

TOWN OF HOPKINTON
BOARD OF SELECTMEN
Meeting Date: Tuesday, May 20, 2003
Town Hall – Selectmen’s Hearing Room
MINUTES

Members Present:

Ronald M. Clark, Chairman
Leonard A. Holden, Vice-Chairman
F. Eric Sonnett
Mary C. Pratt
Paul J. Nelson

Others Present:

Russell Phipps and Jim Cosgrove, Comcast Technician
Jeff Gould, MetroWest Daily News Reporter
Ann Click, Town Clerk
Michael Shepard, Director of the Municipal Building Department
John Coolidge, Chairman - Planning Board
Theodore D. Kozak, Executive Secretary
Geri Holland, Clerk
Others Present:
Attorney Thomas Nealon, Timothy Gordon, John Strickland, Nadine Stewart, Ken Weismantel,
Kevin Shaw, and Ken DeVeaux

7:05 p.m. Mr. Sonnett, Chairman, opened the meeting and invited everyone to stand for the Pledge of Allegiance. Town bills were approved for payment, and the Board signed the following Town warrants:

- Town payroll #03-46 for \$114,707.58
- Town accounts payable #03-68 for \$180,670.87
- School payroll #03-23 for \$79,937.28
- School accounts payable #03-0087 for \$85,059.38

Board of Selectmen Reorganization

Mr. Sonnett explained that with yesterday’s Town election, it’s the Board policy to reorganize the Board including the nomination of the Chairman and Vice-Chairman. He believes that changing the Chairman of the Board each year is in the best interest of the Town and, based on this, he has decided not to seek another term as the Chairman of the Board.

Board of Selectmen Chairman Nominations:

Mr. Sonnett nominated Mr. Clark to serve as the Chairman of the Board of Selectmen. Second Mr. Holden. There were no further nominations or discussions at this time. The votes are as follows: Mr. Sonnett: yes; Mrs. Pratt: yes; Mr. Holden: yes; Mr. Nelson: yes. So voted.

Mr. Sonnett stepped down from the Chairman position and Mr. Clark replaced him in the Chairman's position.

Vice-Chairman Nominations:

Mr. Clark asked if there were any nominations for Vice-Chairman.

Mr. Nelson nominated Mr. Holden for the Vice-Chairman position. Second Mr. Sonnett. There were no other nominations or discussions at this time. The votes are as follows: Mr. Clark: yes; Mr. Sonnett: yes; Mrs. Pratt: yes; Mr. Nelson: yes. So voted.

Mr. Clark thanked Mr. Sonnett and Mrs. Pratt for the accomplishments under their leadership as Chairman and Vice-Chairman during this past year. He then reviewed the past year's accomplishments including: The hire of the new DPW Director and Director of Inspectional Services Department; the "retooling" of the Personnel Committee; revitalization of the Economic Development Financing Authority and the Youth Commission; Fruit Street Property purchase and development, Voices for Vision Forum, oversight of the 85 Main Street relief efforts, addressing of the Town's financial crisis and the organizing of the Town's Health Insurance Program. Mr. Clark congratulated Mr. Sonnett and Mrs. Pratt for their leadership role on the Board. Mrs. Pratt and Mr. Sonnett thanked all members of the Board for their support.

Board of Selectmen Minutes: April 15, 2003

VOTE: Mrs. Pratt motioned to approve the April 15, 2003 Selectmen Minutes, submitted by Geri Holland. Second Mr. Nelson. Unanimously voted.

Public Hearing: Triad Development & Management (204 Saddle Hill Rd): alteration of premises

Mr. Clark read the public hearing notice on the application of Triad Development & Management, LLC, for the alteration of premises located at 204 Saddle Hill Road, Hopkinton, MA.

7:10 p.m. VOTE: Mr. Clark entertained a motion to open the public hearing. So moved Mr. Holden. Second Mr. Sonnett. Unanimously voted.

Mr. Clark referred to the abutter's list and asked if there were any abutters present. Abutter, Ken DeVeaux, 193 Saddle Hill Road, noted his presence.

Attorney Thomas Nealon, on behalf of his client, Triad Development & Management (Hopkinton Country Club), gave an overview of the request for alteration of premises and referred to site plans of the facility. Mr. Clark asked if the Planning Board had reviewed the site plan and noted that Mr. Shepard was present at the meeting and asked if he had any comments. Mr. Shepard said that he has visited the site at least once every two weeks and commented that the project is a first class operation and believes the facilities' opening is planned for June 5th. When Mrs. Pratt asked about the location of the bar, Mr. Gordon, Manager, gave an overview of the Member's Room where the bar is located. There were no further comments or questions at this time.

VOTE: Mr. Clark entertained a motion to close the public hearing. So moved Mr. Nelson. Second Mr. Sonnett. Unanimously voted.

VOTE: Mr. Clark entertained a motion to approve the application of Triad Development & Management, LLC, for the alteration of premises as presented. So moved Mr. Sonnett. Second Mr. Holden. Unanimously voted.

Triad Development & Management (204 Saddle Hill Rd.): Change of Hours Request:

Mr. Clark began the discussion regarding the request from Triad Development & Management, LLC, (Hopkinton Country Club) for a change of hours to serve alcoholic beverages as follows:

Sunday: 11:00 a.m. to 12:30 a.m.

Monday through Friday: 8:00 a.m. to 12:30 a.m.

Saturday: 8:00 a.m. to 12:30 a.m.

Mr. Clark said that the hours of operation on the HCC'S current License for Alcoholic Beverages approved by the Board of Selectmen June 18, 2002 are as follows:

Sunday: 11:00 a.m. to 10:00 p.m. on Sunday

Monday: 8:00 a.m. to 10:00 p.m. on Monday

Tuesday: 8:00 a.m. to 10:00 p.m. on Tuesday

Wednesday: 8:00 a.m. to 10:00 p.m. on Wednesday

Thursday: 8:00 a.m. to 10:00 p.m. on Thursday

Friday: 8:00 a.m. to 10:00 p.m. on Friday

Saturday: 8:00 a.m. to 10:00 p.m. on Saturday

Mr. Clark noted the hours of operation for liquor licenses of businesses throughout the Town, and commented that the change of hours requested by Triad Development & Management, LLC, are currently approved for some of these other businesses.

Mr. Clark also noted that, in a memo to the Board, Police Chief Irvin does not have any objections or comments regarding the request, from the Hopkinton Country Club, to extend the liquor license's hours to 12:30 a.m.

Mr. Gordon, Manager of the HCC, explained that the request to extend the liquor license hours is to meet the establishment's needs, giving them time to close down the facilities after a wedding or dining in the restaurant, which closes at 10:00 p.m.

Mr. Clark asked if there were any other comments or questions? Abutter, Mr. DeVeaux, said that he is concerned with the liquor license as the Hopkinton Country Club is located on a narrow road in a residential area. There were no other comments.

VOTE: Mr. Clark entertained a motion to approve the request to extend the Hopkinton Country Club's present liquor license as follows: Sunday: 11:00 a.m. to 12:30 a.m., Monday through Friday: 8:00 a.m. to 12:30 a.m., and Saturday: 8:00 a.m. to 12:30 a.m. So moved Mr. Sonnett. Second Mr. Nelson. Unanimously voted.

2004 Fiscal Year Budget Discussion:

Mr. Clark gave an overview of the results of the failure of the \$3.8M override at the Town Election held the day before. He began the discussion regarding the process of setting a new budget and the schedule to prepare for the Town Meeting on June 14th with the location to be announced. He said that everything goes on the table between the Board of Selectmen, School Committee and Appropriation Committee to make a new plan to look at the possibility of taking more money from the Stabilization Fund, revenues, increasing of fees, and another potential override. He said that for the next two to three weeks, there would be meetings scheduled to discuss these issues. He added that the Appropriation Committee would be meeting the next evening (May 21st) and two members of the Board, including Mr. Sonnett, as the former Chairman, and himself, plan to attend this meeting.

Mrs. Pratt commented that she would also like to attend the meeting; but to avoid a violation of the Open Meeting Law, she would attend as a resident only, not in her capacity as a Selectmen.

The Board discussed the timetable should the Board decide another override vote.

Mr. Clark asked that Selectmen meetings be posted every Tuesday before the Town Meeting on June 14th including next Tuesday, May 27th, which would be a workshop session in Room 211. He also requests that Selectmen meetings are posted the same evenings that the Appropriation Committee schedules their meetings, in the chance that more than three Selectmen attend the meeting making a quorum.

Mr. Clark gave an overview of the proposed revision of the Town's Health Insurance Plan, which would save up to \$300,000. He commented about the informational sessions planned at the High School and Middle School and wished to encourage Town Hall employees to attend one of the two sessions.

Metropolitan Planning Organization Election:

Mr. Clark began the discussion regarding the election on May 28, 2008 of one City and two Towns to the Metropolitan Planning Organization, which the Town could vote. Mrs. Pratt, the Board's representative to the MPO, recommended the Board vote the following: Catherine Cordes, Town of Bedford, Charles Sisitsky, Town of Framingham, and Stanley Usovicz, Jr., City of Salem.

VOTE: Mr. Clark entertained a motion to nominate Catherine Cordes, Town of Bedford, Charles Sisitsky, Town of Framingham, and Stanley Usovicz Jr., City of Salem, to the Metropolitan Planning Organization; and to designate Mrs. Pratt to cast the Board's ballot for the Town of Hopkinton at the MPO Election on May 28, 2003. So moved Mr. Nelson. Second Mr. Holden. Unanimously voted.

Mass Bay Limousine: Municipal Street License:

Mr. Clark explained that the Municipal Street License request by Mass Bay Limousine was previously approved in December 2002 to Bill's Taxi, and that Mass Bay Limousine took over the business under the same license with the same route. Mr. Clark also noted that a copy of the Worker's Compensation was received on May 10, 2003 for Mass Bay Limousine. There were no other comments at this time.

VOTE: Mr. Clark entertained a motion to approve the Municipal Street License application submitted by Mass Bay Limousine, effective this date. So moved Mrs. Pratt. Second Mr. Nelson. Unanimously voted.

State Aid Anticipation Note (\$27,000): MA Historic Grant (see attachment)

Mr. Kozak explained the State Aid Anticipation Note in the amount of \$27,000 with an interest rate of 2% of \$355.07 totaling \$27,355.07, for the Town Hall project including the following: Slate roof repairs and installation of snow guards; repair of the existing wood window sash; repainting of the windows and other wood trim; and masonry repointing. Mr. Kozak commented that the State would refund the Town the amount of \$27,000, and recommended the Board's approval of the Note. There were no comments or questions at this time.

VOTE: Mr. Clark entertained a motion to approve the State Aid Anticipation Note for \$27,000 for the Town Hall's restoration project. So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.

Homeland Security Equipment Grant Program

Mr. Kozak explained that Police Chief Irvin and Fire Chief Daugherty are currently evaluating the Town's eligibility for a recently released Homeland Security Equipment Grant Program, which details of the grant became available this week. Mr. Kozak further explained that Chief Irvin and Chief Daugherty are examining the allowable equipment list to determine what would best serve the Town. He added that the Executive Office of Public Safety has imposed a very tight timeline on the application process and that the Town needs to indicate their intent to apply for the grant needs by 5:00 p.m., Friday, May 23rd in Boston. Mr. Kozak said that Chief Irvin requests the Board's approval to authorize the Chairman of the Board's signature once the letter has been prepared for submittal. Mr. Kozak recommends the Board's approval of this request from Chief Irvin. Mrs. Pratt commented to attach a copy of a letter to Senator McGovern that was recently prepared by the Selectmen's Office that requests assistance to acquire funds from the Homeland Security Grant. There were no further comments or questions at this time.

VOTE: Mr. Clark entertained a motion to authorize the Chairman of the Board to sign the letter once the Police Chief Irvin and Fire Chief Daugherty have prepared it. So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.

Special Police Officer Appointments

VOTE: Mr. Holden said that as Mr. Sonnett and Mrs. Pratt were reelected to the Board of Selectmen at yesterday's Town Election, he motioned to appoint Mr. Sonnett and Mrs. Pratt as Special Police Officers for a one-year term to 2004. Second Mr. Nelson. Unanimously voted.

Other Business:

- Kevin Shaw, 25 Thayer Heights, asked the Board for clarification as to how the Board of Selectmen and Appropriation Committee would decide what reductions would be made from the fiscal year 2004 budget. Mr. Clark responded that the Board would lead a team effort working

with the Town's various committees, department and supervisory heads. Mr. Sonnett added that the Appropriation Committee would present their recommendations at the June 14th Town meeting where ultimately the Town would vote the budget.

- Mr. Clark suggested holding the June 3^d Board of Selectmen's meeting at 7:30 rather than 7:00 p.m., as Mr. Holden and he are out of town until that time. The Board agreed to this time change.

Meeting Adjourned:

VOTE: Mr. Clark entertained a motion to adjourn the public meeting. So moved Mr. Holden. Second Mr. Nelson. Unanimously voted.

Respectfully submitted,

Geri Holland
Clerk

Date Approved: 6/3/03 as amended by Mrs. Pratt, as follows: On page 5, add under Homeland Security Equipment Grant Program the following: *The Chief's commented that the application is by electronics and cannot have an attachment, but the application would cover all of the same points of the letter to Senator McGovern.*