire, and should anyone wish to make a donation to drop it off at the Middle School's main office. It was suggested to donate gift cards for local stores where school supplies, clothing, bedroom furnishing could be purchased.
2. Mr. Shepard read a letter from the Council on Aging announcing the Ribbon cutting and Dedication ceremony of the new Senior Center on Thursday, September 28 at 10 a.m., and a Public Open House scheduled on Saturday, October 14 from 10 a.m. to 2 p.m. The letter also noted that a schedule of classes and events will be available mid September with activities beginning in October.
3. Mr. Clark read a letter from ARC 495/MetroWest Corridor Partnership that outlines the Partnership's initiatives and accomplishments; and that announces two vacancies on its Board of Directors for members of Select Boards. Mrs. Kramer stated that she would like the Board to consider her nomination to serve on the Partnership's Board of Directors. **Vote:** Mr. Clark motioned to nominate Mrs. Kramer for the Partnership's Board of Directors. **Second Mr. Shepard. Unanimously voted.**
4. Mr. Shepard read State Senates and House of Representatives in General Count's enactment on August 16, 2006 of the An Act Reorganizing the Department of Public Works in the Town of Hopkinton that was approved by town vote at the 2006 Annual Town meeting. The Board discussed the issue of three year terms that are not staggered and believes that the terms should be staggered. Mr. Kozak said that the legislation language may have to be amended to reflect the staggering terms at a Town Meeting.
5. Mrs. Kramer referred to an announcement from the Town of Framingham's LIFT Public Transit System's schedule. Mrs. Kramer recommended posting the LIFT schedule on the Town's website.
6. Mrs. Kramer read a request from Robert Kaufman, Executive Director of the McAuliffe Regional Charter Public School to hang a banner in Hopkinton to announce the enrollment registration period for the coming school year. Mr. Kozak said that he spoke to Mr. Kaufman to inform him that the town no longer allows hanging banner across Main Street per the Fire Chief's recommendation due to safety issue, and to hang a banner on the Town Hall could not be visible to the public due to the trees in the front of the building. The Board discussed various options and it was agreed to contact the Parks & Recreation Department to inquiry the placement of a "sandwich" board on the Town Common. **Vote:** Mr. Shepard motioned to recommend the McAuliffe Regional Charter Public School contact the Parks & Recreation Department about placing a "sandwich" board on the Town Common to advertise its open registration schedule. **Second Mr. Clark. Unanimously voted.**
7. Mrs. Kramer referred to a letter from the Executive Director of the Massachusetts Municipal Association announcing a new venture of a statewide essay contest for 6th graders, which is designed to promote the attributes of good local government and encourage future leaders of Massachusetts to take an active interest in their community activities. Mrs. Kramer said that as this is a pilot program, and is offered to the first 50 communities who respond its participation, and will be expanded to all 351 communities next year. Mrs. Kramer said she contacted the school superintendent about the

contest hoping that the school department would participate in this pilot program, but that she had not yet received any correspondence from the school superintendent.

Employee Appreciation Day Proclamations

Mrs. Kramer said that Saturday, September 9th is the employee picnic that is being held at the New England Laborers' Training Academy scheduled from noon to 5 p.m. She said that Selectman Shepard recommended for the Board of Selectmen to show its appreciation and proclaim September 9, 2006 as Employee Appreciation Day; and a copy of the Proclamation would be attached to this week's employee paychecks. State Representative Paul Loscocco also presented a citation from the Massachusetts House of Representatives to the Town of Hopkinton's town employees in recognition of working to contribute significantly to the quality of life in the town. Rep. Loscocco said that the work done by town employees is to be commended.

Lake Whitehall Land purchase

Mrs. Kramer began the discussion regarding the Town's purchase of property located off Wood Street, also known as the Lake Whitehall property, and negotiations between the Town of Hopkinton and Ronald Nation, Trustee of property. Mrs. Kramer said that she asked Attorney John Dennis, who represents the Town in this matter, and Town Counsel, Attorney Richard DeAngelis, to attend this meeting to participate in this discussion specifically regarding the process to purchase of this property; and to discuss the appraisal submitted by Thomas Mulhern dated July 23, 2006. Mrs. Kramer established the process on how this discussion would be held and would first request statements in the following order: Open Space Preservation Committee (OSPC); Attorney DeAngelis; State Representative Paul Loscocco; Board of Selectmen; Community Preservation Committee; and the general public.

Mr. Clark commented about his surprise that this item was on tonight's agenda; and pointed out that he had submitted numerous requests to the Chairman for this item to be placed on the agenda, but his requests were denied. He also mentioned he reviewed the agenda on Friday, August 25, and it read that this discussion was not scheduled as part of the open meeting. He pointed out that this agenda item was not shown as a joint meeting with the Open Space Preservation Committee.

Mr. Shepard responded that this discussion is an attempt by the Chairman to be open about this issue. He added that the Board could re-schedule this matter in October, but all of the key player (committees, lawyers etc.) are present and suggested for the Board to continue this discussion.

Mr. Clark asked if all members of the Community Preservation Committee (CPC) were invited to this meeting; and Mrs. Kramer responded that all members were invited to this meeting; and that this discussion was scheduled as the purchase and sale extension is near its deadline.

Mr. Clark said that originally this issue was scheduled on the agenda in an executive session; and questioned the change on the agenda from an executive session to open session discussion. Attorney DeAngelis proposed discussing this issue in open session other than any litigation strategy.

Mrs. Kramer said that the Open Space Preservation Committee (OSPC) and Community Preservation Committee (CPC) are moving forward with the negotiations on behalf of the Town with the owner of the Lake Whitehall property. She invited Mr. Coolidge, Chairman of the CPC and OSPC, and Mr. Doherty, CPC, to give a status report of the negotiations. Mr. Coolidge gave a brief history of the 2006 Town Meeting vote to purchase the property on Wood Street at a price of \$2.75M, the appraisals that have been submitted and the self-help grant application. Mr. Coolidge also talked about the two other appraisals that were recently received at \$2M and \$2.05, which are much lower than the appraisal used to negotiate the \$2.75M. Mr.

Coolidge noted that the Open Space Preservation Committee voted at its last meeting to release all appraisals. Mr. Doherty said that the third extension is at an end, and that the seller wants to move forward.

There was a discussion about the seller's offer to sell the property to the town at a price of \$2,685M; and the Town's offer to purchase the property at a price of \$2,05M, which is the amount of the highest and most recent appraisal of the property obtained by the town through an appraisal.

Attorney DeAngelis pointed out that under MGL Chapter 44, Sec 5(f), the town is prohibited from acquiring property for a price exceeding the value of the property as determined by professional appraisers. He added that the town cannot purchase the property for the sum of \$2.685M based upon the Mulhern appraisal as it was performed for the seller; and does not meet the requirements as required by MA G.L. Ch. 44B sec. 5(f). Furthermore, he explained that the appraiser was not hired or paid for by the town and cannot rely on this appraisal. As Mr. Nation refused the town's offer for \$2.05M, and offered the property to the town for the \$2.685M appraisal, Attorney DeAngelis noted that in order to comply with MGL Ch. 44, Sec. 5(f), another appraisal would need to be done by the seller's appraiser, but paid for by the town; and the cost of that appraisal would have to be less than \$5,000 or it would have to go out to bid. Attorney DeAngelis pointed out that the Board could vote to move forward, but that they would need to understand that the current purchase and sale agreement is not enforceable and the offer for \$2.05 M made by the Town to Mr. Nation was rejected.

State Rep. Paul Loscocco interjected that the role of the Town meeting, being the legislative body for the town, has already voted to purchase the property, and the Board of Selectmen, acting as the Executive body, normally implements what town meeting has voted; except the Executive branch does not always support actions by the legislative branch, especially when new information becomes known.

In regards to the town applying for a state self-help grant for \$500,000, Mr. Clark stressed the importance of not jeopardizing the grant by following the correct process under MGL Ch. 30B; and questioned what governing body voted the Whitehall property as a unique parcel as required under Ch. 30B and asked if the CPC would vote on this. Attorney DeAngelis said that this was also voted by the Open Space Preservation Committee in May 2006. Mr. Clark requested a copy of the Central Register ad.

The Board discussed the issue of hiring Mr. Nation's appraiser, Thomas Mulhern, to conduct another appraisal on the property. Mr. Clark stated concerns regarding the town hiring the seller's appraiser. Mr. Clark took this time to review all of the appraisals and recommended for the Board to request all those appraisers to perform another appraisal for the Town.

Vote: Mr. Shepard motioned that the Board of Selectmen support the 2006 Town Meeting vote to purchase the Lake Maspenock property and move forward to encourage the Open Space Preservation Committee to negotiate the price following the conditions provided by Town Counsel as follows: The Town must provide that the appraisal is being performed for by the Town for the purposes of the Town acquiring the premises as open space under G.L.c. 44B and in order to conform with the provisions of G.L.c. 44B sec.5(f) and will be paid for by the Town. The engagement must provide that the appraisal be performed as of the date of the engagement; the appraisal also must be performed in accordance with CMR 264 Sec. 1:00-12L00 and the 2006 Edition of the Uniform Standards of Professional Appraisal Practices (USPAP) as published and interpreted by the Appraisal Standard Board (ASB) and the Appraisal Foundation. **Second Mrs. Pratt.**

Discussion: Mr. Cowart, Appropriation Committee Chairman, stated that in preparation of Town meeting, the Appropriation Committee deliberates well in advance before the meeting, and that the Whitehall property purchase's information came verbally and late in the process. He pointed out the importance of town committees working together in preparing well in advance of town meeting so that informed decisions can be made. He believes that this issue should have gone to a fall town meeting rather than the annual meeting. He hopes that as the town moves forward with this issue that lessons have been learned regarding adhering to the

timetable. Mrs. Kramer agreed with Mr. Cowart in needing to adhere to the timetable. Residents commented about the worth and beauty of this property for future generations. Mr. Shepard also talked about the importance of purchasing this important landmark for future generations.

Mr. Clark reiterated his concerns of the process and stated his concern about Mr. Shepard's motion to support Town Meeting. He pointed out that the voters did not have the proper information at that time. He questioned the issue of gravitating towards the seller's appraisal. He recommended requesting the three appraisers to perform another appraisal.

Mrs. Kramer responded that she agrees that the process is not perfect but said that this is a unique piece of property and would not like the town to lose the opportunity to purchase it.

Mr. Clark stressed the issue of obtaining other appraisals and questioned why Mr. Shepard's motion doesn't address the issue of the appraisals and believes that it should be part of the motion.

Amendment to the motion: Mr. Clark amended the motion that the Board go to all three appraisers and ask for a new appraisal based on the five conditions as presented by Town Counsel. **Second Mr. Holden.** The votes follow: Mrs. Kramer: no; Mrs. Pratt: no; Mr. Clark: yes; Mr. Holden: yes; Mr. Shepard: no. The amendment fails.

The vote to Mr. Shepard's motion follows: Mrs. Kramer yes; Mrs. Pratt: yes; Mr. Clark: no; Mr. Holden: no; Mr. Shepard: yes. **So voted.**

Vote: Mrs. Kramer entertained a motion to send a letter of endorsement to the Executive Office of Environmental Affairs in support of the Town's purchase of the property identified as Whitehall Land. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Mr. Clark stated that the Community Preservation Committee should be leading this process; and should vote to determine what appraisal to use. Attorney DeAngelis agreed with Mr. Clark as the CPC sponsored the article to purchase this land at the 2006 Town Meeting. Mrs. Kramer commented that the process should include the CPC as well. Mr. Clark asked if the CPC would be voting on this, and Mr. Coolidge responded "absolutely".

Old Business/New Business/Liaison Reports

Mr. Holden said that in preparation of remembering this year's 9/11, he spoke to some of the Town's clergy who informed him that there would be an ecumenical service at 8:45 a.m. on the Town Common; and that more detailed information is forthcoming.

Mrs. Pratt commented her appreciation of the recent program held by the Korean Church in celebrating its anniversary; and requested that a letter of appreciation be sent to them.

Mr. Clark said that MEPA approved construction of the Wastewater Treatment Plant and well on the Town's Fruit Street property.

Mrs. Kramer said that in regards to the Board of Selectmen meeting with a conflict resolution consultant, the consultant is willing to meet for a fee to pay for transportation costs. She added that the consultant is from the south shore area. Mr. Kozak said that he spoke to Town Counsel, an attorney at the General Inspector's Office, and the Attorney General's Office and all agree that this meeting does not have to be posted as it is considered as a training session.

Mrs. Pratt said that she does not agree with meeting with a consultant, as she believes that no one needs to tell to her how to vote. Mr. Shepard said that he is willing to give this session a try. The Board discussed meeting dates, and agreed to try and schedule Tuesday, October 3 at 6:30 p.m.

Streetlight request for new pole at the end of Mayhew Street

Mrs. Kramer referred to a memo from Debbie Crawford, 30 Mayhew Street, requesting a street light on a new pole or existing pole between 26 and 30 Mayhew Street which she believes would add a sense of security and illuminate the street to the new Senior Center. Mrs. Kramer noted that Mr. Gaucher, DPW Director, and Police Chief Irvin both support the request, and believe the lighting will improve nighttime visibility.

Vote: Mrs. Kramer entertained a motion to approve the request to place a street light on a utility pole between 26 and 30 Mayhew Street as supported by the DPW Director and Police Chief. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Accept Land Use Study Committee resignation: David Stoldt

Mrs. Kramer noted David Stoldt's resignation from the Land Use Study Committee effective immediately.

Vote: Mrs. Kramer entertained a motion to accept with regret Mr. Stoldt's resignation from the Land Use Study Committee effective immediately. **So moved Mr. Clark. Second Mr. Holden. Unanimously voted.**

Land Use Study Committee appointment: At large position; term to Life of Project

Mrs. Kramer read a letter of interest from Rebecca Robak to serve on the Land Use Study Committee. Mr. Clark said that Ms. Robak's letter dated August 4, 2006 stating that the School Committee would like her to serve as the representative from the School Committee. He pointed out the Land Use Study Committee is an eleven member committee with nine at large positions with a position reserved for the Chairman of the Board of Health and for a Conservation Commission representative. He said that whereas this vacancy is an at large position, he suggested contacting Ms. Robak to ask if she would like to still be considered for the at large position. The Board agreed with this recommendation.

Accept EMC's Gift (\$4,512.18): South Street Traffic & Roadway Improvements Project

Mrs. Kramer read a letter from Sandra Lehane, Global Facilities Project Manager at EMC Corporation, of EMC's gift to the Town of Hopkinton for \$4,512.18 as an application to the payment of the work performed under Payment Application #21 of the South Street Traffic & Roadway Improvements Project.

Vote: Mrs. Kramer entertained a motion to accept EMC's gift to the Town of Hopkinton for \$4,512.18 as an application to the payment of the work performed under Payment Application #21 of the South Street Traffic & Roadway Improvements Project. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Appoint Special Police Officer: Edward Sennott

Mrs. Kramer read a letter from Police Chief Thomas Irvin requesting the Board of Selectmen to appoint Edward Sennott as a Special Police Officer for the purpose of working details.

Vote: Mrs. Kramer entertained a motion to appoint Edward Sennott as a Special Police Officer. **So moved Mr. Clark. Second Mrs. Pratt. Unanimously voted.**

Appoint Town Election workers

Mrs. Kramer read a letter from Ann Click, Town Clerk, requesting the Board of Selectmen to appoint those names that she submitted as election poll works for a one year term from August 31, 2006 to August 31, 2007.

Vote: Mrs. Kramer entertained a vote to appoint the following as election poll works from August 31, 2006 to August 31, 2007: Susan Boass, Harold Boudreau, Patricia Byrne, Florence Connolly, Raymond Drawe, Nancy Drawe, Blanche Driscoll, Jaquelyne Fahey, Ollie Flannery, Grace Gradie, George Gross, Diane Hayward, Kathleen Kearns, Maureen Lavoie, Patricia Leary, William Mackin, Richard MacMillan, Anne Marcy, Lynn Marquedant, Carol McBride, Mary Morrissey, Theresa Nealon, Helen O'Brien, John Palitsch, Joyce Plucker, Therese Robert-Birri, Jean Robertson, Judy Ryan, Carolyn Schmidt, Harold Schmidt, Nora Schwartz, Francis Seariac, Barbara Sullivan, Carol Walsh, Jean Warden, L. Alfreda White, Frederick White, Marjorie Wright, Ruth Ziglear. **So moved Mr. Shepard. Second Mrs. Pratt. Unanimously voted.**

Sewer Rate Relief

Mr. Kozak spoke about the Sewer Rate Relief Fund, an award from the MA Department of Revenue, created to mitigate escalating costs of sewer service in the Commonwealth; and which are based on eligible debt service. Mr. Kozak said that the Town Treasurer wishes to submit an application based on the FY'07 debt service for \$596,512.50 on behalf of the Town.

Vote: Mrs. Kramer entertained a motion to approve for signature the Sewer Rate Relief application based on the FY'07 debt service for \$596,512.50. **So moved Mr. Clark. Second Mr. Holden. Unanimously voted.**

Announce Town Committee vacancies

Mrs. Kramer announced the openings on the following committees: Appropriation Committee (1); Bylaw Review Committee (2); Capital Improvement Committee (1); Housing Committee (1); Land Use Study Committee (1); Marathon Committee (1); Personnel Committee (1); Recycling Committee (1). Mrs. Kramer invited all interested persons to contact the Selectmen's Office for more information about these openings.

Meeting Adjourned:

11:30 p.m. Mrs. Kramer entertained a motion to adjourn the public meeting. **So moved Mr. Clark. Second Mr. Shepard. Unanimously voted.**

Respectfully submitted,

Geri Holland,
Executive Assistant
Date approved: 9/26/06