

**TOWN OF HOPKINTON
BOARD OF SELECTMEN
Meeting Date: November 4, 2003
MINUTES**

Members Present:

Ronald M. Clark, Chairman
Leonard A. Holden, Vice-Chairman
Mary C. Pratt
F. Eric Sonnett
Paul J. Nelson

Others Present: Comcast Technician, Rita Paglicco, MetroWest News reporter, Dave McLaughlin, Katelyn Mitsock, Kerrie O'Brien, Jenn Doherty, Bryan Bento, Attorney Joseph Nealon, Tom Ferguson, Charles Beede, Kate Gasser, Morrie Gasser, Jeff Card, Sarah Fucigna, Brian Dinka, Justin Wright, Cecilia Del Gaudio, Julie Phillips, Elizabeth Eidlitz, Jeffrey Barton, David Dobson, Barbara Dobson, Russ Greve, Jim Cozzens, Attorney William August, Dr. John Duffy, John Palmer, Robert Bushway, Mary Jo LaFreniere, Wayne Davies, Paul Casey, Tim Kilduff, Jim Rogoze, Wayne Mezitt. Michelle Gates, Theodore Welte, Thomas Donald, P.E., Fire Chief Gary Daugherty, Police Chief Thomas Irvin, John T. Gaucher, DPW Director, Theodore D. Kozak, Executive Secretary, Geri Holland, Clerk

6:15 p.m. Public Meeting/Move into Executive Session: Contract Negotiations

VOTE: Mr. Clark opened the public meeting and moved into executive session for the sole purpose to discuss contract negotiations; and subsequently moved back into public session to continue the public meeting. **So moved Mr. Sonnett. Second Mr. Holden.** The roll call vote follows: Mr. Clark: yes; Mr. Holden: yes; Mrs. Pratt: yes; Mr. Sonnett: yes; Mr. Nelson: yes. **Unanimously voted.**

7:00 p.m. Reopen Public Session

Mr. Clark reconvened the open session and asked everyone to stand for the Pledge of Allegiance. Town bills were approved for payment. Town warrants were signed as follows:

- Town payroll #04-18 (pay period: 10/26-11/1/03) for \$127,394.18 (FICA: \$1,390.46)
- School payroll #04-09 (pay period: 11/6/03) for \$882,864.97 (FICA: \$10,828.25)
- Treasury warrant #04-27 (run date: 11/04/03) for \$26,047.79
- School accounts payable #04-0023 (run date: 11/04/03) for \$148,366.66
- Town accounts payable #04-0026 (run date: 11/04/03) for \$64,964.10

The Board signed the following warrants October 30, 2003:

- Town payroll warrants #04-17 (pay period: 10/19-10/25/03) for \$123,039.44 (FICA: \$1,395.87)
- Town accounts payable #04-23 (run date: 10/27/03) for \$113,505.23
- Town taxpayer refund #04-24 (run date: 10/27/03) for \$852.53
- New high school #04-0018 (run date: 10/27/03) for \$2,372.75
- Town manual check #04-25 (run date: 10/28/03) for \$534,094.13
- School account payable #04-0022 (run date: 10/28/03) for \$155,307.61

Announcements:

Mr. Clark welcomed high school students from the *Student Government Program* and gave an update about the *Charter Commission*. He encouraged residents to volunteer by calling either Marie Eldridge or Tim Kilduff. Mr. Clark announced the two vacancies on the *Conservation Commission* and encouraged interested residents to

submit a letter of interest and resume to the Selectmen's Office. Mr. Clark invited all veterans to attend the *Veteran's Celebration dinner* scheduled this Thursday, November 6th at St. John's Parish Center from 6:30 p.m. to 9:30 p.m. He added that the American Legion is hosting a ceremony honoring veterans on November 11th at 11 a.m. in the Town Hall with refreshments following the ceremony in the Senior Center.

Selectmen Minutes: 10/7 (ES); 10/21; 10/21 (ES)

1. October 7, 2003 (executive session):
VOTE: Mr. Clark entertained a motion to approve the October 7, 2003 executive session minutes. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**
 2. October 21, 2003 (executive session):
VOTE: Mr. Clark entertained a motion to approve the October 21, 2003 executive session minutes. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**
 3. October 21, 2003:
VOTE: Mr. Clark entertained a motion to approve the October 21, 2003 minutes, as amended. **So moved Mrs. Pratt. Second Mr. Sonnett. Unanimously voted.**
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Cable Contract

Mr. Clark introduced Mr. Cozzens, Chairman of the Cable Committee, and Attorney William August, legal counselor for the Cable Committee, and asked them to give an overview of the Cable Contract negotiations to renew the contract between the Town of Hopkinton and Comcast that expires on November 15, 2003. Attorney August gave a summary of the Cable Television Renewal License including the offer of increased annual payments for the studio and capital payments, establishment of the Access Corporation Governance, and the I-Net for municipal and school data transmissions. He recommended that the Board approve the renewal of the Cable Contract with Comcast subject to four (4) side letters of items promised to the Town providing 1.) A discount for eligible seniors; 2.) Rate pass thru exclusion regulations; 3.) Music Industry Contracts; and 4.) The relocation of wires with regard to fire alarms. Mr. Clark said that this is a ten-year contract and explained that the Town would make a transition from company management of the studio to management by a Town-owned Access Corporation. Mr. Clark reviewed the advantages of the Corporation. Mr. Clark said that at the November 18th Selectmen's meeting the Board would address the Bylaws, Articles of Organization and School Use Agreement.

VOTE: Mr. Clark entertained a motion that the Town of Hopkinton renew the negotiated Cable Television Contract effective November 15, 2003 based upon final changes and receipt of the accepted four (4)-side letters, as noted by Attorney August. **So moved Mr. Sonnett. Second Mr. Holden. Unanimously voted.**

Mr. Clark announced the need for five (5) volunteers interested in broadcasting to serve on the Access Corporation's Board of Directors and to send letters of interest and resumes to the Selectmen's Office.

Public Hearing: Transfer of Liquor License: Star Package Liquor Store

Mr. Clark read the legal notice on the application of Bryan Bento for the transfer of the All Alcoholic Retail Package Goods Store license held by the Doyle Family Company, Inc. d/b/a Star Package Store located at 70 Main Street, Hopkinton.

VOTE: 7:10 p.m. Mr. Clark entertained a motion to open the public hearing. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

Mr. Joseph Nealon, Attorney for Bryan Bento, spoke on behalf of his client regarding the transfer of the license. Mr. Clark recommended continuing the public hearing until the next meeting scheduled on November 18th at 7:10 p.m., as the Selectmen's Office has not yet received the necessary paperwork from the State. Attorney

Nealon said he understood and that he and his client would be back on November 18th to attend the continued public hearing.

VOTE: Mr. Clark entertained a motion to continue the public hearing on Tuesday, November 18, 2003 at 7:10 p.m. in the Town Hall, Selectmen's Hearing Room. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

Legal Assistance Request: Board of Appeals

Mr. Clark invited Mr. Davies to present the Board of Appeals Legal Assistance request for court representation relative with respect to litigation filed pursuant to MGL c. 40A s. 17 on October 10, 2003 against the Town of Hopkinton and Board of Appeals by Metella G. Woodworth and William A. Depietri, Trustee, constituting appeal of denial of a Petition for a Variance by the Board of Appeals under decision dated September 22, 2003. The request is for 40 hours at an hourly rate of \$90 with an estimated legal administrative expense for \$200 for a total of \$3,800, which would be funded from Selectmen's Account #10.

VOTE: Mr. Clark entertained a motion to approve the legal assistance request, as submitted by the Board of Appeals. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

7:30 p.m. PUBLIC HEARING: Tax Classification: Board of Assessors

Mr. Clark read the public hearing notice to determine the percentage of local tax levy to be borne by each class of real and personal property, in accordance with Ch. 369, Acts of 1982.

VOTE: Mr. Clark entertained a motion to open the public hearing. **So moved Mr. Holden. Second Mr. Nelson. Unanimously voted.**

Mr. John Palmer, Chairman of the Board of Assessors, read a letter from his Board on information and options for the Board of Selectmen to determine whether there shall be a single tax rate or split tax rate for various classes of property for Fiscal Year 2004 (see attachment). Some of the areas that Mr. Palmer explained included the assessed values of class dated from FY1995 through FY2004 and relationship of class values. Other areas that Mr. Palmer reviewed included charts on the average single family assessment, tax rate and total valuation history. Mr. Palmer reviewed the option for Fiscal Year 2004 tax rates including the single rate, split rate of 110%, 120%, 130% and 150% and explained each rate. There was a general discussion regarding how the taxes are driven up. Mr. Palmer explained how property values went dramatically up while industrial values were marginal. Mr. Sonnett stated concerns about how there has been a dramatic slow-down with businesses coming into town. Mr. Welte, Chamber of Commerce, said that Framingham businesses are migrating west, which is a shift from past practice. He said that Hopkinton has maintained its primary base and that its location is well situated. Mr. Welte pointed out that because Hopkinton has a single tax rate, this has put Hopkinton in a good position for potential businesses to come into town. Mr. Clark opened the discussion up to the public. Mr. Rogoze, President of the Hopkinton Chamber of Commerce and resident of 11 Old Farm Road, said that the Chamber recommends retaining the single tax rate and asked for the Board's consideration of this. He added that he believes this would bring more businesses into town. Mr. Welte, on behalf of the MetroWest Chamber of Commerce, encouraged the Board to stay with the single tax rate. Mr. Paul Casey from EMC Corporation asked the Board to consider retaining the single tax rate. Mr. Clark pointed out that EMC is the largest taxpayer in Town and that if the E. L. Harvey recycling project goes through, he estimates that it would bring in about \$675,000 in taxes and fees, which would make them the second largest revenue provider in Hopkinton.

Mr. Sonnett pointed out that with the Town investing in the single tax rate for the past four years, it has kept town business healthy, but that the Town needs to attract new businesses. He commented that keeping with the single tax rate would give the Economic Commission and Development Financing Authority the opportunity to attract new businesses to Town.

VOTE: Mr. Clark entertained a motion to close the public hearing. So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.

VOTE: Motion Mr. Sonnett that the Town retain its single tax rate. Second Mrs. Pratt. Unanimously voted.

Economic Commission & Development Financing Authority: Robert McGuire & Ding Ping Chen

Mr. Clark invited candidates Robert McGuire and Ding Ping Chen to give an overview of their backgrounds and experience and why they would like to serve on the Economic Commission & Development Financing Authority. Both candidates talked about their backgrounds and said that they had the time to serve on the committee.

VOTE: Mr. Clark entertained a motion to nominate both candidates, Mr. McGuire and Ms. Chen, to the Economic Commission & Development Financing Authority. So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.

Mr. Clark asked the Board to write on a piece of paper the candidate that they selected. Mrs. Holland read out the following votes: **Mr. Clark: Robert McGuire; Mr. Holden: Robert McGuire; Mrs. Pratt: Robert McGuire; Mr. Sonnett: Robert McGuire; Mr. Nelson: Robert McGuire.**

Robert McGuire is unanimously voted to the Economic Commission & Development Financing Authority for a term to June 30, 2004.

DPW DISCUSSION/VOTES: J.T. Gaucher, DPW Director

1. **Blood Pond Dam Contract:**

Mr. Gaucher said that at the last Selectmen's meeting dated October 21st, he proposed to execute the Blood Pond Dam Contract to begin work as designed by S.E.A. consultants. He said that at that time there were several issues of historic nature presented by the Historic Commission that the Commission wanted to be looked into, as well as Town Counsel needing to review the contract. Mr. Gaucher explained that since that time, he has met with the Historic Commission to discuss where the areas of concerns were in order to move forward with the project and to create esthetic as well as historic preservation of the dam. He said that last night he and SEA consultants met with the Historic Commission and they found some significant common ground in keeping with the historic preservation of the dam to move forward with the project.

Mr. Gaucher said that the issues that the Historic Commission, SEA consultants and he agreed upon are 1.) Provide for future stonework on the walls of the box culvert to create a granite stone facing using CPA funds; 2.) Improve the masonry at the downstream end of the tail races to remove the dangerous condition and reset available granite in place using the project funds; 3.) Fill the channels under the roadway where support is needed with lightweight concrete only, to allow for future excavation and repair, which could be funded with future CPA funds.

Mr. Sonnett asked Mr. Gaucher if the Historic Commission and the DPW are in agreement on the course of action. Mr. Gaucher said that they are in agreement on principle on what has been presented, but that there is one area they would like to have looked at and that is the underneath area of the roadway where the concrete is needed for support. He added that he agreed to trim back the concrete from the entire spillway, but just the portion that is not visible underneath the road. He explained that the Historic Commission would like to go back and recreate this area in a "hand-placed fashion".

When Mr. Sonnett questioned how the water would flow, Mr. Gaucher responded that the water will flow through the spillway, but that fencing would still be needed for protection from anyone going in there. He

explained that this situation was discovered when the pond was drawn down. Mr. Gaucher said the problem is not visible since the pond is higher, but that there is evidence that stones have fallen in, creating depressions in the roadway. Mr. Sonnett asked if this was included in the State's original design. Mr. Gaucher replied no, but that SEA consultants informed the State of this issue and that it is not within the project design.

Michelle Gates said that the Historic Commission would like to see a cost analysis of what it would take to reset the stones and make the structure work, so that the water can continue to flow out of both openings and to maintain the integrity of the stonewall. She said that the Commission would like to know the best way available to them about the affordability of what they are proposing and to work together to accomplish this. She hopes to get more time to come up with the funds to support what the Historic Commission is proposing.

Mr. Clark recommended a two phase solution which would be first to address the emergency spillway issue by repairing the area as presented by the DPW Director and secondly, to spend some time to address the issues at the sluice gate area raised by the Historic Commission by having the CPA look at this for the 2004 town meeting. When he asked what the pros and cons are of doing this, Mr. Gaucher responded that it would benefit the town to get the work done for safety reasons. He said that he would need to discuss doing the project in two phases with the contractor, who he is meeting with this Thursday. Mr. Clark asked Ms. Gates if the Historic Commission would have an issue with the proposed solution. Ms. Gates said that she is pleased with adding the stone to the facing, but is concerned about the final analysis of the project. She further explained that there are discrepancies in regards to water flow and that the Conservation Commission is looking into this. She would like to see that more flow isn't going to be diverted to the emergency spillway by affecting the residents downstream more then they are already. Mr. Gaucher explained in more detail about how the water flows.

Mr. Clark said that they could move forward with the first phase, but that the Board is not in a position to make any decisions about the second phase. Ms. Gates stated a concern about the bid document that depicts the entire project, and asked how working on only one portion of the bid document would affect the project. Mr. Gaucher explained that a change order could be executed, and reviewed the work that would be done, as follows: 1.) Emergency work done on the spillway culvert; 2.) Repointing of existing spillway dam; 3.) Re-facing of the rocks on the upstream side of the roadway and the bank work on the downstream of the roadway with new guardrails.

Mr. Clark pointed out that the first phase needs to move forward, so as not to lose the grant money. Mr. Sonnett supported the two-way approach, but wished to point out that it would be a more expensive project. Historic Commission member, Nancy Stevenson, said that with the project now being split into two phases, she questioned if the performing the first phase of work would affect the second phase, and asked if the Commission could take the next two weeks to assess the second phase. Mr. Clark said that he is comfortable with the engineers coordinating phase one and two to work together and again stated that the second phase would be voted at the 2004 town meeting.

Some questions and comments were from the following residents:

Resident, Charles Beede, 36 S. Mill street pointed out that the pond is privately owned and that the owners were not involved in any of the discussions; and secondly, he asked if the pond was going to be drained when phase one is being performed. Mr. Gaucher responded no and gave a detailed description of the work that would be done.

Resident, Morrie Gasser, 28 South Mill Street, stated concerns about the upstream/downstream slopes and about rip rap. Mr. Sonnett agreed that rip rap is ugly and encouraged looking at alternatives. Mr. Gaucher explained the standard engineering process in protecting the slopes. There was discussion regarding the rip rap, and it was decided to loam and include seeding.

Colleen Debenedetto, 8 Penny Meadow Lane, asked what vegetation along the dam would be altered during phase one. Mr. Gaucher explained the areas where the vegetation would be removed, which includes from the primary spillway to the boulders. He said that the trees and telephone poles, that are acting as guardrails, would be removed and the stones reset.

VOTE: Mr. Clark entertained a motion to authorize the DPW Director, Mr. Gaucher, to move forward on phase one at the emergency spillway at the emergency spillway to re-point the primary wall and to remove the two steel culverts and install a pre-cast concrete culvert 4' x 8' with 4' wings with the concrete facing to be suitable for installation of rock-face treatment paid for by CPA funds; and rear slope to be 3 to 1 elevation that is loamed and seeded without the use of rip-rap to stabilize. **So moved Mr. Nelson. Second Mr. Sonnett. Unanimously voted.**

2. Wood Street Demonstration Project:

Mr. Gaucher said that the demonstration project to resurface the roadway was completed on a section of Wood Street and explained the process.

3. Contract: Fruit Street Property Water Pump Test:

Mr. Clark explained that in reference to the Fruit Street Property Water Pump Test, this site is consider to be on the east side of Fruit Street, which is the piece of property that the Town recently purchased. Mr. Gaucher said that the Contract is for \$128,000. Mr. Clark asked if this is a firm cost? Mr. Gaucher responded that this is an estimate. Mr. Clark asked if there was a call for competitive bids? Mr. Gaucher responded no and the reason is that Earth Tech has a long-standing knowledge in this area. Mr. Clark asked that it be noted that the scope of the work should be clear and that he would be disappointed with any change or increase from the \$128,000. Mr. Gaucher said that he would relay this message to Earth Tech consultants.

VOTE: Mr. Clark entertained a motion to approve the Agreement between the Town of Hopkinton and Earth Tech, Inc. for a Study and Report Phase Professional Services that pertains to the pumping test and new source approval at site H-2 for \$128,000. **So moved Mrs. Pratt. Second Mr. Sonnett. Unanimously voted.**

4. TIP Project Report: Maguire Group (see attachment):

Mr. Thomas Donald, P.E., Maguire Group, reported the Proposed Study of Intersections that included project goals, Project Scope for School Street and W. Main Street, and W. Main Street from Wood Street to Ash Street. Mr. Clark asked when the process would be completed. Mr. Maguire responded within three months. Mr. Sonnett said that the DPW Advisory Committee endorses the proposed study as presented. Mr. Clark asked that the Maguire Group come back with an update the first meeting in February 2004.

TOWN DEPARTMENT SERIES:

Mr. Clark explained that Town Department Heads have been asked to present their department's services to the community. He invited safety officials, Fire Chief Gary Daugherty & Police Chief Tom Irvin to give their department's presentations. Fire Chief Daugherty's presentation included information regarding traditional services along with additional services provided. He also gave an overview of the emergency management program, statistics on fires, ambulance, rescue and service call. The Chief also stated his department's goals including to meet any future needs of the community. Chief Irvin gave an overview of the Police Department's services including statistics of 911 calls and motor vehicle incidents. He also talked about the department's equipment, school resource officers, the rape aggression defense program and other services. Chief Irvin gave a brief overview of the Department's grants and gave a progress report of the new Police Station.

Selectmen's Liaison Update

Mr. Sonnett said that when he attended the October 30th Board of Health meeting, Earth Tech Consultants would be working with E.L. Harvey's engineer. He reported that both sides are in agreement with what should be done regarding the drinking water issue. He believes that this is a step forward in working together towards what is required to complete the E.L. Harvey project.

Marathon Committee (1) vacancy

Mr. Clark announced a vacancy on the Marathon Committee due to the unexpected death of member, David Bergesen. The Board expressed their loss upon hearing about his passing. Mr. Clark requests that interested candidates should send a letter of interest and resume to the Selectmen's Office. Mr. Kozak added that he believes that the Marathon Committee would be looking for a candidate with public relations experience and communication.

Stagecoach Heights Issue:

Mr. Clark reviewed a letter dated October 27, 2003 from Wayne Davies, Zoning Board of Appeals, regarding the application for a Comprehensive 40B Special Permit filed by Stagecoach Heights. The letter explains that the applicant suggests that a non-profit organization, Citizens' Housing and Planning Association (CHAPA), serve as the monitoring agent for the affordable units, and that the Board of Appeals include this as a condition of the Special Permit by the ZBA. Mr. Davies suggested that the Board of Selectmen administer the affordable housing program, but retain the services of CHAPA. Mr. Kozak explained that the State does not require the Board of Selectmen to administer the program. Mr. Kozak added that should the Zoning Board of Appeals decide to have CHAPA administer the program, the developer could provide the funding. Mrs. Pratt, as the liaison to the Affordable Housing Task Force, said that she began a discussion with the Town Planner and a member from the Affordable Housing Task Force, to discuss the various options to administer this program. Mr. Clark recommended a meeting between Mrs. Pratt and the Town Planner to look at working with the Affordable Housing Task Force, Planning Board, Housing Authority, Board of Appeals, and the Housing Partnership to establish a plan and come back to the January 20, 2004 Selectmen's meeting with their findings.

Legal Assistance: Conservation Commission

Mr. Clark read out a legal assistance request from the Conservation Commission for advice relative to a request for a memorandum of Agreement between the State and the town to allow for construction of the remaining White Oaks Estates drainage structures on DCR property. The request is for one hour at \$90 for a total of \$90, which would be funded from Conservation Commission's account #0059.

VOTE: Mr. Clark entertained a motion to approve the legal assistance requested by the Conservation Commission, as submitted. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

Hopkinton Wine & Spirits & Star Package Store: Open Sundays: 11/23-12/28 from Noon to 6 p.m.

Mr. Clark read out a request to allow Hopkinton Wine & Spirits and Star Package Store to open during the holiday season on Sundays from November 23, 2003 to December 28, 2003 from Noon to 6:00. p.m. Mr. Clark noted that the Police Chief has no problem with the Board approving this request.

VOTE: Mr. Clark entertained a motion to approve the request from the Hopkinton Wine & Spirits and Star Package Store to open during this year's holiday season on Sundays from November 23, 2003 to December 28, 2003 from Noon to 6:00 p.m. as permitted under **So moved Mr. Sonnett. Second Mr. Holden. Unanimously voted.**

EMC Gift: (S. Street Traffic & Roadway Improvements Project) for \$167,176.73

Mr. Clark read a letter from Sandra Lahane, Global Facilities Project Manager at EMC Corporation, of EMC's payment to the Town for application to the payment of the work performed under Payment Application #5 of the South Street Traffic & Roadway Improvements Project for \$167,176.73.

VOTE: Mr. Clark entertained a motion to accept from EMC Corporation of their payment to the Town for application to the payment of the work performed under Payment Application #5 of the South Street Traffic & Roadway Improvements Project for \$167,176.73. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

Ambulance Gifts: In memory of Paul Kenney

Mr. Clark read out the names of donors who made contributions in memory of Paul Kenney to the Ambulance Gift Account as follows: *Ernest Chamberlain: \$20; Kathleen Gross: \$25; William Smith: \$50; Dana & Linda Johnson: \$30; Edna Mullins: \$10; Richard & Julie Ann Trudel: \$50; Thomas & Elaine Terry: \$20.*

VOTE: Mr. Clark entertained a motion to accept gifts into the Ambulance Gift Account in memory of Paul Kenney from *Ernest Chamberlain: \$20; Kathleen Gross: \$25; William Smith: \$50; Dana & Linda Johnson: \$30; Edna Mullins: \$10; Richard & Julie Ann Trudel: \$50; Thomas & Elaine Terry: \$20.* **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

Marathon Fund Requests: H.S. Hockey Team (warm-up suits: low bid @ \$1,750)

Mr. Clark read out the Marathon Fund request from the High School Hockey team to purchase warm-up suits for the lowest bid of \$1,750.

VOTE: Mr. Clark entertained a motion to approve the Marathon Fund request from the High School Hockey to purchase warm-up suits for \$1,750. **So moved Mr. Holden. Second Mr. Nelson. Unanimously voted.**

Future Agenda

Mr. Clark read the Selectmen's future agenda including a discussion at the November 18th meeting about snow plowing procedures from DPW Director, Mr. Gaucher, and a Comprehensive Wastewater Management Plan and the Water Master Plan Updates from Earth Tech Consultants along with the continuation of the Town Department Series from the financial offices.

Respectfully submitted,

Geri Holland
Clerk
Date Approved: