

Personnel Committee Meeting Minutes

Town Hall, 1st Floor Conference Room, 9/27/04, 7:00 PM

Members Present: Elaine Cinelli, Kim Pulnik and Lesley Ficarri

Others Present: Amy Downing

First Issue: FY05 Personnel Committee Meeting with Employees

The Committee discussed plans for the October 18th Breakfast Meeting with all Town employees. All members of the committee will attend. The Human Resources Department will continue to publicize the meeting.

Second Issue: Departmental Update

The Human Resources Director outlined current departmental projects. Recommendations for data collection were made by the committee members. The group also discussed upcoming seminars and employment law updates that may be of value to the department.

Third Issue: Adjourn Meeting

Motion to adjourn the meeting Kim Pulnik, 2nd Elaine Cinelli - **Unanimous**

Respectfully submitted by Amy Downing, Human Resources Director

Date approved: _____

*Personnel Committee Meeting
9/27/04*