

**Personnel Committee Meeting Minutes**  
**2<sup>nd</sup> Floor Conference Room, #205- Town Hall, 01/30/08, 7:00 p.m.**  
**Members Present: Ezat Parnia, Bob Levenson and Tom Sheridan**  
**Others Present: Maryrose DeGroot & Michelle Patten**

**First Issue: Minutes from November Meeting**

November minutes reviewed and approved. 1<sup>st</sup> Tom Sheridan; 2<sup>nd</sup> Bob Levenson-  
**Unanimous**

**Second Issue: Budget – informational only**

Review of the proposed FY09 budget.

**Third Issue: By-laws**

A complete review of the proposed FY09 bylaws were discussed and changes/  
modifications were suggested and/or recommended for additional consideration. Further  
discussions on this matter were tabled until the next Personnel Committee Meeting.

**Fourth Issue: Updates – informational only**

Discussion on the possibility of having the Town of Hopkinton web site more user  
friendly for the Town employees to include; but not limited to common employee forms  
available on-line. The updating of the web site with more up to date information  
available to the Town and their employees.

**Fifth Issue: Maryrose's Development**

**Sixth Issue: Motion to Adjourn**

1<sup>st</sup> Tom Sheridan; 2<sup>nd</sup> Bob Levenson – **Unanimous**

Respectfully submitted by: Michelle Patten

Date approved: 03/27/08

Motion to approve minutes Ezat Parnia; 2<sup>nd</sup> Molly Lukason- **UNANIMOUS**