

**TOWN OF HOPKINTON  
BOARD OF SELECTMEN  
Meeting Date: December 6, 2005  
MINUTES**

**Members Present:** F. Eric Sonnett, Chairman; Leonard A. Holden, Vice-Chairman; Ronald M. Clark; Mary C. Pratt; Muriel E. Kramer

**Others Present:** HCAM Station: Beth Fenier; HopNews: Robert Falcione; MetroWest News: Cathy Flynn; Hopkinton Crier: Michelle Murdock; Andre Griben; Conservation Commission: Brian Morrison, Chairman, and Robert Murphy, Vice-Chairman; Board of Health: David Edson; Downtown Revitalization Committee: Scott Richardson, Chairman; Damon Blank; Joe Pratt; Tom Pratt; Carol DeVeuve; Mark Furber; Gail Clifford; Bernadette Markey; Student Government Program: Chris Panetta, Greg Jesanis, Morgan Hegger, Maggie Gordon, Mairead Zaccaro, Shannon Finney, Rachel Haroian, Andrea Hurwitz, Shane Lavoie, Courtney Day, Jillian Elwell; Selectmen's Office Theodore D. Kozak, Executive Secretary, and Geri Holland, Executive Assistant.

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**Public Meeting Opened/Pledge of Allegiance (Selectmen's Hearing Room)**

**7:00 p.m.** Mr. Sonnett opened the public session and invited everyone to stand for the Pledge of Allegiance. Town warrants and bills were approved for payment.

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**Selectmen's minutes: November 1, 2005, November 1, 2005 (ES), November 15, 2005, November 15, 2005 (ES)**

**Vote:** Mr. Sonnett entertained a motion to approve Selectmen's minutes dated November 1, 2005. **So moved Mr. Holden. Second Mrs. Pratt. Unanimously voted.**

**Vote:** Mr. Sonnett entertained a motion to approve the executive session Selectmen's minutes dated November 1, 2005. **So moved Mrs. Pratt. Second Mr. Clark. Unanimously voted.**

**Vote:** Mr. Sonnett entertained a motion to approve the Selectmen's minutes dated November 15, 2005. **So moved Mrs. Pratt. Second Mr. Holden. Unanimously voted.**

**Vote:** Mr. Sonnett entertained a motion to approve the executive session Selectmen's minutes dated November 15, 2005. **So moved Mrs. Pratt. Second Mr. Holden. Unanimously voted.**

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**Downtown Revitalization Committee (Expansion of Membership Request): Scott Richardson, Chairman**

Mr. Richardson, Chairman of the Downtown Revitalization Committee (DRC), requests the Board's consideration to amend the DRC's membership to reflect three (3) additional at-large positions. Mr. Richardson said that the DRC has received interest from several individuals to join the committee, and as the DRC moves forward to implement plans, it would be beneficial to have more members to assist with this project. Mr. Richardson recommended changing the Economic Commission & Development Financing Authority (ECDFA) representative position to an at-large position, as this representative position remains vacant. The Board discussed the issue and agreed to change the DRC's membership to add two (2) additional at-large positions and change the ECDFA position to an at-large position.

**Vote:** Mr. Sonnett entertained a motion to amend the structure of the Downtown Revitalization Committee by changing the Economic Commission & Development Financing Authority position to an at-large position and to add two (2) at-large positions. **So moved Mr. Clark. Second Mr. Holden. Unanimously voted.**

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**Request for Assistance for a Private Well Water Quality Issue (407 and 408 Wood St): Board of Health**

Mr. Edson, a member on the Board of Health (BOH), stated that the BOH received a well quality analytical report that showed high levels of sodium and chlorides in private wells at 407 and 408 Wood Street property. He added that the levels exceed about three times the secondary standards for public water. Mr. Edson said that the private wells are in proximity of the Massachusetts Turnpike Authority's property, and the BOH believes the sodium and chlorides concentration contamination might be associated with road salt storage and/or spreading. Mr. Edson noted that the Town of Westborough's public water supply is located only several hundred feet from the properties located at 407 and 408 Wood Street, and that there is a proposed water supply connection to Westborough that will run by these properties at the Harvey site.

Mr. Edson said that the BOH wrote a letter to the Massachusetts Turnpike Authority to provide procedural information about how to enter into an assistance program with them, so that this issue could be resolved. Mr. Edson asked the Board of Selectmen to also send a similar letter to the Massachusetts Turnpike Authority to request assistance. He said that the BOH has not yet received a response to the letter.

Mr. Sonnett recommended contacting the Town of Westboro to talk about the possibility of assisting in supplying water to these properties. Mr. Sonnett also mentioned that with the Town of Westborough's water line extension project could be an advantage to connect the two properties located on Wood Street to the Town of Westborough's water supply.

Mr. Clark suggested that the BOH be specific in asking for connection of these two properties to Westborough's water supply. Mr. Clark asked Mr. Edson if the BOH has contacted the Town of Westborough's BOH. Mr. Edson replied no. Mr. Clark recommended that the BOH obtain support by the Town of Westborough's Board of Health before approaching the State. He added that once Hopkinton's BOH has the solution, they should ask the Massachusetts Turnpike Authority to pay for expenses, since they caused the problem.

Mrs. Kramer believes that Mr. Clark has a good approach, but to also learn what the State's process is regarding issues such as this one.

Mr. Sonnett suggested that the BOH have a dialogue with the Town of Westborough and to request Mr. Ryder, the Town's Public Health Administrator, to ask the Town of Westborough when the water line extension project is scheduled, to determine if the properties on Wood Street could be connected to Westborough's water line at that time.

Mr. Edson agreed to ask Mr. Ryder contact the Town of Westborough and speak with them about this issue. He said he would report back to the Board of Selectmen with the results.

Mrs. Kramer offered to help the Board of Health in this matter should they need assistance.

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**Public Input Forum: Mary C. Pratt**

Mrs. Pratt described the events that led her to speak tonight beginning with the determination Certificate of the SSEIR from the MA Environmental Protection Agency (MEPA) dated November 14, 2005. She accounted that a meeting that was scheduled by State Representative Loscocco and Senator Spilka to analyze how to proceed in finalizing a plan to meet MEPA's requirements. Mrs. Pratt said that Rep. Loscocco had told both her and Mrs. Kramer that they would be contacted when the meeting was scheduled, but that they were not. She noted that an email addressed to the Chairman was sent to the Selectmen's Office on Wednesday, November 23. She said that she learned of the meeting via a telephone call from Rep. Loscocco on Tuesday, November 29<sup>th</sup>, as he wished to speak with her before Thursday's meeting.

Mrs. Pratt stated that she and Mrs. Kramer debated on whether or not to request that the meeting be cancelled; but they determined not to do this. She talked about how she and Mrs. Kramer discussed the options of being able to attend the meeting without violating the Open Meeting Law, such as attending the meeting as an abutter,

or Mrs. Kramer as a private citizen; but, they agreed to send two representatives from the public to represent them. She believed that it had to be persons who had attended some of the Fruit Street Development Committee meetings; they, therefore, asked residents, Carol DeVeuve and Kevin Kohrt.

Mrs. Pratt stated that she and Mrs. Kramer both filed a complaint with the Ethics Commission for a determination of a possible violation of the Open Meeting Law by the events she accounted.

Mr. Sonnett thanked Mrs. Pratt for her commentary.

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### **Fruit Street Property Discussion:**

Mrs. Pratt stepped off the Board due to conflict of interest being an abutter to the Fruit Street property.

Mr. Sonnett gave an overview of the December 1<sup>st</sup> meeting that was held between Town officials and the Massachusetts Environmental Policy Act (MEPA) Office to discuss MEPA's recent rejection of the Fruit Street Supplemental Single Environmental Report (SSEIR) and to determine what next steps need to be taken in order to receive final approval for the Fruit Street Conceptual Master Plan.

Mr. Sonnett said that the meeting was arranged by State Representative Paul Loscocco and State Senator Karen Spilka and that the purpose of the meeting was to have MEPA explain and clarify their recent decision to request further information concerning the Fruit Street Master Plan.

Mr. Sonnett said that Rep. Loscocco and Sen. Spilka sent an email asking to provide a list of those who would be attending the meeting, and that he selected himself as the Chairman of the Board of Selectmen, Mr. Clark, Co-Chairman of the Fruit Street Development Committee (FSDC), Robert Murphy, Vice-Chairman of the Conservation Commission and member of the FSDC, David Stoldt, Chairman of the School Committee and member of the FSDC, Mr. Kozak, Town Counsel Attorney Faiman, to address any zoning issues. Mr. Sonnett said he also invited Richard Jubinville, Earth Tech consultant, and David Pickart and his assistant, Heather Patterson, from VHB. He said that Ms. Eglington from the EOEA was also present at the meeting.

Mr. Clark explained the role of MEPA that being a "clearing house" on behalf of the State in reviewing the Town's Fruit Street plans. He also noted that several other key State agencies are supportive of the SSEIR that being the Department Environmental Protection Agency (DEP), Natural Heritage, Massachusetts Historical Commission and the Massachusetts Highway Department. Mr. Clark discussed some of the issues that were discussed at the MEPA meeting. He accounted how Mr. Stoldt asked about the possibility of separating the plans for the proposed school on the Fruit Street property, and the MEPA official cautioned against this, and that this would be a "precipitous" on the Town's part if they were to take that action. Mr. Clark also said that MEPA stated that Town Counsel has the last word when zoning issues are concerned. Mr. Clark said that when he asked MEPA if they had any environmental concerns, they responded no and that there are no "fatal flaws". Mr. Clark recommended that the Fruit Street Development Committee do its job and respond to MEPA's recommendations by January 15, 2006, so that the Town could receive their decision by March 1, 2006.

Mr. Sonnett added that he asked at the MEPA meeting, if they had any problem with the proximity of the wells being located next to the treatment plant, and they responded no. He noted that Earth Tech's Comprehensive Wastewater Management Plan (CWMP) has already been issued a Certificate from MEPA that pertains to this.

Mrs. Kramer stated her disappointment at not being at the MEPA meeting. She said that everyone should have been included in moving the process along, and stated her appreciation of those that did attend. She said that she had made a deliberate attempt to hold a working session to go through the SSEIR document. Mrs. Kramer then gave her statements regarding six major points as follows: 1.) She stated her support of the Fruit Street development as a Town resource, and that the water, open space, recreation, and the new school being priorities. She noted that there have been no Town meeting votes for DPW and Wastewater facilities. 2.) Mrs. Kramer stated that the SSEIR document stated that all projects have been approved by Town meeting vote, and she believes this is untrue. She gave an account of the Town meeting votes: Well head development (5/3/05); fields (5/2/05); an elementary school (5/2/05); affordable housing initiatives (5/3/04); and an Open Space and

Conservation Restriction, with a condition of a vote to purchase the property. Mrs. Kramer also talked about the funds spent on Town Counsel without the vote of the Board of Selectmen (BoS). She stated her disagreement regarding Town Counsel's attendance at the December 1<sup>st</sup> MEPA meeting without the vote of the BoS. She requested to go on record that only the voter has the final say in regards to zoning issues. Mrs. Kramer said that MEPA's Certificate makes it clear that there are some issues that need to be achieved in regards to the Wastewater Treatment Facility on the Fruit Street property.

Mrs. Kramer emphasized the need for a new elementary school and stated the follows: "I want to emphasize the elementary school as planned for Fruit Street as vitally necessary to address an existing and substantial need in the community today; we are already extending classroom space through modular additions at the elementary level. The school is part of a long-range planning initiative that has been vetted fully before the public, and the school and its attendant activities do not pose significant environmental challenges. We face a true crisis of time and dwindling space at the elementary level."

Mrs. Kramer said that it has been publicly stated that her submission of constructive challenge to the SSEIR indicates a lack of support for the schools, but that this is untrue. She said that she have been involved and supportive of the schools on all levels in the community from parent to an active Town meeting voter.

Mrs. Kramer commented that the Town needs to understand and do what MEPA requires, and for Hopkinton voters to decide. She stated her view of greater commitment to "shared inquiry" and "respectful debate", and a public study of a DPW and WWTF plants.

Mrs. Kramer concluded that the SSEIR document needs to be factually complete and that all the information needs to be put on the table.

Mr. Sonnett commented that a DPW Building Committee was appointed whose mission is to address a DPW facility on Fruit Street, and that the Town authorized this by ballot and Town meeting vote. He concluded that the Town should have a new Certificate from MEPA within 70-90 days.

Mr. Clark pointed out that the purchase of the Fruit Street property was voted in 2002, and that Town meeting vote should be respected. He added to allow the Fruit Street Development Committee to do their job and move forward with the project. He encouraged working together.

Mrs. Pratt stepped back on the Board.

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### **Piazza Lane Update**

Mr. Sonnett gave a review of discussion that the Board of Selectmen (BoS) had with Brian Morrison, Chairman of the Conservation Commission (CC), at the last meeting dated November 15, 2005 of maintenance work he performed on the private gravel road, Piazza Lane, by Mr. Morrison, which he uses to access his property. At that time, there was a question as to whether or not a permit was required.

Mr. Sonnett said Mr. Morrison told the BoS, at the November 15, 2005 Selectmen's meeting, that a permit was not required by the Town or State to perform regular maintenance for an existing road, but is required for new roads.

Mr. Sonnett said that at the conclusion of the November 15, 2005 discussion, the BoS asked Mr. Morrison to request the Conservation Commission to evaluate this matter and report back to the BoS with the Conservation Commission's findings. He also recommended that he recuse himself from the Conservation Commission when this issue is discussed.

Mr. Sonnett asked Mr. Murphy, Vice-Chairman of the Conservation Commission, to give an overview of the Commission's findings.

Mr. Murphy stated that, in response to a request made by a memo dated November 16, 2005 from the Board of Selectmen, asking the Commission to review work done on Piazza Lane by Mr. Morrison, to determine if there were any permitting requirements under the Wetlands Protection Act or Town By-Law, the Conservation Commission met with Mr. Morrison on November 28, 2005. Mr. Murphy said that at the meeting, the Commission discussed the repair work with Mr. Morrison, and took comments from abutters and the public as to the nature of the work that had been done.

Mr. Murphy said that Commissioners visited the site during the subsequent week, and agreed that the site is stable with no imminent damage to the wetland resource. He described the work as being completed.

Mr. Murphy said that the Commission also sought guidance from the Department of Environmental Protection (DEP) regarding the applicability of the State Wetland Protection Act that pertains to this issue, and held a conference call with DEP representative, Marielle Stone of the Wetland Protection Program, on December 2, 2005. He said that the Commission scheduled an informal hearing for December 5, 2005 to continue its discussion with Mr. Morrison about whether or not if a filing was required. He noted that this was a moot point, as Mr. Morrison filed a Request for Determination of Applicability (RDA) with the Conservation Commission on December 5, 2005.

Mr. Murphy concluded that a future hearing would be scheduled for the RDA filing and abutters would be given public notice. He added that filings after the work is done are not unusual.

Mr. Sonnett referred to a letter from Mr. Morrison's attorney, Jonathan White of White, Freeman & Winter, LLP that was faxed to the Board Selectmen late this afternoon. Mr. Sonnett read the letter (see attachment) which Attorney White requested, that reports information concerning this matter, and explains why Morrison did not seek his board's permission to fix the road.

Mr. Sonnett referred to a memo from December 5, 2005 (see attachment) from Mr. Murphy reporting that the DEP suggested "the work at issue falls under the definition of "activity" under the Act and points out that road maintenance is not excluded under the Act.", and it's DEP's opinion that an RDA filing would have been in order.

Mr. Sonnett reviewed the history of a letter that was received at 6:00 p.m. before the November 15, 2005 (see attachment) Selectmen's Meeting from Robert Shepard of 1 Piazza Lane, that stated concerns of the work that took place to improve the roadway, which Mr. Morrison had done. Mr. Sonnett said that he handed a copy of the letter to Mr. Morrison prior to the November 15, 2005 Selectmen's meeting. Mr. Sonnett said that Mr. Morrison told him that rather than having the DPW performing the work, he wanted to perform the maintenance work himself, so as not to have an appearance of taking anything from the Town.

Mr. Sonnett accounted the day that he received a telephone call from MetroWest New reporter, Tyler Reid, and asked him if he had seen Piazza Lane. He responded no, and then drove to Piazza Lane, and saw that the rain was washing debris into the lake causing erosion of the land. Mr. Sonnett said he then contacted the DPW Director, Mr. Gaucher, to ask him about the care of Piazza Lane, and if the Town had been performing maintenance. He said that the question came up about whose responsibility it was to care for a private road and that even though Piazza Lane is not classified as a private road, it has not been accepted as a street by the Town. Mr. Sonnett said that Mr. Gaucher said that the DPW has not performed repairs on Piazza Lane, and when Mr. Gaucher asked the previous DPW Director about the road, he also had no recollection of the DPW maintaining this road.

Mr. Sonnett asked Mr. Gaucher to prepare a road maintenance estimate for Piazza Lane (see attachment) for \$3,380.06 including materials, labor, and operated equipment.

There was a discussion regarding the Conservation Commissions procedure in regards to road maintenance, and setting up a hearing. There was also some discussion regarding the maintenance of private roads.

Mr. Sonnett stated his concern about the events of this issue and said that there is an appearance of two sets of rules by the Conservation Commission. He said that either this issue is not a big issue or it is a cause for removal of Mr. Morrison from the Conservation Commission. Mr. Sonnett recommended scheduling a public hearing to learn what happened.

Mr. Clark agreed that many issues need to be resolved and that it is the responsibility of the Board of Selectmen to look at the facts. He said that it is appropriate to hold a public hearing to discuss the issues and see if there is a potential for cause to remove Mr. Morrison from the Conservation Commission. He suggested waiting until the Conservation Commission has discussed this issue. He added that the Conservation Commission could work on the technical and process issues.

Mrs. Pratt recommended waiting until the Department of Environmental Protection Agency (DEP) has had a chance to review the issue and pointed out the "cause" should be kept ambiguous. She added that it's better to hold the public hearing to determine the cause.

Mrs. Kramer stated that she does not have a problem with holding a public hearing for fact finding, but agrees with waiting until after the Conservation Commission holds their meeting.

Mr. Clark stated that no matter what the Conservation Commission comes back with as their focus is concerning the technical aspects. He recommended moving forward to scheduling a public hearing to determine if there is adequate reason to remove Mr. Morrison from his position on the Conservation Commission. Mr. Sonnett said that Town Counsel prepared the following motion.

**Vote:** Mr. Sonnett stated that whereas the Board of Selectmen has received information relating to the continued service of Brian Morrison on the Conservation Commission, and which contains references to actions which may constitute a basis for his removal from the Conservation Commission, I move that a hearing for such removal be held in conjunction with the conclusion of the Conservation Commission meeting. **So moved Mr. Clark. Second Mr. Holden.**

**Discussion:** Mrs. Kramer stated that the hearing should be approached as fact finding rather than "removal" of Mr. Morrison. Mrs. Pratt questioned the issue of the motion being written by Town Counsel and that a vote needs to be taken before contacting Town Counsel. Mr. Sonnett said that the Chairman and the Executive Secretary have the authority to contact Town Counsel for input. Mr. Clark said that the Board would want Town Counsel's input in a matter such as this issue. Mrs. Kramer stated that she would like the public hearing "truly is a fact finding" hearing and for the Board to make a determination at that time based on the facts.

**Mr. Sonnett: yes; Mr. Clark: yes; Mr. Holden: yes; Mrs. Pratt: no; Mrs. Kramer: no. So voted.**

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**Voices for Vision Civic Engagement Committee (term to 2006): Damon Blank**

Mr. Sonnett invited Voices for Vision Civic Engagement Committee's (VVCEC) candidate, Mr. Damon Blank, to give an overview of his background and state why he would like to serve on the VVCEC. Mr. Blank said that he and his family have resided in Hopkinton for the past 21 years. He gave an overview of his background as a licensed therapist and believes his skills in the areas of teaching, supporting constructive communication, productive conflict resolution, and enhancing personal responsibility would be helpful in serving the community. Mr. Sonnett noted that Trish Perry, Chairman of the VVCEC, endorses Mr. Blank's appointment. The Board agreed that Mr. Blank would be an asset to the VVCEC.

**Vote:** Mr. Sonnett entertained a motion to appoint Mr. Damon Blank to the Voices for Vision Civic Engagement Committee for a one (1) year appointment to 2006. **So moved Mr. Clark. Second Mrs. Pratt. Unanimously voted.**

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### **Permitting Document Proposal**

Mr. Kozak stated that he has been meeting with several Town department heads including Tom Ryder, Board of Health, Michael Shepard, Municipal Building Inspector, Don MacAdam, Conservation Commission Administrator, Robert Bushway, Principal Assessor, and Maureen Dwinnell, Town Treasurer/Collector to discuss a proposal from Point Software that would allow these departments to share information originating from each other by aligning documents such as parcel IDs and plan identifiers without altering normal business practices.

Mr. Kozak said that the software is being offered to the Town as a beta site for free subject to certain clauses as outlined in the proposal. Mr. Kozak pointed out that there would be no charge for the software or its support until July 1, 2007 at which time the annual support for the product would not exceed \$4,999 per year. Mr. Kozak said that he requested Town Counsel to review the provisions submitted by Point Software that would give them the right to obtain at no charge and resell any and all public documents maintained by the software developed by them. He said that Town Counsel offered three options that pertain to the third paragraph of the section of the proposal headed "Software Costs" on page 5 that addresses the issues of Point Software obtaining "at no charge and resell any and all public documents maintained by the software" etc.

Mr. Kozak said that the Board could either sign the contract or choose one of the three options offered by Town Counsel as a counter proposal. Mr. Sonnett asked what the market value of this software is. Mr. Kozak responded that he asked the Town's permitting departments to research the market value of this package, and that the package would cost about \$30,000 which is a low to medium range. Mr. Kozak commented that the permitting departments are willing to go forward with this program.

Mr. Sonnett commented that he spoke with the Town Treasurer, Maureen Dwinnell, about this, and that she highly recommends this software. Mrs. Kramer asked if other towns use this type of software, and Mr. Kozak responded yes. He added that the permitting departments have expressed that they would like to acquire this type of software, but that the cost has been prohibitive.

Mr. Clark asked to identify the benefits such as cost savings, avoidance of errors, and reduction of labor. Mr. Kozak said that he had not performed a study, but said that one of the benefits is time saving for the permitting department with sharing information.

Mr. Sonnett believes that the software would be a good idea for the Town. Other Board members agreed.

Mr. Clark stated his concern about privacy issues and suggested accepting Town Counsel's third options. The Board discussed Town Counsel's three options and agreed for Mr. Kozak to offer option #3 as follows: "*Point Software may obtain at no charge and resell those public documents maintained by the software which constitute public records, as defined in G.L.c. 4, sec. 7 (26), provided that no such document shall be resold or disseminated which falls within an exemption to the definition of public records set forth in sub-paragraphs a through m of G.L.c. 4, § 7(26) or any other statute providing that such record shall be exempt from the Public Records Law, including, without limitation, abatement applications pursuant to G.L.c. 59, § 60; home address and telephone number of various persons pursuant to G.L.c. 66, § 10; personal data pursuant to G.L.c. 66A, § 1; and street lists pursuant to G.L.c. 51, § 4, and further that every individual, the records about whom are proposed to be resold or disseminated, shall have been advised in writing in advance of the potential resale or dissemination of such records and shall have assented thereto in writing. Such records shall be maintained by the software via an e-commerce enabled site maintained by Point Software. ...*"

**Note:** Mr. Sonnett entertained a motion to direct Mr. Kozak to negotiate with Point Software option #3 as one of the options recommended by Town Counsel. **So moved Mr. Clark. Second Mrs. Kramer. Unanimously voted.**

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### Amendments to Liaison Assignments

Mr. Sonnett stated the following amendments to the Board of Selectmen's liaison assignment list: Trails Committee: Mr. Holden; Public Library: Mr. Holden; Woodville District Commission: Mrs. Pratt; and Inspectional Services: Mr. Sonnett.

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### Liaison Reports

Appropriation Committee: Mrs. Kramer said that the Appropriation Committee is seeking ways to communicate and educate the public about the Town's budget process to help them prepare for Town meeting. She stated that the Appropriation Committee is preparing a survey and budget exercise for residents to complete, as one of the ways to help residents. She said that the public would be notified about the survey and exercise through the news media.

Public Library: Mrs. Pratt talked about the successful holiday program that was held at the Public Library and co-sponsored by the Cultural Arts Alliance last Saturday, December 3<sup>rd</sup>.

Fruit Street Development Committee: Mr. Clark talked about the community and the FSDC working together towards a new school on the Fruit Street property.

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### Readout Mail

Mr. Sonnett read a letter from the Town of Mansfield's Selectman, Michael McCue, who is also the President of the Massachusetts Selectmen's Association. Mr. McCue requests the Town's endorsement of Legislation House Bill #4809, which proposes to eliminate the State gas tax for municipal vehicles. The Board agreed to send a letter supporting House Bill #4809.

**Vote:** Mr. Sonnett entertained a motion to send a letter to State representative, Senator Spilka and Rep. Loscocco, of their endorsement of Legislation House Bill #4809. **So moved Mr. Clark. Second Mrs. Pratt. Unanimously voted.**

Mr. Sonnett read a letter from Senator Karen E. Spilka that addresses information on three low-income energy assistance programs offered by the Department of Housing and Community Development's Community Services Unit. Senator Spilka included a brochure with the letter regarding this program hoping to help with this winter's heating concerns. The Board agreed to inform the Council on Aging about the program, and encouraged those residents who need information to contact the Senior Center or the Selectmen's Office.

Mr. Sonnett read an announcement submitted by the Town Clerk of the Clerk's office's new hours effective February 1, 2006 as follows: Monday: 8:00 a.m. – 7:00 p.m.; Tuesday – Friday: 8:00 a.m. – 4:30 p.m. The Town Clerk's announcement also mentioned that Passport applications would be accepted on Mondays from 8:30 a.m. to 7:00 p.m. and Tuesday – Friday from 8:30 a.m. to 4:00 p.m., and dog licensing must be done by April 1, 2006.

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### War Memorial Renovations update

Mr. Sonnett gave an overview of the War Memorial Renovation proposal that was presented by Robert Chesmore at the November 15<sup>th</sup> Selectmen's meeting. He said that at that meeting he asked Mr. Kozak to send a letter to both the Parks & Recreation Commission and Historic District Commission to ask them to discuss this issue at their next meeting, Mr. Sonnett reported that both the Parks & Recreation Commission and Historic District Commission voted to support the proposal as presented by Mr. Chesmore. Mr. Sonnett recommended that the Board vote to support the War Memorial Renovation proposal.

**Vote:** Mr. Sonnett entertained a motion that the Board of Selectmen supports the War Memorial Renovation proposal as submitted by Mr. Chesmore. **So moved Mr. Holden. Second Mrs. Kramer. Unanimously voted.**

### **Acceptance of Conveyance of Parcel of Land from Lodge Corporation**

Mr. Kozak recalled an article at the May 2000 Annual Town meeting when the Town authorized the Board of Selectmen to accept the conveyance of a parcel of land from Lodge Corporation to be held under the jurisdiction of the Parks & Recreation Department. He said that this issue was then discussed at the 2005 Annual Town meeting at which time the P&R Commission indicated that the premises were not in condition to be accepted and utilized for recreational purposes, but that the property has now been improved and the Commission is ready to accept the transfer. Mr. Kozak said that Town Counsel has prepared the Acceptance of Conveyance which once the Board has signed the document, he would record the Deed at the Registry of Deeds in Cambridge. The Board agreed to sign the document.

**Vote:** Mr. Sonnett entertained a motion to approve for signature the Acceptance of Conveyance for the parcel of land from Lodge Corporation. **So moved Mr. Clark. Second Mr. Holden. Unanimously voted.**

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### **Framingham-Marlborough Region Economic Target Area (ETA): Town of Shrewsbury**

Mr. Kozak said that the Town of Shrewsbury requests that the Town of Hopkinton send a letter of support of their application to join the Framingham-Marlborough Region Economic Target Area (ETA) of which the Town of Hopkinton is a member. Mr. Kozak recommended that the Board send a letter of support to the Economic Assistance Coordinating Council. The Board agreed.

**Vote:** Mr. Sonnett entertained a motion to send a letter of support of the Town of Shrewsbury's application to the Framingham-Marlborough Region Economic Target Area (ETA). **So moved Mrs. Kramer. Second Mrs. Pratt. Unanimously voted.**

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### **Personnel Committee Resignation: Leslie Ficarri**

Mr. Sonnett read a letter of resignation from Leslie Ficarri from the Personnel Committee effective December 31, 2005. Ms. Ficarri wrote that she is resigning as her professional responsibilities have increased making it difficult for her to attend committee meetings regularly.

**Vote:** Mr. Sonnett entertained a motion to accept with regret Ms. Ficarri's resignation from the Personnel Committee effective December 31, 2005. **So moved Mrs. Pratt. Second Mr. Holden. Unanimously voted.** The Board requests to send a letter to Ms. Ficarri to thank her for her service on the Personnel Committee.

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### **2006 Licenses**

Mr. Sonnett presented the list of license renewals for 2006. Mr. Kozak said that Bill's Pizza and Restaurant, O'Toole's North Pond House, and Jelly Donuts are waiting for re-inspection, and the Hopkinton Gourmet's application needs to be submitted, so the Board would vote these licenses at the December 20<sup>th</sup> meeting.

**Vote:** Mr. Sonnett entertained a motion to approve the 2006 licenses for the following:

1. CARBONE'S RESTAURANT: Common Victualer All Alcoholic Beverage License; Entertainment License: One (1) radio, Two (2) televisions
2. CATERING CON CLASSE BY MARIA: Common Victualer All Alcoholic Beverage License
3. COLELLA'S SUPER MARKET, INC.: Retail Package Goods Store All Alcoholic License
4. CORNELL'S, INC.' Common Victualer All Alcoholic Beverage License; Entertainment License: One (1) radio, Four (4) televisions; Entertainment License: dancing, Four (4) instruments, Four (4) vocalists; Entertainment License: (coin operated) One (1) jukebox, Three (3) game machines; Sunday Entertainment License: dancing, Four (4) instruments, Two (2) vocalists, One (1) jukebox, Three (3) game machines; (Sunday Entertainment License: The license first needs to be approved by Selectmen before sending the application to the State for their approval.)
5. DYNASTY RESTAURANT: Common Victualer All Alcoholic Beverage License; Entertainment License: Two (2) televisions; Entertainment License: (coin operated) One (1) jukebox, One (1) game machine; Sunday Entertainment License: One (1) jukebox, One (1) game machine; (Sunday Entertainment License:

The license first needs to be approved by the Selectmen before sending the application to the State for their approval.)

6. GOLDEN SPOON: Common Victualer Wines & Malt Beverages License
7. HOPKINTON SPORTSMEN'S ASSOCIATION: Club All Alcoholic Beverage License; Entertainment: One (1) radio; Two (2) televisions.
8. HOPKINTON WINE & SPIRITS: Retail Package Goods Store All Alcoholic Beverage License
9. MAIN STREET SPECIALTIES: Common Victualer Wines & Malt Beverage License
10. HOPKINTON COUNTRY CLUB: Common Victualer All Alcoholic Beverage License; Entertainment: Two (2) televisions; Entertainment: dancing, Two (2) to seven (7) instruments; Two (2) to four (4) vocalists.
11. STAR PACKAGE STORE: Retail Package Goods Store All Alcoholic License
12. THE WOODVILLE ROD & GUN CLUB, INC.: Club All Alcoholic Beverage License; Entertainment: One (1) radio; Two (2) televisions; Entertainment: dancing
13. DINO'S PIZZA: Common Victualer License
14. RED BARN COFFEE ROASTERS: Common Victualer License
15. E. J. MURPHY, INC.: Class I License
16. WHITEHALL AUTO SALES, INC.: Class II License
17. ABLE LIMOUSINE, INC.: Livery License
18. BOSTON TOURS, INC.: Common Carrier License
19. MASS BAY LIMOUSINE: Municipal Street License

**So moved Mr. Clark. Second Mrs. Pratt. Unanimously voted.**

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#### **Town Committee Vacancies Announcement**

Mr. Sonnett announced the following Town committee vacancies:

1. Board of Appeals (Associate member) (1) term to 2006;
2. Community Preservation Committee (1) term to 2006;
3. Conservation Commission (1) term to 2007;
4. Downtown Revitalization Committee (3) terms to 2006;
5. Elementary Building School Committee (1) Life of Project;
6. Land Use Study Committee (1) Life of Project;
7. Personnel Committee (1) term to 2007;
8. Recycling Committee (2) terms to 2008 and 2007;
9. Traffic Study Committee (1) Life of Project.

Mr. Sonnett recommended contacting the Selectmen's Office for more information.

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#### **Public Meeting Adjourned:**

**10:20 p.m. Vote: Mr. Sonnett** entertained a motion to adjourn the public meeting. **So moved Mrs. Pratt. Second Mr. Clark. Unanimously voted.**

Respectfully submitted,

Geri Holland  
Executive Assistant  
Date Approved: 1/10/06