

**TOWN OF HOPKINTON
BOARD OF SELECTMEN
Meeting Date: August 19, 2003
MINUTES**

Members Present:

Ronald M. Clark, Chairman
Leonard A. Holden, Vice-Chairman
Mary C. Pratt
F. Eric Sonnett
Paul J. Nelson

Others present: Eric Carty (Water/Sewer Manager); Dave Edson (PRISM Environmental Inc.); Tom Parece (Earth Tech); Hopkinton Wine & Spirits: Randy Hofstetter, Attorney Arlen Johnson, Attorney Thomas Nealon; Civic Engagement Group: Diana Campbell, Jim Hynes, Mary Ann Cotton, Trish Perry; Comcast Technicians: Jim Cosgrove and Russ Phipps; Hopkinton Crier: Sarah Duckett, Editor; Hopkinton Independent: Dave McLaughlin, Reporter; Geri Holland: Clerk to the Board of Selectmen

Public Meeting/Move into Executive Session: Contract Negotiations

6:00 p.m. Mr. Clark opened the public meeting and entertained a motion to move into executive session for the sole purpose to discuss contract negotiations and move back into public session to continue the public meeting. So moved Mr. Sonnett. Second Mr. Holden. Roll Call: Mr. Clark: yes; Mr. Holden: yes; Mrs. Pratt: yes; Mr. Sonnett: yes; Mr. Nelson: yes. **Unanimously voted.**

Reopen Public Session

7:00 p.m. Mr. Clark reopened the public session and invited those in attendance to stand for the Pledge of Allegiance. Town bills were approved for payment. Town Warrants were approved as follows:

- Town payroll #04-07 (pay period: 8/10 to 8/16/03) for \$121,788.25 (FICA: \$1,331.49)
- Town accounts payable #04-07 (run date: 8/15/03) for \$345,411.25
- School accounts payable #04-007 (run date: 8/15/03) for \$46,183.95
- School student activity #04-008 (run date: 8/18/03) for \$2,314.70

Announcements:

Mr. Clark wished Marge Wright get-well wishes, along with Peg Zilembo from the Selectmen's Office. Both have been out of the office due to various health-related issues.

Mr. Clark announced the Charter Commission kick-off meeting this Thursday, September 4th at 7:00 p.m. in the Middle School's Lecture Hall. He also announced a public hearing for the renewal of the cable license scheduled Thursday, September 4th at 7:00 p.m. in the Town Hall's Room 211.

Police Chief Thomas Irvin and Fire Chief Gary Daugherty:

Mr. Clark gave an overview of Police Chief Thomas Irvin's and Fire Chief Gary Daugherty's performance evaluations and said that both are top performers. Board members agreed that both chiefs are top performers,

and the town is fortunate to have the Chiefs' dedication and commitment to their departments and residents. The Board recommended both receive an annual salary 4.7% increase to \$86,500.

VOTE: Motion Mrs. Pratt to increase Police Chief Thomas Irvin's and Fire Chief Gary Daugherty's annual salary effective July 1, 2003 to a 4.7% increase to \$86,500. Second Mr. Holden. Unanimously voted.

Public Hearing: Transfer of Liquor License: Hopkinton Wine & Spirits

Mr. Clark read the public hearing notice on the application of Clelland Johnson, Hopkinton Wine & Spirits, Inc., for the transfer of the All Alcoholic Retail Package Goods Store license held by Hopkinton Wine & Spirits, Located at 77 West Main Street, Hopkinton, MA.

7:10 p.m. VOTE: Mr. Clark entertained a motion to open the public hearing. So moved Mrs. Pratt. Second Mr. Nelson. Unanimously voted.

Mr. Hofstetter, present owner, stated that he is retiring and moving out of state. Attorney Johnson, attorney for Mr. Johnson, apologized that his client was unable to attend this hearing. Attorney Johnson gave an overview of Mr. Johnson's background and said that Mr. Hofstetter, previous owner of the package store, would train him. Attorney Johnson read from a handout that stated every employee will complete and be certified in the Beverage Alcohol Training program, and the staff will continue to check ID's for customers who are not known to them. He added that a display sign would indicate the legal age for purchasing alcohol and tobacco. He said that the two current employees are certified and would attend the next training session on October 21, 2003. Mrs. Pratt asked Mr. Hofstetter if he would be staying in the area until the completion of the application. Mr. Hofstetter replied yes. There were no further questions at this time.

VOTE: Mr. Clark entertained a motion to adjourn the public hearing. So moved Mrs. Pratt. Second Mr. Sonnett. Unanimously voted.

VOTE: Mr. Clark entertained a motion to approve the application submitted by Mr. Johnson for the transfer of the All Alcoholic Retail Package Goods Store License. So moved Mr. Holden. Second Mr. Sonnett. Unanimously voted.

The Town's Water Strategy (see attachment): Eric Carty, Water/Sewer Manager

Mr. Carty presented a synopsis of the Town's water purchase costs between the Town of Hopkinton and Ashland. He explained that the approximate costs are based on water additives, electricity, cleaning, weather conditions etc. He added that the average permitted per day is 940,000. He said that the Fruit Street wells daily permitted average is 560,000, and the Town of Ashland's daily gallons permitted is 500,000. He added that the average daily summer demands are 1,200,000. Mr. Carty said that the Town's usage of daily average gallons of water per day for 2002 was 824,000, and the average for 2003 is 876,000. Mr. Carty talked about the water problems on Pond Street i.e., very high iron content, clogged pumps, pipes that are being looked at by the Comprehensive Wastewater Management Program. The Board had a general discussion regarding the water resources in Town. The Board thanked Mr. Carty for his presentation.

SCADA Water Telemetry (Recommendation for Award): Eric Carty & Dave Edson, PRISM

Mr. Edson presented the three bids received for the Contract for SCADA System upgrade as follows: Industrial Technical Services, Inc. for \$103,875, Fall River Electrical Associates Co., Inc. for \$147,000, and Dankris Builders Corporation for \$217,980. Mr. Edson explained that Prism Environmental personnel are

familiar with the low bidder, Industrial Technical Services, Inc., and have worked with them on the SCADA System Upgrade for the City of Westfield. He said that their work is good and that they are cooperative and professional. Mr. Edson concluded that after consideration of the bids received, PRISM recommends Industrial Technical Services, Inc. for the estimated base bid of \$103,875. Mr. Sonnett said on behalf of the DPW Advisory Committee, he supports PRISM's recommendation.

VOTE: Mr. Clark entertained a motion to award the contract for SCADA System Upgrade to Industrial Technical Services, Inc. for an estimated cost of \$103,875, as recommended by PRISM Environmental, Inc. So moved Mrs. Pratt. Second Mr. Sonnett. Unanimously voted.

Order of Sewer Construction and Schedule of Sewer Privilege Fee: 14 Wild Road

Mr. Carty requested the Board to approve for signature the Order of Sewer Construction and Schedule of Sewer Privilege Fee with regard to the property at 14 Wild Road owned by Normark Construction Corporation. It was noted that once the document has been executed, Town Counsel would record it at the Registry of Deeds in Cambridge. Mr. Carty commented that the Board of Selectmen voted at the June 18, 2002 Selectmen's meeting to approve the property at 14 Wild Road be allowed connection to the municipal sewer system. There were no questions at this time.

VOTE: Mr. Clark entertained a motion to approve for signature the Order of Sewer Construction and Schedule of Sewer Privilege Fee with regard to the property at 14 Wild Road. So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.

Holliston Wastewater Plan: Earth Tech Consultant, Thomas Parece and Eric Carty, Water/Sewer Mgr.

Mr. Sonnett, on behalf of the DPW Advisory Committee, gave an overview of the potential development of land in Holliston and the location of an underground municipal sewage disposal in the Marshall Street landfill areas and another site located on Prentiss Street in Holliston. As these sites are considered state hazardous waste classification, he wished to talk about the best course of action to keep the Town informed of the Town of Holliston's wastewater plan. Mr. Parece gave an update of the history of Holliston's wastewater and explained the one site has been designated as a "21E" waste site by the DEP, which would confirm this site as a hazardous materials disposal site. He said that the Town should go on record that they are concerned about these issues and recommends sending a letter to the Town of Holliston and voice the Town's strong opposition. The Board discussed the contents of the letter that was prepared by Earth Tech and determined to send the letter with some changes (see attached letter with highlighted changes.) The Board also discussed the recommendation by Mr. Sonnett to ask the DPW Advisory Committee to review the letter, but determined that it is "critical" to send the letter as soon as possible.

VOTE: Mr. Sonnett motioned to send the letter, as amended, prepared by Earth Tech to the Town of Holliston. Second Mr. Nelson. Unanimously voted.

Voices for Vision Presentation: Trish Perry and Mary Ann Cotton

Mr. Clark gave a brief update about the efforts of the members that attended the Civic Engagement Forum to continue the process of keeping their vision moving forward. Trish Perry said that to support the process, a small group has formulated and would like to talk about the implementation of a committee; namely, The Voices for Vision Civic Engagement Committee, which would create its own vision and mission. Mary Ann Cotton gave a PowerPoint Presentation (see attachment) that highlighted the Committee's focus, mission, and goals. They recommended a nine-member committee that would consist of Christine Bordonaro, Diana

Campbell, Tom Canavan, Mary Ann Cotton, Frank D'Urso, Jim Hynes, Christiane Perrin, Trish Perry and Stephen Rathmill. There was discussion regarding the Committee's makeup and agreed to a nine-member board.

VOTE: Mr. Clark entertained a motion to implement the Voices for Vision Civic Engagement Committee consisting of nine-members including Christine Bordonaro, Diana Campbell, Tom Canavan, Mary Ann Cotton, Frank D'Urso, Jim Hynes, Christiane Perrin, Trish Perry and Stephen Rathmill for a one-year term to June 30, 2004. So moved Mr. Sonnett. Second Mr. Nelson. Unanimously voted.

Mr. Clark requested that the Committee appoint a representative to the Downtown Revitalization Committee that will be appointed at the September 2nd Selectmen's meeting, and to recruit 25 volunteers to attend the Charter Commission kick-off meeting scheduled on September 4th.

The Board thanked them for their presentation.

MAPC Transportation Plan

In response to the MAPC Transportation Plan, Mr. Clark asked Mrs. Pratt, as the Selectmen's representative, to work with the DPW Advisory Committee and DPW Director to formulate a response about the plan.

Ambulance Gifts in memory of Mary Pyne

VOTE: Mr. Clark entertained a motion to accept gifts in memory of Mary Pyne to the Ambulance Gift account from the following: John & Ruth Knowles for \$30; Medway Oil Company, Inc. for \$25; Richard & Janet Stewart for \$25; NStar Gas coworkers of Francis Pyne: \$150; Richard & Jennifer Macmillan for \$100. So moved Mrs. Pratt. Second Mr. Sonnett. **Unanimously voted.**

Accept Resignation: Robert Firnstein (Board of Appeals)

Mr. Clark read a letter of resignation from Robert J. Firnstein from the Board of Appeals effective immediately.

VOTE: Mr. Clark entertained a motion to accept with regret the resignation from Robert J. Firnstein from the Board of Appeals effective immediately. So moved Mr. Sonnett. Second Mr. Holden. Unanimously voted.

The Board asked to send a letter of thanks to Mr. Firnstein for his service to the Town. Mr. Clark announced the vacancy left by Mr. Firnstein and invited residents to submit a letter of interest to the Selectmen's Office as soon as possible.

Accept Resignation: Ed Beckett (Con Com; DPW Bldg. Committee; Fruit St. Development Committee)

Mr. Clark read a letter of resignation from Edward Beckett from the following positions: Conservation Commission, DPW Building Committee, and Fruit Street Development Committee.

VOTE: Mr. Clark entertained a motion to accept with regret Edward Beckett's resignations from the Conservation Commission, DPW Building Committee, and Fruit Street Development Committee. So moved Mr. Sonnett. Second Mr. Holden. Unanimously voted.

The Board asked to send a letter of thanks to Mr. Beckett for his service to the Town. Mr. Clark announced the vacancies on the Conservation Commission and DPW Building Committee. He asked to contact the Conservation Commission to request a member to serve as their representative on the Fruit Street Development Committee.

One-Day Liquor License Request: Southborough Rod & Gun Club

Mr. Clark read a letter from the Southborough Rod & Gun Club for a one-day liquor license request for their 57th Annual Field Day and Chicken Barbecue scheduled on Sunday, September 21, 2003 beginning at 12 noon to 7:00 p.m. Mr. Clark noted that Police Chief Irvin has no problem with the issuance of this license.

VOTE: Mr. Clark entertained a motion to approve the one-day liquor license request from the Southborough Rod & Gun Club on Sunday, September 21, 2003 from 12 noon to 7:00 p.m. So moved Mr. Sonnett. Second Mr. Nelson. Unanimously voted.

Respectfully submitted,

Geri Holland
Clerk
Date approved: 10.7.03