

Personnel Committee Meeting Minutes
2nd Floor Conference Room, #211- Town Hall, 11/28/07, 7:00 p.m.
Members Present: Kathy Laflash, Ezat Parnia, Molly Lukason, Bob Levenson
Others Present: Maryrose DeGroot, & Tony Troiano

First Issue: Minutes from the October 2007 Meeting

Read and approved. Motion to approve October 2007 minutes by Kathy Laflash, 2nd Bob Levenson - **Unanimous**

Second Issue: Michelle Patten's Raise

As a reward for going above and beyond the call of duty this past year, especially in light of being the sole member of the HR department and all of the crises surrounding Tony's absence, in addition to excellent work, Maryrose wanted to move Michelle's raise effective date up.

Motion to Approve Ezat Parnia 2nd Molly Lukason - **Unanimous**

Third Issue: Date for December Meeting

Meeting will be held on December 19th instead of the 26th, due to the Christmas Holiday,

Fourth Issue: Updates

The current vacancy of Public Health Inspector was discussed as well as a rundown of happenings in other Town offices.

Fifth Issue: By-laws

Committee discussed 33~1 through 33~19 of the Personnel Bylaws, discussing changes that were suggested by Maryrose. The remainder of the Bylaws will be discussed at the December meeting, and suggested changes will be made for 33~1-33~19.

Sixth Issue: Adjourn meeting

Motion to adjourn meeting by Kathy Laflash, 2nd Ezat Parnia - **Unanimous**

Respectfully submitted by: Maryrose DeGroot

Date approved: 01/30/08

Motion to approve: 1st Tom Sheridan; 2nd Bob Levenson – Unanimous