

**TOWN OF HOPKINTON**  
**BOARD OF SELECTMEN**  
**Meeting Date: May 9, 2006**  
**MINUTES**

**Members Present:** F. Eric Sonnett, Chairman; Leonard A. Holden, Vice-Chairman; Mary C. Pratt; Muriel E. Kramer; **Member Absent:** Ronald M. Clark

**Others Present:** HCAM Station: Beth Fennier; HopNews: Robert Falcione; Earth Tech: Thomas Parece; DPW: John T. Gaucher, Director; Selectmen's Office Theodore D. Kozak, Executive Secretary, and Geri Holland, Executive Assistant.

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**Public Meeting/Pledge of Allegiance (Room 215)**

Mr. Sonnett, Chairman, opened the public meeting, and invited everyone to stand for the Pledge of Allegiance.

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**Board of Selectmen's Minutes:**

**Vote:** Mr. Sonnett entertained a motion to approve the following Selectmen minutes: 3/14/06; 3/28/06 (ES); 4/4/06; 4/4/06 (ES); 4/10/06; 4/11/06; 4/11/06 (ES); 4/25/06; 4/25/06 (ES); 5/1-5/4/06 (ATM); 5/1/06 (ES); 5/2/06 (ES). **So moved Mr. Holden. Second Mrs. Pratt. Unanimously voted.**

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**Hopkinton Girl Scout Troop #2245 Silver Awards**

Mr. Sonnett said that four Hopkinton Girl Scouts from Troop #2245 will receive their Silver Awards on Monday, May 15 and the Board wished to recognize their achievements in scouting. He invited Girl Scouts Danielle Gendron and Maureen Regan to talk about their Girl Scout project. Mr. Sonnett noted that Katharine Brine and Camille Kulig were unable to attend this evening's meeting. Mr. Sonnett read a Proclamation to Danielle and Maureen that highlighted their achievements and recognized their accomplishments. Members of the Board commended them for their accomplishments.

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**Vote for New Election Tabulators: Town Clerk's Office**

Mr. Sonnett read a letter from Ann Click, Town Clerk that requests the Board's authorization to change the Town's election equipment from the Optech IIIP System to AccsuVote, which was approved for funding at \$26,000 at the 2006 Annual Town meeting.

**Vote:** Mr. Sonnett entertained a motion to authorize the change of the Town of Hopkinton's election equipment from the Optech IIIP System to AccsuVote, which was approved for funding at \$26,000 at the 2006 Annual Town meeting. **So moved Mrs. Kramer. Second Mr. Holden. Unanimously voted.**

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**Design for Wastewater Facility: Thomas Parece, Earth Tech**

Mr. Sonnett said that with the approval from the 2006 Annual Town meeting to fund the design of the Wastewater Treatment Facility on the Town's Fruit Street property, the Town's consultants, Earth Tech, have prepared an Agreement for Engineering Design Services of the facility. Mr. Sonnett asked Mr. Parece from Earth Tech to give an overview of the agreement. Mr. Parece said that the design plans for the facility need to be submitted to the MA DEP by October 15, 2006, in order to obtain a reduced interest rate to fund the construction phase, and in order to do this, the design must begin as soon as possible. It was noted that this project is listed on the MA DEP Calendar Year 2006 Intended Use Plan. Mr. Parece stated the scope of services as follows: 1.) Design of the associated treated effluent beds; 2.) The wastewater conveyance line

from Saddle Hill Road to the Fruit Street site; 3.) Associated permitted, survey and soil borings, and; 4.) Required SRF funding applications and paperwork. The design costs total \$365,000, which was presented in the Preliminary Design Report which Mr. Parece handed out to the members of the Board. Mrs. Pratt asked why this project is not going out to bid. Mr. Kozak responded that design work is exempt from the bidding process according to MGL, Ch. 7, §39, subs. G½, and that Attorney Faiman concurred with this. Mrs. Kramer also supported the concept to put this effort out to bid, so that the financial commitment was better established at the start of the contract. Mrs. Kramer also questioned that the effort to submit a Notice of Project Change (NPC) to MEPA was specifically excluded from this contract as stated in section 3 of the contract. MEPA clearly calls for a NPC in the SSSEIR Certificate EOE#13092 for the Fruit Street Project Master Plan; the Engineer in this case holds that the project is not subject to NPC under conditions of the EOE#12654 for the CWMP. Mrs. Kramer pointed out that this omission was going to need to be addressed and that the financial implications should be understood before committing to this contract and these terms. Mr. Sonnett said that Attorney Faiman reviewed the proposed agreement and has submitted his recommendations. He added that the Board could vote to approve the agreement contingent upon review of Attorney Faiman's recommendations. Members of the Board questioned various segments of the Agreement and submitted their comments to Mr. Parece for Earth Tech's review. Mrs. Pratt stepped off the Board. Mrs. Kramer recommended for the Board to first review Attorney Faiman's recommendations and continue this discussion at the next Selectmen's meeting. The question of who would be assigned as the manager of this project, and Mr. Sonnett said that Mr. Gaucher, Director of the DPW, has the qualifications and experience to handle this project. Mr. Gaucher said that he has reviewed the scope of the agreement and supports the proposed design agreement. Mr. Sonnett added that the DPW Advisory Committee reviewed the proposed agreement and voted its support of the project.

**Vote:** Mr. Sonnett entertained a motion that Mr. John T. Gaucher, Director of the Department of Public Works, is hereby declared the Owner's Project Manager for the Fruit Street WWTF Project. **So moved Mr. Holden. Second Mrs. Kramer. Unanimously voted.**

**Vote:** Mr. Sonnett entertained a motion to authorize the Board of Selectmen to approve for signature the Agreement between the Town of Hopkinton and Earth Tech for the Design Phase for Professional Services for the Wastewater Treatment Facility, Wastewater Influent Transmission Line, and Subsurface Treated Effluent Beds, contingent upon the final wording of the Agreement recommended by Town Counsel. **So moved Mr. Holden. Second Mr. Sonnett. So voted. The votes follow: Mr. Sonnett: yes; Mr. Holden: yes; Mrs. Kramer: no.**

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**H-2 Well Pumping Station and Water Mains Contract Amend. No. 3: Mr. Gaucher, DPW Director**

Mr. Sonnett referred to a proposed amendment No. 3 in the amount of \$168,500 to Earth Tech's Professional Services Agreement, dated September 8, 2005, associated with the construction of the H-2 Well, the pumping station and equipment and the associated discharge water main from the well site to Fruit Street. Mrs. Kramer asked for clarification of the total obligation due to amendments to this contract which Mr. Gaucher supplied. The contract began as \$110,000 when first signed. Amendment No.1 increased the contract by \$88,000. Amendment No.2 increased it by \$7,800. Amendment No. 3 adds \$168,500 and No.4 \$135,000. Mrs. Kramer made the point that this was partly due to not completing the contract at the outset and then better understanding the total financial obligation upfront. After some discussion of the proposed amendment, they agreed to approve for signature the amendment contingent upon Attorney Faiman's, Town Counsel, review.

**Vote:** Mr. Sonnett entertained a motion to authorize the Board of Selectmen to approve for signature of Amendment No. 3 to the Agreement between the Town of Hopkinton and Earth Tech, Inc. for the Design Phase for Professional Services for the Construction Phase Services for the H-2 Well, Pumping Station and Associated Water Mains, contingent upon the final wording of the Agreement recommended by Town

Counsel. **So moved Mr. Holden. Second Mrs. Kramer. Unanimously voted.** (Mrs. Pratt did not vote.) Mrs. Pratt stepped back on the Board after this Fruit Street discussion.

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**Construction Phase Services W. Main & Spring St. Water Main Improvements Amend. No. 4: Mr. Gaucher**

Mr. Sonnett referred to a proposed amendment No. 4 in the amount of \$135,000 to the Agreement between the Town of Hopkinton and Earth Tech for Design Phase Professional Services, Design of H-2 Well, Pumping Station and Associated Water Mains, Dated September 8, 2005, for the Construction Phase Services on West Main and Spring Street Water Main Improvements project. After some discussion of the proposed amendment, they agreed to approve for signature the amendment contingent upon Attorney Faiman's, Town Counsel, review.

**Vote:** Mr. Sonnett entertained a motion to authorize the Board of Selectmen to approve for signature of Amendment No. 4 to the Agreement between the Town of Hopkinton and Earth Tech, Inc. for Design Phase Professional Services for the Construction Phase Services on West Main and Spring Street Water Main Improvements, contingent upon the final wording of the Agreement recommended by Town Counsel. **So moved Mr. Holden. Second Mrs. Kramer. Unanimously voted.**

**READOUT MAIL**

Mr. Sonnett read a letter from Christopher Ahmadjian, P.E., MBA, Program Manager of the Baystate Roads Program at the College of Engineering at the University of Massachusetts in Amherst, that congratulates the Town on the success of Hopkinton's Highway Manager's, Michael Mansir, completion of all requirements for their program. The Board agreed to send a letter of congratulations to Mr. Mansir.

Mr. Sonnett read an email message from Dimitri Kyriakides from Marathon, Greece thanking the Town for their hospitality when he visited during the week of the 2006 Boston Marathon.

Mr. Sonnett read an announcement for an affordable housing lottery for "Stagecoach Heights" on Wood Street and that applications are due by June 28, 2006. For more information, residents can email the Town's website at [www.hopkinton.org](http://www.hopkinton.org).

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**Massachusetts Area Planning Council's Municipal Elections to the Boston Region Metropolitan Planning Organization (MPO): (one (1) town: Bedford; one (1) city: Salem or Woburn)**

Mr. Sonnett said that the official ballot for the Massachusetts Area Planning Council's seats to the Municipal Elections to the Boston Region Metropolitan include one city and one town. He asked Mrs. Pratt to state her recommendations for these two seats, as she is the Town's representative to the Massachusetts Area Planning Council (MAPC). Mrs. Pratt said that the Town of Bedford and the Cities of Salem and Woburn are on the official ballot and recommends the Town of Bedford and the City of Salem. The Board agreed with her recommendations.

**Vote:** Mr. Sonnett entertained a motion to cast the Town's vote for the Municipal Elections to the Boston Region Metropolitan Planning Organization (MPO) for the Town of Bedford and the City of Salem. **So moved Mr. Holden. Second Mrs. Kramer. Unanimously voted.**

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**Massachusetts Area Planning Council (MAPC) appointment (three (3) year term)**

Mr. Sonnett said that Mary Pratt has served as the Town's representative to the Massachusetts Area Planning Council for several years, and recommends her re-appointment for another three (3) year term. Mrs. Pratt stated that she wishes to be re-appointed to the MAPC.

**Vote:** Mr. Sonnett entertained a motion to appoint Mary C. Pratt to a three (3) year term as the Town's representative to the Massachusetts Area Planning Council (MAPC). **So moved Mr. Holden. Second Mrs. Kramer. Unanimously voted.**

**Community Preservation Committee resignation: Linda Henderson**

**Vote:** Mr. Sonnett entertained a motion to accept with regret Linda Henderson's resignation from the Community Preservation Committee effective immediately. **So moved Mrs. Pratt. Second Mrs. Kramer. Unanimously voted.**

**Marathon Fund expenses**

Mr. Sonnett presented the 2006 Marathon expenditures for the Board's approval for payment. He said that \$2,605.96 is the balance carried forward from last fiscal year with the Boston Athletic Association's gift to help defray the cost of the 2006 Boston Marathon in Hopkinton is \$65,000 that totals \$67,605.96. Mr. Sonnett read the expenditures that were submitted for payment as follows:

NAME	AMOUNT	AMOUNT
<b>BALANCE AMOUNT</b>		
Balance Carried Forward		2,605.96
BAA Gift		65,000.00
	<b>TOTAL</b>	<b>67,605.96</b>
<b>AMOUNT SPENT</b>		
Action Copy Plus	261.00	
Tom Drechsler (Trash liners for Recycling Bins)	49.28	
Hopkinton Police Department	19,439.31	
B-P Trucking, Inc.	3,079.67	
B-P Trucking, Inc.	1,473.88	
Pat Lynch (Coffee and Donuts for HPD)	300.00	
Hopkinton Fire Department	5,114.13	
Franklin Fire Department	453.58	
Haz-Mat Detail District 3	1,286.82	
Southborough Fire Department	646.14	
Milford Fire Department	1,661.73	
Boxborough Fire Department	384.84	
	<b>TOTAL AMOUNT SPENT</b>	<b>34,150.38</b>
	<b>BALANCE</b>	<b>33,455.58</b>

**Vote:** Mr. Sonnett entertained a motion to approve for payment the expenditures as submitted totaling \$34,150.38. **So moved Mrs. Pratt. Second Mr. Holden. Unanimously voted.**

**Parade Permit Request: Jimmy Fund Walk (Sunday, September 17, 2006)**

Mr. Sonnett read a letter from David McGillivray that requests a parade permit for the 2006 Boston Marathon Jimmy Fund Walk scheduled on Sunday, September 17, 2006 commencing at 7:00 a.m. at the Town Common. Mr. Sonnett noted that the Police Chief has no problem with the issuance of the permit.

**Vote:** Mr. Sonnett entertained a motion to approve the parade permit request from David McGillivray to hold the Jimmy Fund Walk on Sunday, September 17, 2006 scheduled at the Town Common at 7:00 a.m. as approved by the Police Chief. **So moved Mrs. Pratt. Second Mr. Holden. Unanimously voted.**

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**Re-appointments for fiscal year 2007**

Mr. Sonnett said that he would read the list of re-appointments for Fiscal Year 2007 and the Board would then have one vote for all of the re-appointments, unless one of the Board members had an issuance with anyone of the re-appointments. Mr. Sonnett read the list as follows:

**ANIMAL CONTROL OFFICER** (1 Year term): William Proctor; **CABLE COMMITTEE** (3 Year term): Vincent Dwyer; **COMMUNITY PRESERVATION COMMITTEE** (1 Year term): Conservation Commission Representative; Planning Board Representative; Historical Commission Representative; Parks and Recreation; Representative; Open Space Commission Representative; Housing Authority Representative; **CONSERVATION COMMISSION** (3 Year term): Robert Murphy; **SPECIAL CONSTABLE** (3 Year term): Darin Kamins; **COUNCIL ON AGING** (3 Year term): John McInerney; Harold Boudreau; **COUNCIL ON AGING (Associate Member)** (1 Year term): Daniel Garner; Barbara McIntyre; **DPW ADVISORY COMMITTEE** (1 Year term): F. Eric Sonnett; Daniel McIntyre; James Pyne; **ECONOMIC COMMISSION & DEVELOPMENT FINANCING AUTHORITY** (5 Year term): Kwaku Kwateng; **FACILITIES BOARD** (1 year term): Appropriation Committee Representative; Capital Improvement Committee Representative; John Younis; **FENCE VIEWER** (1 Year term): Gary Haines; **FIELD DRIVER:** (1 Year term): Gary Haines; **HISTORIC DISTRICT COMMISSION** (3 Year term): Beth Kelly (*Resident/district*); Jeanette Thomson (*Architect*); Rose Leveille (*At Large*); **HOPKINTON CULTURAL COUNCIL** (2 Year term): Margaret Wiggin; William Brisson; William Robinson; **HOPKINTON TAX RELIEF COMMITTEE** (1 Year term): Leah DeSantis; Teresa Rice; Appropriation Committee Representative; Town Treasurer; Chairman, Board of Assessors; **HOUSING COMMITTEE** (3 Year term): John Coolidge; **MARATHON COMMITTEE** (1 Year term): Police Chief; Board of Health Representative; Parks & Recreation Representative; Fire Chief; DPW Representative; School Committee Representative; Fund Raising Agent; **MARATHON COMMITTEE (At Large)** (3 Year term): Jane Goodman; Judith Pitasi; **MARATHON FUND COMMITTEE** (1 Year term): Patrick Lynch; Russell Ellsworth; Parks & Recreation Representative; Marathon Committee Representative; School Committee Representative; **MUTUAL AID BUILDING INSPECTOR** (1 Year term): Robert Hill; **PARKING CLERK** (1 Year term): Geri Holland; **PERSONNEL COMMITTEE** (3 Year term): Kimberly Pulnik; Kathleen LaFlash; **PERSON TO CUT WIRES IN CASE OF FIRE:** (1 Year term): Edward Hicks; **PLUMBING AND GAS INSPECTOR:** (1 Year term): Charles Featherstone; **ASSISTANT PLUMBING AND GAS INSPECTOR:** (1 Year term): Charles Dabritz; **RECYCLING COMMITTEE** (3 Year term): Kevin Kohrt; **PUBLIC WEIGHERS** (1 Year term): Thomas McIntyre; John Palmer; Stephen Nedoroscik; Kathleen McIntyre; Dawn Armstrong; Michael Beattie; Jaime Wright; **REGISTRAR OF VOTERS:** (3 Year term): Barbara Wirzburger; **SEALER OF WEIGHTS AND MEASURES:** (1 Year term): Louis Sakin; **SMOC REPRESENTATIVE** (1 Year term): Paul Prior; **SURVEYOR OF WOOD, LUMBER AND BARK** (1 Year term): Gary Haines; **VETERANS AGENT:** (1 Year term): Anthony Mastroianni; **VETERANS CELEBRATION COMMITTEE:** (1 Year term): Evan Brooks; Thomas Ellam; Glen Layton; James Mirabile; Marjorie Wright; Cynthia Chesmore (*Council on Aging Liaison*); **VOICES FOR VISION CIVIC ENGAGEMENT COMMITTEE:** (1 Year term): Trish Perry; Damon Blank; Christina Coffey; George Donovan; Stephen Rathmill; **WIRING INSPECTOR:** (1 Year term): Edward Hicks; **ASSISTANT WIRING INSPECTOR:** (1 Year term): Louis Travaglini; **YOUTH COMMISSION** (3 Year term): Michele Piane (*At Large*); Ronald Foisy (*At Large*).

**Vote:** Mr. Sonnett entertained a motion to re-appoint the aforementioned list of candidates to the terms as written effective July 1, 2006. **So moved Mrs. Kramer. Second Mr. Holden. Unanimously voted.**

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**Special Police Officers/Auxiliary Police Re-appointments:**

**Vote:** Mr. Sonnett entertained a motion to re-appoint the following Special Police Officers, and Auxiliary Police for a one (1) year term effective July 1, 2006:

- **Special Officers:** Anthony Puntini, Anthony Yaninno, Brian Hickey, Carl Harris, Clarence Lukey, Darlene Haines, Deric McGill, Dodson Renaud, Don Creswell, Douglas Lewis, Douglas Oliver III, Edward Kern, Evan Brooks, F. Philip Goodwin, Gail Klein, Henry Pyne, Henry Webster, Jr., Jane Goodman, Jeanne Taylor, John Litchfield, Lino Morales, Leo Kopec, Luis Gonzalez, Marilyn Palmer, Meaghan DeRaad, Michael Hamilton, Michael Messier, Paul Culliton, Paul Clark, Richard Keough, Robert Bartlett, Robert Champney, Robert Santucci, Robert Slaman, Russell Flannery, Stephen Slaman, Steven Iadarola, Stuart Montgomery, Tania Alabrandi, Thomas Poirier, William Lukey, William Carlo, William McRobert, William Proctor;
- **Auxiliary Police:** Anthony Puntini, Brian Hickey, Dodson Renaud, Don Creswell, Sr., Douglas Oliver III, Evan Brooks, Jane Goodman, Leo Kopec, Lino Morales, Richard Keough, Russell Flannery, Stuart Montgomery, Steven Iadarola, Frank Masiello.

**So moved Mr. Holden. Second Mrs. Pratt. Unanimously voted.**

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**Special Officer Appointment:**

**Vote:** Mr. Sonnett entertained a motion to appoint Lane DePatsy as a Special Officer for a one year term effective July 1, 2006, as requested by Police Chief Irvin. **So moved Mr. Holden. Second Mrs. Kramer. Unanimously voted.**

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**Committee Vacancies:**

Mr. Sonnett read the list of Committee vacancies effective July 1, 2006, due to those members who did not wish to be re-appointed, and asked to send letters of appreciation for their service to the community. He read the vacancies as follows: Board of Appeals (1), Capital Improvement Committee (1), Community Preservation Committee (1), Hopkinton Cultural Council (4), Housing Committee (1), Marathon Committee (1 at large) (1 BAA voting member) (1 HAA Representative), Open Space Preservation Commission (1), Veterans Celebration Committee (2), Youth Commission (1).

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**Closing Comments:**

Mrs. Pratt commented about the upcoming election on May 15<sup>th</sup> and read a complimentary note that she received from a resident, and hopes that it's known that she is remembered for trying to do the best to her ability. Mrs. Kramer also encouraged residents to vote at the upcoming town election.

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**Meeting Adjourned:**

**8:25 p.m.** Mr. Sonnett entertained a motion to adjourn the public meeting. **So moved Mr. Holden. Second Mrs. Pratt. Unanimously voted.**

Respectfully submitted,

Geri Holland  
Executive Assistant

Date approved: 5/30/06