

MASTER PLAN COMMITTEE
Town of Hopkinton

Tuesday May 24, 2005 - 7:30 PM

MEETING MINUTES

MEMBERS PRESENT: Muriel Kramer, Russ Greve, Dave Adelman, George Reimann, Gail Fallon, William Shaw, Trish Perry, Roger Mezitt, Carol DeVeuve

A quorum of 9 was present.

The first order of business was to address membership changes. The members present agreed to have Muriel work up an accurate and new list of regular members to present to the Planning Board for approval. Additionally the sub-committees were updated to teams for the major topic areas, and the active members of each team were re-addressed. Team leaders were identified for as many teams as possible. Attached to these minutes is an updated list of regular and associate members and new team configurations. Additionally we identified known gaps in expertise or manpower for each team.

Trish Perry presented an overview for the upcoming Community Forum on May 25th. The forum has 88 participants registered with a waiting list currently at 12. Facilitators for each table have been trained and the two major topic areas to be addressed are #1 *What are the inherent dilemmas about what people want?* and #2 *If you were on the Master Plan Committee, what would you do to resolve them?* Trish reported that there seemed to be a good balance in representation for the participants geographically, experientially, etc.

Trish and Muriel will make a presentation to the Board of Selectmen on June 7th, and Muriel will get on the agenda for the Planning Board to address reforming the committee and discussing the current identified gaps in talent.

The committee also addressed the next meeting and asking Planning Board members to discuss and clarify the PB mandate for the current update. The discussion will include hopefully more detail about the specific mandate to this committee for this update as well as help in identified gap areas either experientially or in manpower.

The committee also discussed our group's collective sense that we lack understanding of the necessary process to actually put the information we are gathering into the plan as an update. We discussed another more detailed survey effort but decided against that for now. We discussed the need to identify and address "the big questions." And we discussed the need to get actual words on paper—a "tangible product" in Dave's words.

We also discussed scheduling Mary Pratt to come in and give us information and answer questions specifically from a regional and statewide planning perspective and to specifically target transportation as well. No date was set.

Bill and Carol both discussed the need for individual groups working the target areas to get something on paper for the large group to start addressing. It was decided that each team leader will work to begin getting specific areas addressed and bring updated text to the larger group for re-work and vote.

Respectfully submitted,

Muriel Kramer
Master Plan Committee Co-chair

Approved: June 28, 2005