

**TOWN OF HOPKINTON
BOARD OF SELECTMEN
Meeting Date: March 16, 2004
MINUTES**

Members Present:

Ronald M. Clark, Chairman
Leonard A. Holden, Vice-Chairman
Mary C. Pratt
F. Eric Sonnett
Paul J. Nelson

Others Present:

Comcast Technician: Russell Phipps; Hopkinton Independent: Sarah Duckett, Editor; MetroWest News: David McLaughlin, Reporter; Town Clerk: Ann Click; Fire Chief Gary Daugherty; Police Chief Thomas Irvin; Planning Board: John Coolidge, Chairman; Historical Commission: Claire Wright; Marathon Committee: Dorothy Ferriter, Chairman; School Committee: David Stoltz; Appropriation Committee: Ronald Eldridge, Chairman; Downtown Revitalization Committee: Scott Richardson, Chairman; Attorney Joseph Nealon; M/M Beade; M/M Gasser; Theodore D. Kozak, Executive Secretary; Geri Holland, Executive Assistant

6:15 p.m. Open Public Meeting/Move into Executive Session: Litigation (Room 211)

VOTE: Mr. Clark opened the public meeting and entertained a motion to move into executive session for the sole purpose to discuss pending litigation and then move back into public session for the purpose to continue the open session. So moved Mr. Holden. The roll call vote follows: Mr. Clark: yes; Mr. Holden: yes; Mrs. Pratt: yes; Mr. Sonnett: yes; Mr. Nelson: yes. **Unanimously voted.**

The Board continued the public session in the Selectmen's Hearing Room.

7:00 p.m. Pledge of Allegiance

Mr. Clark reopened the public session and invited everyone to stand for the Pledge of Allegiance. The Board approved the warrants (attached) and the bills for payment.

Mrs. Pratt wished to make a public apology to Selectmen Clark for calling him a "dictator" at a previous Selectmen's meeting held on January 6, 2004, which she believes was said during a "heated" discussion. Mr. Clark accepted the apology.

Selectmen's minutes:

VOTE: Mr. Clark entertained a motion to approve the February 10, 2004 Executive Session Selectmen minutes. **So moved Mrs. Pratt. Second Mr. Holden. Unanimously voted.**

VOTE: Mr. Clark entertained a motion to approve the March 2, 2004 Public Session Selectmen minutes. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.** *It was noted that as Mr. Nelson abstained from the vote as he was not present at this meeting.*

Open Special Town Meeting Warrant

VOTE: Mr. Clark entertained a motion to open the warrant for the Special Town Meeting be to held within the May 2004 Annual Town Meeting. All proposed articles must be submitted to the Selectmen's Office no later then 4:30 p.m. on Tuesday, March 23, 2004. **So moved Mrs. Pratt. Second Mr. Sonnett. Unanimously voted.**

Facilities Department Discussion:

Mr. Clark began the discussion regarding the history and mission of the Facilities Department and invited Mr. Eldridge (Appropriation Committee), Mr. Stoldt (School Committee) and members of the Facilities Board to join the discussion.

Mr. Clark gave the history of the creation of the Facilities Department that was established in the fall of 2001 with a plan to oversee five building projects including the Police Station, Senior Center, DPW facility, Elementary School, and the renovation of the Center School. He said that the projects were scheduled for completion from December 2002 through December 2005 and were to run concurrently with the Facilities Department overseeing the management of the projects. He added that the department was to be a temporary department with the intention of eliminating it with either the completion of the building projects or when the funding ran out. He further explained that the Facilities Department consisted of two members with a Facilities Director and an Assistant Facilities Director, who performed 50% of his job working for the Municipal Building Department that was funded by that department. Mr. Clark commented that both members of the Facilities Department have been excellent employees and have good work performance.

Mr. Clark continued explaining the history of the building projects and said that town meeting approved \$5.5M for a new Police Station in May 2002 with a completion date of June 2004. He added that town meeting also approved \$2.6M for the new Senior Center, which has been delayed in negotiations with the State for the land agreement that was recently finalized. He explained that the Senior Center still needs to finalize the lease agreement and is moving forward with the local process with the Board of Appeals and Planning Board.

He explained that as the other three building projects have not yet been funded by town meeting, the Board of Selectmen (BoS) decided a few months ago to review what the appropriate size and mission of the Facilities Department should be. He added that the BoS has since met with various departments to review this with them. He said that from these meetings, the School Department has commented that they need assistance with minor building projects such as the roof repair on the Center School and with classrooms for the Elmwood School. Mr. Clark added that the Appropriation Committee and the Capital Improvement Committee expressed concern of the lack of focus for maintaining the Town's building investments. He pointed out that in the last ten years there has been building projects with an investment of about \$62-63M, which includes the completion of the new Fire Station, High School, and the Hopkins School and includes the present building projects i.e., new Police Station and Senior Center. Mr. Clark commented that the it has been agreed upon by the BoS, along with the various departments, that the town needs to do capital assessment management and building maintenance for these structures.

He further explained in regards to the need of an Assistant Inspector for the Municipal Inspection Services Department that Mr. Shepard, Director of Municipal Inspection Services, has stated his need for a part-time inspector and that the budget includes this position, which was approved by the BoS. Mr. Clark commented that the Assistant Director, Mr. Crandall, recently resigned his position as Assistant Facilities Director, for another opportunity.

Considering all of these facts, Mr. Clark said that the BoS has developed a shared vision for the Facilities Department that would consist of a Facilities Director whose budget would be \$88,442 that it would be shared by the Senior Center Building Committee, School Department, and General Government budgets. He added that the Department would have an expanded mission to include capital assessment management. He further explained that the fiscal year 2005 budget for capital assessment management is \$155,000 spread over several departments.

He concluded that the Facilities Department would continue project management with a role for a reduced construction reality plan, but whose mission would be expanded with a focus on capital asset management. He commented that this would add more stability to the department, and save about \$50,000 for fiscal year 2005.

Mr. Clark opened up the floor for discussion.

Mr. Eldridge said that the Appropriation Committee voted unanimously to the concept of capital assessment management for the Facilities Department to handle the old and new buildings in town. He added that they believe that this would save the Town money in the long run.

Mr. Stoldt commented that the School Committee (SC) also supports the concept and recognizes the need for town wide capital assessment management. He added that the SC supports their economic portion of the budget.

Mrs. Pratt supports the concept and commended Mr. Main, Facilities Director, for his work. She added that this idea is "forward thinking".

Mr. Sonnett also agreed with the concept and commented that capital assessment management is a step forward.

Mr. Holden asked the Police Chief to give an overview of the new Police Station's progress. Chief Irvin commented that the Facilities Department has saved money with change orders bringing the quality up and keeping the cost down.

VOTE: Mr. Clark entertained a motion to approve the fiscal year 2005 budget of \$88,442 and expand the mission of the department to include capital assessment management. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

Assistant Inspector for the Municipal Building Inspections Department:

VOTE: Mr. Clark entertained a motion to authorize Mr. Shepard, Director of the Municipal Building Inspections Department, to immediately hire an Assistant Inspector for a maximum of 19 hours per week.

Discussion: Mrs. Pratt suggested the possibility of sharing this position with another town should there is a problem in hiring a 19 hour a week Inspector due to the fact that there are no insurance benefits.

Mr. Sonnett responded that it would be easier to hire someone with benefits, but to give Mr. Shepard the opportunity to offer the 19 hours per week first and come back to the Board if he cannot find a qualified part-time candidate. **Mr. Sonnett Seconded Mr. Clark's motion. Unanimously voted.**

Location of the Annual Town Meeting

The Board had a general discussion with Mr. Eldridge, Chairman of the Appropriation Committee, and Mr. Stoldt, Vice-Chairman of the School Committee, regarding the location of the Annual Town Meeting. They discussed the pros and cons of two locations including the Middle School Auditorium and the High School's Field House. After discussing several issues such as the attendance possibilities that this year's town meeting might bring, the accessibility to the general public, the costs, and the seating comfort of both locations, the Board determined to schedule the Town Meeting at the Middle School's Auditorium. Mr. Stoldt told the Board that although there is another function planned in the Auditorium on May 6th, this could easily be moved to another location should the Town Meeting continue into Thursday. The Board also will request the School Department to provide more microphones.

VOTE: Mr. Clark entertained a motion to schedule the 2004 Annual Town Meeting in the Middle School Auditorium. **So moved Mr. Holden. Second Mr. Sonnett. Unanimously voted.**

Annual Town meeting articles: Planning Board

Mr. Coolidge presented an overview of the following articles sponsored by the Planning Board:

1. Village Housing in Residential Districts. Sponsor: AFHTF/Planning Board
2. Board of Appeals. Sponsor: Planning Board
3. Water Resources Protection Overlay District. Sponsor: Planning Board
4. Design Review/Site Plan Review. Sponsor: Planning Board
5. Off-Street Parking. Sponsor: Planning Board
6. West Main Street – Zoning Change. Sponsor: Planning Board
7. To move the Historic District Bylaw to the Gen. Bylaws from the Zoning Bylaws and delete the zoning provision from the Historic District Bylaw. Sponsor: Planning Board
8. To establish restricted hours of operation for retail businesses with the exception of restaurants, and allow for licenses to be issued by the BoS for hours beyond the established hours of 6 a.m. to 11 p.m. Sponsor: Planning Board
9. To accept several subdivision roads as a public way. Sponsor: Planning Board
10. To discontinue Wheaton Road, an unconstructed paper street. Sponsor: Planning Board

VOTE: Mr. Clark entertained a motion to include all aforementioned Planning Board's (10) ten articles on the Annual Town meeting warrant. **So moved Mrs. Pratt. Second Mr. Sonnett. Unanimously voted.**

Historical Commission:

Mrs. Wright presented the following article sponsored by the Historical Commission:

1. To amend the demolition bylaw.

VOTE: Mr. Clark entertained a motion to include this article on the Annual Town meeting warrant. **So moved Mrs. Pratt. Second Mr. Sonnett. Unanimously voted.**

Cookie's Corner Town Meeting Article

Mr. Holden proposed an article that the Board of Selectmen (BoS) would co-sponsor with the Marathon Committee for the May Town Meeting warrant that would name the Doughboy triangle located near the Town Common in memory of Richard "Cookie" Kumlin who recently passed away and worked for over 50 years at the Highway Department. Mr. Holden read of a list of reasons for this action that would memorialize "Cookie" saying that he was the following: 1.) Life long resident; 2.) Town employee for over 50 years; 3.) Public Library volunteer; 4.) Veteran; 5.) Advocate of displaying the American flag on the downtown flagpoles and encouraged residents to also display the American flag on their property's homes; 6.) Adopted the Doughboy and spearheaded efforts in its restoration; and 7.) Marathon Committee volunteer.

VOTE: Mr. Holden motioned for a vote the following: To see if the Town will vote to name the northeast corner adjacent to the Town Common, bordered by Marathon Way, Ash Street and East Main Street, containing the doughboy as Cookie's Corner in honor of Richard "Cookie" Kumlin. Sponsors: Board of Selectmen and Marathon Committee.

Mr. Sonnett commented that he would like the BoS to give the Town's citizens the opportunity to decide whether or not to name the Doughboy triangle after Cookie Kumlin. Mrs. Pratt suggested that the Board readdress the issue of permanently re-naming the Doughboy triangle Cookie's Corner after the five year wait policy under Federal Law. Mr.

Clark commented that the Board would be addressing the renaming of not only Common Driveways, but also Blood's pond at this meeting. There was no more discussion at this time. **Second Mr. Nelson. Unanimously voted.**

South Mill Street Issues (see attachments):

Mr. Clark began the discussion regarding two issues that pertain to the common driveway off of South Mill Street and the renaming of Blood's Pond. Mr. Clark stated the reason why these issues were on tonight's agenda and referred to a letter dated December 23, 2003 that the Board of Selectmen (BoS) received from Peter Porcaro as a formal complaint. Mr. Clark read excerpts from the letter that states that the owners of Blood's Pond, who are #'s 26, 32, 34, 36, 38 on South Mill Street have agreed in writing to legally change the pond's name to "Porcaro's Pond" and that the owners of Lots 32, 34, 36, 38 South Mill Street access their driveways from a private common driveway off South Mill Street. Mr. Clark read from page 4 of the December 23, 2004 letter requesting the BoS to take action regarding this matter including that they accept the name change, change the Town's records and instruct the Board of Assessors (BoS) to update their map to reflect the legal name of the pond "Porcaro's Pond" and not "Blood's Pond"; secondly, accept the name Peter Porcaro Drive and ask that the BoS put said name "Peter Porcaro Drive" on the Assessor's map to reflect the real name of the private common driveway and instruct the Director of Municipal Inspections to change the address of 32, 34, 36, 38 South Mill Street to 2, 4, 6, and 8 Peter Porcaro Drive; and lastly, that the BoS take any and all other actions necessary to accomplish these name changes.

Mr. Clark explained that the BoS did research these issues with various Town officials in these matters of the naming of common driveways and ponds. Mr. Clark further explained that there are three named common driveways in Town, which are Ark Road (Mr. Clark said there is no record as to who named this common driveway); Whitehall Lane (Mr. Clark said that the Post Office named this common driveway); and Penny Meadow Lane (Mr. Clark said that the record shows that the BoS named this common driveway on June 24, 1980). Therefore, Mr. Clark said that there was a precedent of the BoS naming a common driveway. Furthermore, Mr. Clark explained that the BoS received letters dated January 13, 2004 from Mr. Porcaro's neighbors regarding the common driveway issue that expressed concern about renaming the common driveway, but later received letters dated February 23, 2004 that had different input. Mr. Clark read the letter from Hestia Chen, 32 South Mill Street that now states that she no longer has an objection to the following: 1.) The common driveway being named Peter Porcaro Drive; 2.) To the Peter Porcaro Street sign; 3.) To Blood's Pond being renamed "Porcaro Pond"; and 4.) To her address being changed to Peter Porcaro Drive. Mr. Clark commented that the BoS also received similar letters from Mr. Porcaro's neighbors stating the same as Ms. Chen's letter.

Mr. Clark said that it is reasonable for the Board of Selectmen to grant the request by Mr. Porcaro to rename the common driveway based on the research and the prior policy from the previous BoS. Mr. Clark noted at this time that Mr. Porcaro was not present.

Mr. Beede, 36 South Mill Street, commented that he did not agree to this address change. He explained that when he bought the lot from Mr. Porcaro, there was no mention of this, and that Mr. Porcaro agreed to abide by the town's bylaw. Mr. Beede referred to a letter from Mr. Porcaro dated October 2002 that told him to go to the Post Office and Assessors Office to demand that his address be changed. He added that this was an illegal action and would be very upset if the BoS agreed to condone Mr. Porcaro's request. Mr. Beede added that he doesn't care what the name of the common driveway is, but doesn't agree with changing the address. He added that he would abide by the BoS's decision, but does not see the necessity of the address change. He did request though that another triangular sign that says dead end be placed on the common driveway, as he believes there could be problems on the causeway once repair works on the dam begins. Mr. Clark said that the BoS would take this under advisement. Mr. Clark also noted that Mr. Beede's letter to the BoS dated February 27, 2004 does reflect that they have no objection to the common driveway being named Peter Porcaro Drive; secondly, they have no objection to the Peter Porcaro Street sign; and lastly, they have no objection to Blood's Pond being renamed "Porcaro Pond". Mr. Clark noted that Mr. and Mrs. Beede's letter does not indicate their support of the address change. Mr. Beede reiterated his objection to changing the address and that it is illegal to do so.

Mr. Clark noted that there was no other input. He added that the BoS is concerned about public safety issues concerning this issue and wished to make a motion at this time.

VOTE: Mr. Clark entertained a motion that the common driveway which serves the properties at 32, 34, 36 and 38 South Mill Street be designated for purposes of the records of the Town of Hopkinton, including the Town Assessors' Map, as Peter Porcaro Drive, and that the Building Inspector be authorized to assign house numbers to each of the above properties. The designation of the name Peter Porcaro Drive shall not affect the status of or create any presumption that the common driveway shall be considered a street or public way; the common driveway shall not be maintained, including the plowing of snow, by the Town; the designation of the common driveway on the Assessors' Map shall not confer any legal status with respect to the common driveway beyond that which existed prior to such designation on the Map; and the Town shall have no responsibility for erecting or maintaining a sign indicating the name of the common driveway.

Discussion: Mrs. Pratt commented that she believes that the naming of the previous common driveway by the BoS was done prior to the Town's zoning bylaw and believes that because of the lawsuit (Porcaro's v. the Town of Hopkinton) that the BoS is setting a precedent. Mr. Nelson responded by asking the question on what grounds could this request be refused and doesn't agree with Mrs. Pratt about setting a precedent. There were no further comments.

So moved Mr. Sonnett. Second Mr. Nelson. Unanimously voted.

Mrs. Gasser, 28 South Mill Street, commented that she doesn't agree to the BoS agreeing to change the addresses.

Mr. Clark responded that the BoS is trying to bring resolution to this issue, and again noted that Ms. Chen's letter states that there is no problem with the address change.

Mrs. Gasser disagreed and again stated that she believes that this is a big change for her neighbors.

Naming of Bloods Pond (see attachment)

Mr. Clark commented that Mr. and Mrs. Porcaro had originally requested that Blood's Pond be renamed to Peter Porcaro's Pond, but has withdrawn their request as stated in their letter dated March 12, 2004. The letter stated that after they (M/M Porcaro) researched the history of Blood's Pond, they decided to withdraw their request to rename Blood's Pond.

Common Driveway Naming Policy (see attachment):

Mr. Clark presented a draft of the Common Driveway Naming Policy and read the policy. Mr. Kozak explained that the Planning Director, Elaine Lazarus, and Town Counsel helped to draft the policy. Mr. Nelson commented about the phrase that said that the Board of Selectmen retains the right to revoke or rescind an official name with or without cause at any time. Mr. Kozak explained that this leaves an option open for the new Common Driveway Policy should the Board of Selectmen have a need to change a common driveway name in the future.

VOTE: Mr. Clark entertained a motion to adopt the Common Driveway Naming Policy. **So moved Mr. Sonnett. Second Mr. Holden. Unanimously voted.**

2004 Boston Marathon Presentation

Dorothy Ferriter, Chairman of the Marathon Committee, said that Guy Morse, Director of the Boston Athletic Association, and David McGillvray, Race Director, were unable to attend tonight's meeting due to the snowstorm. Ms.

Ferriter gave the presentation of the 2004 Boston Marathon including the events that would occur during Marathon weekend.

2004 Boston Marathon Parade Permit Request (Monday, April 19, 2004)

Mr. Clark read out a letter from Guy Morse, Director of the Boston Athletic Association, that requests approval to use the Town's roadway and other areas on Marathon Monday, April 19, 2004.

VOTE: Mr. Clark entertained a motion to approve the request of the BAA for the use of town roadway and other areas on Monday, April 19, 2004, as well as other requested provisions regarding safety and public health considerations, which have been previously worked out in joint planning sessions with the town's safety officials. Also, this approval is contingent upon receipt of the Certificate of Insurance, naming Hopkinton as an additional insured, prior to the April 19th event; and secondly, the BAA notifies the residents of the homes, and the managers of the businesses on Hayden Rowe Street that will have their ability to access their property restricted, per the request of the Police Chief. **So moved Mr. Holden. Second Mr. Sonnett. Unanimously voted.**

Mr. Clark read out Police Chief Irvin's letter regarding the Boston Athletic Association's 2004 Marathon Parade Permit request. Chief Irvin's letter gave recommendation's "prohibiting parking motor vehicles on all public ways in the Town of Hopkinton from 6:00 a.m. on race day until 2:00 p.m. on race day unless the vehicles have a permit issued by the Police Department." This request is with the "understanding that the prohibition will only be enforced on public ways critical to supporting the start of the race." Chief Irvin also requests "the Board to allow the Police Department to have parking restrictions posted as may be needed to facilitate setting up for the race from 7:00 a.m. on the Friday before the race through 6:00 a.m. of the morning of the race". Chief Irvin's plan is to "close the roads in Hopkinton at 8:30 a.m. and to close Hayden Rowe from Main Street to Grove Street at 7:30 a.m."

VOTE: Mr. Clark entertained a motion to accept the recommendations as outlined in Police Chief Irvin's letter. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

2004 Boston Marathon Jimmy Fund Walk Parade Permit Request (Sunday, September 19, 2004)

Mr. Clark read out a letter from David McGillvray, Technical Director of the Boston Marathon Jimmy Fund Walk that requests a parade permit for their 2004 Walk scheduled on Sunday, September 19, 2004, which follows the exact same course as the Boston Marathon. Mr. Clark said that Police Chief Irvin submitted a memo to the Selectmen's Office stating that he has no concerns or objections to the Jimmy Fund Walk. Chief Irvin also noted that the Police Department's Auxiliary Police and Special Officers volunteer their time to provide traffic control and security without cost to the Town or the Jimmy Fund.

VOTE: Mr. Clark entertained a motion to approve the Jimmy Fund Walk Parade Permit request for Sunday, September 19, 2004. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

Establish and Accept gifts into the Leo Touzjian Memorial Scholarship Fund Account:

Mr. Clark read a letter from Police Chief Irvin that requests the Board to establish a Memorial Fund in memory of Leo Touzjian, a Hopkinton Police Officer, who passed away recently, and to accept donations received to date that will be used to fund a scholarship. Chief Irvin said that the Hopkinton Police Association would award scholarships annually from this Fund.

VOTE: Mr. Clark entertained a motion to establish a Leo Touzjian Memorial Fund and to accept the following gifts into the Memorial Fund: Philip & Allison Lantosca for \$25; Paul M. Phipps Insurance for \$100; Vartkess & Elizabeth Tarbassian for \$20; Marsbed & Jeanne Hablanian for \$50; Helen H. Sevagian for \$20; Bernard & Sandra Garron for \$25; Anonymous Donor for \$500; Kathleen M. Gross for \$35; Gordon Marquis for \$25; F.H. Perry Builders Inc. for \$100; Framingham Sportsman's Association for \$50; John & Meredith Hoffman for \$35; Paul Schultz for \$10; Barney

Oil Company/Medway Oil for \$25; Richard & Sherri Decina for \$10; Donald R. Nary for \$25; Richard & Rose Koundakjian for \$25; Lee & Tom Pignatelli for \$25. **So moved Mr. Sonnett. Second Mr. Holden. Unanimously voted.**

Downtown Revitalization Committee

Mr. Richardson, Chairman of the Downtown Revitalization Committee, requested that the Board expand the at large membership from two members to four members explaining that the Committee could use the additional help with the scope of the work. The Board discussed the expansion of the Committee, which presently consists of nine members that represent various Town departments i.e., (1) Parks & Recreation; (1) Planning Board; (1) Historic District Commission; (1) Voices for Vision Civic Engagement Committee; (1) Economic Commission & Development Financing Authority; (2) Chamber of Commerce; and (2) members at large. The Board agreed to Mr. Richardson's request to add two more at large members.

VOTE: Mr. Clark entertained a motion to expand the Downtown Revitalization Committee to two more at large members. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

Star Package Pledge of License:

Attorney Joseph Nealon, representative for Bryan Bento, explained the request for the Board to authorize to sign the Pledge of License, the final piece of finances for the SBA loan that is collateral against the loan and which is needed to secure the liquor license. Mr. Kozak added that the Alcohol Beverage Control Commission requires this action.

VOTE: Mr. Clark entertained a motion to sign the Pledge of Agreement as requested. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

Selectmen Liaisons Update:

Mr. Sonnett gave an overview of a recent Board of Health meeting that he recently attended. Some of the areas that were discussed at this meeting included the septic system regulations, E.L. Harvey issue, 53E ½ Account, and a workshop with Attorney Faiman, Town Counsel.

Sewer Rate Relief Fund FY'04 (\$6,545)

Mr. Clark read a letter from the Department of Revenue advising that the Town will receive \$6,545 from the Commonwealth Sewer Rate Relief Fund for FY2004.

VOTE: Mr. Clark entertained a motion to accept \$6,545 from the Department of Revenue's Commonwealth the Sewer Rate Relief Fund for FY 2004. **So moved Mr. Sonnett. Second Mr. Holden. Unanimously voted.**

One-Day Liquor License: Retirement Party Coordinator, Rachel Bartlett: St. John's, Wed., 6/2/04, 2:30-6:00 p.m.

Mr. Clark read a letter from Rachel Bartlett, Committee member of Hopkinton High School's Retirement Party Committee, requesting a one-day beer and wine liquor license for the retirement party that is scheduled on Wednesday, June 2, 2004 from 2:30 p.m. and 6:00 p.m. at St. John's the Evangelist Church Parish Hall. Mr. Clark noted that the Police Chief has no problem with the Board issuing the license.

VOTE: Mr. Clark entertained a motion to approve a one-day beer and wine liquor license for a retirement party scheduled on Wednesday, June 2, 2004, from 2:30 p.m. to 6:00 p.m. to be held at St. John the Evangelist's Church Parish Center for the High School's Retirement Party. **So moved Mr. Holden. Second Mr. Holden. Unanimously voted.**

Establish the Doughboy Gift Fund Account in memory of Richard "Cookie" Kumlin

VOTE: Mr. Clark entertained a motion to establish the Doughboy Gift Fund Account in memory of Richard "Cookie" Kumlin and to accept the following gifts into the Cookie Kumlin Doughboy Restoration Fund Account in memory of Richard "Cookie" Kumlin: *Hopkinton Fireman's Relief Association for \$50; Ernest Chamberlain for \$10; Maxine Adams & Family for \$30; Al & Marge Wright & Family for \$30; James, Gina & Gabriella Melnick for \$30; John & Marilyn Palmer for \$30; John & Marilyn Terry for \$25; Kathleen Kelly for \$50; James Murphy for \$25; Florence Stewart for \$50; Scott & Linda Davidge for \$20; Dan & Andrea Malm for \$10; Marie Fleming for \$15; Paul & Irene Cyr for \$25; Henry & Dorothy Pyne for \$30; Edward & Mavis O'Leary for \$10; Patrick & Carol Bronder for \$25; James & Debra Davidge for \$25; Ron & Janet Lewis for \$50; Michael & Susan Conway for \$20; Board of Selectmen & Staff for \$120.* **So moved Mr. Sonnett. Second Mr. Holden. Unanimously voted.**

Mr. Holden commented that he believes the Doughboy Gift Fund account should be named Cookie Kumlin Doughboy Restoration Fund so that the fund remains in "Cookie" Kumlin's memory. The Board agreed.

Mr. Sonnett amended the motion to establish the Doughboy Gift Fund Account to the "Cookie" Kumlin Doughboy Restoration Gift Fund Account. **Second Mr. Holden. Unanimously voted.**

Nomination of Inspector of Animals: William Proctor and Cynthia Proctor

VOTE: Mr. Clark entertained a motion to nominate William Proctor and Cynthia Proctor as Inspector of Animals effective May 1, 2004 through April 30, 2005. **So moved Mr. Sonnett. Second Mrs. Pratt. Unanimously voted.**

Town Treasures Gift Account:

VOTE: Mr. Clark entertained a motion to accept a gift into the Town Treasures Gift Account from Lisa Quinn for \$60.00. **So moved Mr. Sonnett. Second Mr. Nelson. Unanimously voted.**

Selectmen's future agenda Overview:

Mr. Clark reviewed the Selectmen's March 30 meeting agenda including the EMC House Lottery, a public hearing for the Water and Sewer Extension Policy and an overview of the Hopkinton Athletic Association.

Public Meeting Adjourned:

9:25 p.m. VOTE: Mr. Clark entertained a motion to adjourn the public meeting. **So moved Mr. Holden. Second Mr. Nelson. Unanimously voted.**

Respectfully submitted,

Geri Holland
Executive Assistant

Date Approved: 4/13/04