

**Town of Hopkinton**  
**BOARD OF SELECTMEN**  
**Meeting Date: September 2, 2003**  
**MINUTES**

**Members Present:**

Ronald M. Clark, Chairman  
Leonard A. Holden, Vice-Chairman  
Mary C. Pratt  
F. Eric Sonnett  
Paul J. Nelson

**Others Present:**

Comcast Technician: Russell Phipps; MetroWest News: Dave McLaughlin, reporter; Hopkinton Crier: Kathy Flynn, reporter; Charter Commission: Marie Eldridge and Timothy Kilduff; J.T. Gaucher, DPW Director; Maguire Group: Thomas Donald, P.E., Adam Zysk, P.E. and Leonard Barbieri; Leah DeSantis, Chairman of the Tax Relief Committee; Tom Towle; Michael DiMascio; Muriel Kramer; Patricia Jane Rackauskis; Youth Commission: Valarie Clemente-Crain, Chairman, Diana Campbell, and Chuck Hancock; Board of Appeals: Wayne Davies, Chairman; Capital Improvement Committee: Finley Perry, Chairman, and Dave Catone, member; Tom Tao; Greg Kelley; John Hinkel; Michael Gallagher; Denise Youngberg; Theodore D. Kozak, Executive Secretary; Geri Holland, Clerk

**6:00 p.m. Public Meeting/Move into Executive Session: Contract Strategy**

Mr. Clark opened the public meeting and entertained a motion to move into executive session for the sole purpose to discuss contract negotiations and move back into public session to continue the public meeting. So moved Mr. Sonnett. Second Mr. Holden. Roll Call Vote: Mr. Clark: yes; Mr. Holden: yes; Mrs. Pratt: yes; Mr. Sonnett: yes. **Unanimously voted.**

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**7:00 p.m.** Mr. Clark reopened the public session and invited those in attendance to stand for the Pledge of Allegiance. Town bills were approved for payment. Town Warrants were approved as follows:

- Town payroll #03-09 (pay period: 8/24-8/30/03) for \$113,854.33 (FICA: \$1,245.52)
- Town accounts payable #04-11 (run date: 9/22/03) for \$84,430.75
- Town accounts payable #04-12 (run date: 9/2/03) for \$19,691.72
- Town manual check #04-10 (run date: 8/29/03) for \$1,318,454.98
- School accounts payable #04-003 (run date: 9/2/03) for \$7,695.10
- School accounts payable #04-0010 (run date: 9/2/03) for \$39,073.85

The Board signed the following warrants on August 27, 2003:

- Town payroll #04-08 school (pay period: 8/7-8/20/03) for \$122,488.38 (FICA: \$1,604.74)
  - Town payroll #04-08 (pay period: 8/17-8/23/03) for \$113,810.99 (FICA: \$1,248.99)
  - Taxpayer refund #04-09 (run date: 8/26/03) for \$10,999.80
  - Town accounts payable #04-08 (run date: 8/26/03) for \$681,639.70
  - School accounts payable #04-009 (run date: 8/26/03) for \$74,453.70
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**Charter Commission Update: Marie Eldridge and Tim Kilduff**

Mr. Clark gave an overview of the Town Government Study Committee whose mission was to evaluate the town's current government structure and to recommend how to make town government run more efficiently. He explained how these efforts could lead to the adoption of a Charter Commission and the election of a nine member Committee whose mission would be to review the existing town charter and make recommendations of changes that might help to accomplish the task of a more efficient government. He said Marie Eldridge and Tim Kilduff would be leading the effort in establishing the Charter Commission. He announced the upcoming Charter Commission Kick-off meeting scheduled on Thursday, September 4<sup>th</sup> at 7:00 p.m. in the Middle School. Mrs. Eldridge explained that the Kick-off meeting would be to explain what a Charter Commission is and what the process is in establishing a Commission. Mr. Kilduff said that they both hope to come back with recommendations within two months.

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**Selectmen Minutes: 8/19/03(ES); 8/21;03**

**1. August 19, 2003 (Executive Session) Minutes:**

**VOTE:** Mr. Clark entertained a motion to approve the August 19, 2003 executive session minutes. So moved Mr. Nelson. Second Mrs. Pratt. **Unanimously voted.**

**2. August 21, 2003:**

**VOTE:** Mr. Clark entertained a motion to approve the August 21, 2003 minutes. So moved Mrs. Pratt. Second Mr. Nelson. **Unanimously voted.**

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**TIP Process and Projects: J.T. Gaucher, DPW Director and The Maguire Group**

Mr. Gaucher began the discussion about the TIP process (Transportation Improvement Program), a State funded program. He said the projects that could come under TIP include W. Main/Wood Street, Main/School Street, Main/Pleasant Street, and Cedar/Grove/Main Street intersections. Mr. Gaucher introduced The Maguire Group representatives, a consulting engineering group, who would review the TIP process. Consultant, Thomas Donald, Vice President and Manager of the Transportation Unit, introduced Adam Zysk, P.E. and Leonard Barbieri, P.E. Mr. Barbieri reviewed the TIP process (see attachment) and how to get a project on TIP. He discussed the key elements of the process including identifying problems. He added that the process includes sending a copy of the Town's application and letter of support to the MA Highway's District 3 who reviews the request. He added that it is a long process and should be started now so that the Town could be considered. Mr. Barbieri reviewed an aerial map that showed the various intersections that they are looking at for this project. Mr. Barbieri said that they have done some preliminary investigation of the Town's various intersections and what needs to be done. The Board had a general discussion about some of the difficulties with various intersections. Mr. Clark stated a concern about the truck traffic at the W. Main/Wood Street intersection and asked what could be done on a short-term basis for a minimal cost. Mr. Zysk said that this project should be looked at a whole rather than an individual project, which includes the downtown area. He added that they could recommend some temporary fixes such as changing the timing in the traffic lights at the Cedar/Grove/Main Street intersection, but added that to make any major changes, they are looking at the whole corridor. Mr. Zysk added that they are not at the stage yet of making specific changes, but acknowledges the problems at the various intersections. Mr. Gaucher commented that he has some short-term ideas that he will share with The Maguire Group. Mr. Clark recapped the discussion and asked how long the TIP process would take? Mr. Zysk reviewed the timing and said that if the Town submits the application next January/February or March of 2004, the Town could hear back by January 2005. Mrs. Pratt commented about how long the process takes and said that it could take up to 10 years. She disagreed with The Maguire Group's comments about hearing back by 2005. Mr. Clark commented that as the Highway Commissioners, the Board needs to look at what needs to be done to improve the Town's

intersections and stated his appreciation for Mr. Gaucher and The Maguire Group's comments and presentation. When Mr. Clark asked Mr. Gaucher what guidance he might be looking for from the Board, Mr. Gaucher responded that he believes that it is worthy to go forward with the TIP process for the various intersections, including the downtown area. He said that he would like to move forward with his responsibilities and come back in two months to give the Board an update of his progress. Mr. Clark asked Mr. Gaucher to come back to the November 4<sup>th</sup> Selectmen's meeting to give an update about where the Town stands under the Transportation Improvement Program (TIP).

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**Hopkinton Tax Relief Committee (five- (5) member Board): Leah DeSantis, Chairman**

Ms. DeSantis requested the Board to expand the membership on the Hopkinton Tax Relief Committee to include another member. She said that this would allow the Committee to process the applications more quickly. She explained that in the five years since the establishment of the Committee the applications have increased from five to over 20 per year. She added that applications are expected to increase by another five this year. Ms. DeSantis further explained that an additional Committee member would allow them to dedicate more effort in reviewing the applications. She added that with time constraints and travel requirements by the three present committee members, it is difficult for them to schedule their meetings. When Mr. Clark asked how long it takes to review an application, Ms. DeSantis responded that it takes an average about a couple of hours. Mr. Sonnett commented that he has no problem with more members, but if the Committee is having a problem with attendance by members, maybe there is a need to get members who can attend meetings. Mr. Sonnett added that he supports two additional members rather than one. Mr. Nelson believes that the Committee's request is reasonable. Mr. Clark commented that the Town Treasurer and a member of the Board of Assessors are on this Committee and asked if it is difficult in getting them involved in the process. Ms. DeSantis commented yes. Mr. Clark recommended tabling this discussion until October 7<sup>th</sup>, so the Board could assess the attendance issue by the Town Treasurer and the member from the Board of Assessors. Ms. DeSantis said that applications are due October 1<sup>st</sup> and that it would be a challenge to process all the applications without an extra member. Mr. Kozak recommended scheduling this issue on the September 16<sup>th</sup> meeting. Mr. Nelson said that he prefers to vote this tonight. Mrs. Pratt agreed and added that there should still be a discussion with the Town Treasurer and member of the Board of Assessors about attending meetings. There was no further discussion at this time.

**VOTE:** Mr. Sonnett motioned to expand the membership of the Tax Relief Committee to six (6) members. Second Mr. Nelson. **Unanimously voted.**

The Board requests that those interested in serving on the Tax Relief Committee should submit an application to the Selectmen's Office. Interviews would be scheduled at the September 16<sup>th</sup> meeting.

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**Economic Development & Financing Authority Commission Interview (term: '07): Tom Towle**

Mr. Towle gave an overview of his background, including his serving as the Vice-Chairman of the High School Committee. Mr. Towle explained that he wishes to stay active in the community through volunteerism. Mr. Clark pointed out that Mr. Newell, Chairman of the ECDFA, recommends Mr. Towle's appointment. Mrs. Pratt asked Mr. Towle if he had the time to attend the meetings. Mr. Towle responded that he did.

**VOTE:** Mr. Clark entertained a motion to appoint Mr. Towle to the Economic Commission & Development Financing Authority for a term to June 30, 2007. So moved Mr. Holden. Second Mr. Nelson. **Unanimously voted.**

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**Downtown Revitalization Committee Appointments (nine (9) member Board; term to project):**

Mr. Clark gave a recap of the previous Selectmen's meeting of the Board's discussion to implement a Downtown Revitalization Committee whose membership would include members from Town Committee's i.e., Parks & Recreation Commission, Planning Board, Historic District Commission, Voices for Vision Civic Engagement Committee, and the Economic Commission & Development Financing Authority, two representatives from the Chamber of Commerce and two members at large. The following are the names of those representatives from the various Town committees, Chamber of Commerce and two at large applicants: 1.) Parks & Recreation Commission: *Michelle Gates*; 2.) Planning Board: *Mark Abate*; 3.) Historic District Commission: *Beth Kelly*; 4.) Voices for Vision Civic Engagement Committee: *Christiane Perrin*; 5.) Economic Commission & Development Financing Authority: *Bill Newell*; 6.) Chamber of Commerce: *Dale Danahy*; 7.) Chamber of Commerce: *Scott Richardson*; 8.) Member's at large candidates: *Peter LaGoy*; 9.) Member at large: *Jim Hynes*.

**VOTE:** Mr. Clark entertained a motion that the following Town committees and Chamber of Commerce hold a position on the Downtown Revitalization Committee and to appoint their representatives as submitted by them: Parks & Recreation Commission, Planning Board, Historic District Commission, Voices of Vision Civic Engagement Committee, Economic Commission & Development Financing Authority, the Chamber of Commerce; and to appoint the following two members at large, Peter LaGoy and Jim Hynes to the Downtown Revitalization Committee for the term of the project. So moved Mr. Sonnett. Second Mr. Holden. **Unanimously voted.**

**VOTE:** Mr. Clark entertained a motion to appoint Scott Richardson as Interim Chairman and to request Mr. Richardson to schedule the first meeting by the end of September. So moved Mr. Sonnett. Second Mr. Nelson. **Unanimously voted.**

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**Board of Appeals (Associate members; 3 vacancies; two terms: 2005; one term: 2007)**

Candidates Michael DiMascio, Muriel Kramer, Patricia Jane Rackauskis each gave an overview of their backgrounds. Mr. DiMascio said that he is familiar with the Zoning Bylaws and stated that his job requires him to appear before zoning and planning boards in other towns, such as Boston, Cambridge and Worcester. He has attended the Town's ZBA meetings and said he has the time to commit and is willing to take on the responsibility associated with the position. Ms. Kramer said that she is familiar with the Zoning Bylaws and has attended meetings. She also explained that there might be issues that she should not participate in, such as the E.L. Harvey hearings and the Stagecoach issue. She said that she has the time to commit to the ZBA. Mr. Foster acknowledged that Ms. Kramer has attended many of the ZBA meetings. Ms. Rackauskis believes that her background in aviation could be of some use to the ZBA. She stated that she has the time to serve on the ZBA. Mr. Foster said that her aviation background could come in handy. He supports all three candidates for appointment to the Board of Appeals as Associate members. Mr. Sonnett nominated all three candidates for appointment.

**VOTE:** Mr. Clark entertained a motion to appoint the following candidates to the Board of Appeals as associate members with terms as follows: Michael DiMascio (term to June 30, 2007), Muriel Kramer (term to June 30, 2005) and Patricia Jane Rackauskis (term to June 30, 2005). So moved Mr. Sonnett. Second Mr. Holden. **Unanimously voted.**

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**Youth Commission: Valarie Clemente-Crain**

Ms. Clemente-Crain requested that the Board expand the Youth Commission to 13 voting members and explained that the Commission is increasing their projects and activities. She added that expanding to 13

members would allow the commission to get more work done. Ms. Clemente-Crain also requested that the adult associate members become voting members and eliminate the extra Middle School position, keeping the Middle School Council and a High School representative only. The Board had a discussion regarding the expansion to 13 voting members and agreed to approve the request.

**VOTE:** Mr. Clark entertained a motion to expand the Youth Commission to 13 (thirteen) adult voting members. So moved Mrs. Pratt. Second Mr. Nelson. **Unanimously voted.**

**VOTE:** Mr. Clark entertained a motion to appoint Diana Campbell as a voting member for a term to June 30, 2004. So moved Mrs. Pratt. Second Mr. Nelson. **Unanimously voted.**

**VOTE:** Mr. Clark entertained a motion to appoint Marci Guckeyson as a voting member for a term to June 30, 2005. So moved Mr. Sonnett. Second Mr. Nelson. *Mrs. Pratt opposed this appointment as Ms. Guckeyson is a non-resident and she believes that Ms. Guckeyson should not be appointed to a voting membership.* The votes are as follows: Mr. Clark: yes; Mr. Holden: yes; Mr. Sonnett: yes; Mr. Nelson: yes; Mrs. Pratt: no. **So voted.**

Ms. Clemente-Crain wished to readdress the expansion as she realized that she had intended to add only two new members and not four. She requests the Board to revote the expansion to eleven (11) new members rather than thirteen (13).

**VOTE:** Mr. Sonnett motioned to amend the vote to expand the Youth Commission from 13 (thirteen) adult voting members to 11 (eleven) adult voting members. Second Mr. Nelson. **Unanimously voted.**

**VOTE:** Mr. Clark entertained a motion to eliminate the Middle School at large representative position and keep the 4 (four) Middle School Council positions as non-voting members. So moved Mr. Nelson. Second Mr. Sonnett. **Unanimously voted.**

Ms. Clemente-Crain gave a brief update of the Commission's progress and plans for the future, including the preparation of a Town-wide survey and to research grant opportunities. The Board thanked Ms. Clemente-Crain for her overview.

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#### **Vote to accept Youth Commission Resignations:**

Mr. Clark read a memo from Christine Hurley Pappas of her resignation from the Youth Commission due to greater professional obligations, and a memo from Lisa Ambers of her resignation from the Youth Commission due to family obligations.

**VOTE:** Mr. Clark entertained a motion to accept resignations with regret from the Youth Commission from Christine Hurley Pappas and Lisa Ambers. So moved Mrs. Pratt. Second Mr. Holden. **Unanimously voted.** The Board requests that letters of thanks be sent to both Ms. Pappas and Ms. Ambers.

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#### **Capital Improvements Committee Schedule: Finley Perry, Chairman**

Mr. Perry gave a presentation of the Capital Improvement's plans to develop capital planning information for the next fiscal 2005 budget. He outlined the status of projects on the plan (see attachment) and reviewed major capital projects, which are one-time expenditures. Mr. Perry talked about promoting vision and forecasting the future, which depends on the health of the local economy. Mr. Perry said that the plan is submitted to the Appropriation Committee, and that there is no guarantee that it will be

approved. The Board had a general discussion regarding the Capital Improvements Committee's plan and schedule. The Board thanked Mr. Perry for his presentation.

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**Discussion about various Board of Health Issues:**

West Nile Virus Update:

Mr. Clark asked Ms. Peters to advise the public about what actions should be taken if a dead bird is found. Ms. Peters said that residents should first assume that the bird has the West Nile Virus and if they wish to have the bird tested, she recommended that they call the Board of Health Office for information about where to deliver dead birds for testing. She added that dead birds should be tested within 24 hours after dying. Ms. Peters said that if residents are unable to deliver a dead bird to a facility, they should bury it, but cautioned to remove the bird with a shovel and to pour chlorine at the burial site.

Discussion regarding Permitting Process relating to the E.L. Harvey Expansion Proposal:

Mr. Clark began a discussion regarding a concern about the permitting process used by the Board of Health relating to the E.L. Harvey expansion proposal. The concern was due to a.) Articles in three (3) local papers quoting Richard deMont, Vice-Chairman of the Board of Health, saying that the Board of Health was harassing E.L. Harvey due to its August 21, 2003 Elm Street truck traffic discussion, and b.) Concern from another Selectman about the Board of Health's August 27, 2003 meeting and reports that Richard deMont at that meeting accused the Board of Health as having an unfair review process for E.L. Harvey. Mr. Clark commented that the Board of Selectmen is responsible for the financial well being of the Town and is concerned that this could open the town up to the possibility of litigation from the applicant due to a flawed review process.

Truck Traffic Issue on Elm Street:

Mr. Clark wished to review the process with the members of Board of Health for the proposed E.L. Harvey's expansion project and asked Ms. Peters why the Board of Health chose to limit Harvey trucks from Elm Street to two hours a day when the Police Chief and the Elmwood School principal said that a one hour ban would be sufficient. Mr. deMont said there is legal harassment and regular harassment and that the Board of Health was not guilty of legal harassment. Mr. Clark pointed out that the Board of Health disregarded input from the Police Chief and the school principal by doubling the amount of time. He added that he has never known a town board to disregard a safety official and asked why the BOH disregarded the Police Chief's recommendation? Ms. Peters said that the Board of Health was within its rights to impose conditions when reviewing the expansion plan. She said that the Board of Health felt that this was a reasonable decision. She added that if Harvey's attorneys thought that they were being harassed, they would have acted quickly by challenging the two-hour ban if they had a problem with it. She further explained that the decision was based on giving adequate time to families to drop off and pickup children. Mr. deMont commented that the Board of Health's decision was one of fairness and believes that everyone is being treated equally. Mr. Clark asked how many projects have the Board of Health been involved with in the past other than Harvey's? Ms. Peters responded that traffic issues do not usually come before the Board of Health. Mr. Clark reiterated the Board of Health's disregard of the police chief's and school principal's recommendation. Ms. Peters responded that the Board of Health had a neutral party, the Board of Health Public Health Administrator, review this issue and that the BOH went with his recommendation. She said the BOH made a decision that they believed was right even though it wasn't in agreement with the Police Chief. Mr. deMont said that even though he disagreed with his Board's decision, their decision was within the Board of Health's rights. Mr. Sonnett questioned that there was a previous agreement of banning trucks on this road with E. L. Harvey and asked if this were true. Ms. Peters said that she did not recall such an agreement. Steve Harvey, E.L. Harvey, said that he does not remember agreeing to a two-hour ban. He added that there must have been miscommunication about this issue. Mr. Sonnett commented that he believes that the police chief and school principal were

neutral parties to this issue. Ms. Peters commented that the BOH banned all trucks and not just Harvey trucks.

Discussion about the Board of Health's Posted Meeting of August 27, 2003:

Mr. Clark asked what the purpose of the August 27<sup>th</sup> Board of Health meeting was for and stated concerns about the timing of the posting. Ms. Peters said that the purpose of the meeting was to interview consulting firms in regards to helping them with E.L. Harvey-related issues. Mr. Clark expressed his concern over reports that the meeting was less an interview and more of a wide-ranging review of the Harvey application, and asked if E.L. Harvey was given enough notice, so that its representatives could attend the meeting. Ms. Peters responded that the meeting had been posted on August 25<sup>th</sup>. She added that the purpose of the meeting was to give the Board of Health a chance to meet with the consultant and outline some concerns that they had before the Board of Health. She added that interviews could be conducted in many different ways. Mr. Clark asked what the time was when the Board of Health posted their August 27<sup>th</sup> meeting? Ms. Peters responded the meeting was posted at 10:00 a.m. Mr. Clark asked if E.L. Harvey was invited to the meeting. Ms. Peters responded that the agenda was published and that Harvey had been notified. When Mr. Clark stated his concern about the process, Ms. Peters asked if he usually gets into this kind of detail? She added that it's not the Selectmen's responsibility to tell them how to schedule meetings. Ms. Peters made a statement about the Board of Health's needs for skilled consultants in environmental and technical issues to assist them how to deal with certain conditions which mandates that Harvey test its groundwater regularly. Ms. Peters described the condition of the groundwater quality in the aquifer and said that the Board of Health does not want to be diverted from these concerns. Mr. Clark asked how the Board of Health plans to pay for the consultant and if the consultant is being hired for litigation purposes? Ms. Peters said that the consultants are experts in environmental issues and that they were not being hired for litigation. She added that the Board of Health has \$2,000 to help pay for their services. Mr. Clark commented that he hopes the Board of Health is hiring the consultant for environmental issues and not for litigation purposes towards E.L. Harvey. Mr. deMont expressed his concern that the Board of Health was approaching the E.L. Harvey review in an adversarial manner instead of a collaborative manner and expressed his hope that the Board of Health would work in a positive collaborative manner in the future.

Mr. Sonnett presented two letters, one from Sarah Duckett, Hopkinton Independent Editor, and the other from resident, Timothy Kilduff, that both suggested that the Board of Health might have met in violation of the open meeting laws. Mr. Sonnett read Mr. Kilduff's letter (see attachment) stating that the Board of Health held a 30-minute discussion after it's June 19<sup>th</sup> meeting. Mr. Sonnett asked for a response regarding these issues raised by Ms. Duckett and Mr. Kilduff. Both Ms. Peters and Mr. deMont said that the discussion was about personal matters concerning the Public Health Administrator and agreed to be more careful about avoiding appearances of impropriety in the future.

Mr. Clark summarized the discussion and commented that the Selectmen wished to understand more about the Board of Health's process regarding the E.L. Harvey's expansion proposal and were concerned about potential liability and legal cost that might be incurred if the applicant claims harassment at a future date. The Board had a discussion about sending a letter to the Board of Health (see attachment) outlining their concerns as discussed at this meeting. Mrs. Pratt opposed sending this letter and believes that this is harassing the Board of Health. She opposes any restrictions on the Board of Health.

**VOTE:** Mr. Clark entertained a motion to send the letter to the Board of Health (see attached). So moved Mr. Sonnett. Second Mr. Holden. The votes are as follows: Mr. Clark: yes; Mr. Holden: yes; Mr. Sonnett: yes; Mr. Nelson: yes; Mrs. Pratt: no. **So voted.**

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**Fruit Street Development Committee**

Mr. Clark explained that the Fruit Street Development Committee supports a Special Review Procedure for the Fruit Street Property Master Plan and recommends that the Board send a letter to the Executive Office of Environmental Affairs' MEPA Office to express their support. Mr. Clark reviewed the Master Use Plan map (see attachment). Mr. Sonnett recommended going forward in sending a letter. Mr. Nelson agreed.

**VOTE:** Mr. Clark entertained a motion to authorize the Chairman of the Board to sign the prepared letter (see attachment) to the Executive Office of Environmental Affairs. So moved Mr. Sonnett. Second Mr. Holden. *Mrs. Pratt opposed sending this letter and stated her concern about the water issue on this property.* The votes are as follows: Mr. Clark: yes; Mr. Holden: yes; Mr. Sonnett: yes; Mr. Nelson: yes; Mrs. Pratt: no. **So voted.**

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**Accept Conservation Commission Resignation from Michael Carmody**

Mr. Clark read a memo from Michael Carmody of his resignation from the Conservation Commission due to his relocating to Florida.

**VOTE:** Mr. Clark entertained a motion to accept with regret Michael Carmody's resignation from the Conservation Commission. So moved Mr. Sonnett. Second Mr. Holden. **Unanimously voted.** The Board requests to send a letter of thanks to Mr. Carmody for his service to the town.

Mr. Clark announced the two vacancies on the Conservation Commission and requests letters of interests be sent to the Selectmen's Office as soon as possible.

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**READOUT MAIL**

Mr. Clark read a letter from the MetroWest Community Health Care Foundation announcing a vacancy on their Board of Trustees. Mr. Clark requests that an email be sent to all HUG volunteers announcing this opportunity.

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**Board of Selectmen's Future Agenda:**

Mr. Clark reviewed the future agenda items on the September 16 meeting including discussions regarding recycling, central purchasing, Appropriation Committee interviews, Personnel Performance Evaluation, and a Regional EMS District presentation by Fire Chief Daugherty and Ashland's Fire Chief Kee.

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**Public Meeting Adjourned:**

**11:30 p.m.** Mr. Clark entertained a motion to adjourn the public meeting. So moved Mr. Sonnett. Second Mr. Holden. **Unanimously voted.**

Respectfully submitted,

Geri Holland  
Clerk

Date approved: 10/21/03