

Personnel Committee Meeting Minutes
3rd Floor Conference Room, Town Hall, 1/9/07, 6:30 p.m.
Members Present: Kathy Laflash, Ezat Parnia, Bob Levenson
Others Present: Amy Downing, Tony Troiano

First Issue: Hiring Request – Human Resources

The Human Resources Director requested that the new Benefits Coordinator be compensated at step 3 of the salary scale for the position. The successful candidate has exceptional qualifications in payroll and 3rd party billing. Based on the candidates skills and a challenging recruitment process it was determined that the step 3 salary rate was warranted.

Motion to approve the hiring request Kathy Laflash, 2nd Ezat Parnia - **Unanimous**

Eighth Issue: Adjourn Meeting

Motion to adjourn the meeting Ezat Parnia, 2nd Kathy Laflash – **Unanimous**

Respectfully submitted by Amy Downing, Human Resources Director

Date approved: __1/9/07

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