

**Town of Hopkinton
Capital Improvements Committee
Meeting Notes
October 24, 2005**

Committee members in attendance: Mike Duffy, Dana Philbrook,
Ken Allor, Dave Catone, Jim Gosselin

Dept heads/Chairpersons in attendance: Ann Click, Gary Daugherty, John
Coolidge

1) Town Clerk:

Ann Click presented a request for 4 new voting machines for approximately
\$25K.

2) Fire Department:

Fire Chief Gary Daugherty presented the vehicle replacement plan and plans
to repair the interior and exterior of the main Fire Station.

Gary will email Mike Duffy a copy of the vehicle plan he described to the
committee and a list of the building repairs by project, by year.

We will meet again to review these documents in December or January.

3) Community Preservation Committee (CPC):

John Coolidge told the Committee that review of requests for CPC funds has
just started.

John will send email to Mike Duffy with requests in December. Committee
will meet again with John in January.

4) Re-write of By-Law:

Ideas for change were discussed including less detail for years 6-10,
inclusion of maintenance plans in capital requests, Priority indicator- Urgent
vs Normal, and the role of the Committee if the Town changes its Charter to
have a Town Manager and Finance Director

5) Minutes from the 10/17 meeting were approved.

6) Next meeting is on Monday, November 7 @ 6:30 at the Fire Station with
Cemetery Commission, Council on Aging, Historical Society, and Cultural
Arts Alliance.

Respectfully Submitted,

Michael W Duffy

Capital Improvements Committee Chairman