

**Town of Hopkinton
Capital Improvements Committee
Meeting Notes
January 24, 2005**

Present: Finley Perry, Dave Catone, Ken Allor, Mike Duffy, Dana Philbrook, Andy Branz, Jack Phelan, Fred White, Tom Nealon, Sarah Duckett, Mark Fobert, Jack Palitsch, Cindy Chesmore, Brian Main.
Students – Harry Schofield, Caitlin Pettingill, Dorothy Manley

1. Minutes from December 6, 2004 approved.
2. Discussion and update on latest School Department thinking on new school facilities and maintenance of existing facilities:
 - ❑ Enrollment projections continue to argue for the construction of a new elementary school to be built sooner rather than later.
 - ❑ New administrative office space continues to be a desperate need.
 - ❑ The continuing fracas around the Fruit Street permitting issues is becoming a serious hindrance in moving forward with a new school – serious enough that consideration is being given to finding an alternative location for the school.
 - ❑ Maintenance of existing buildings continues to be trumped by pedagogical considerations.
 - ❑ It is generally agreed now between our two committees that major maintenance should be handled through articles rather than operating funds.
 - ❑ The School Department and the Facilities Department are working together to create consensus around funding plant maintenance and renewal.
 - ❑ The School Department is working off the now five year old Habeeb Report on building maintenance needs. Consideration is being given to commissioning an update.
 - ❑ Next meeting with the School Dept. will be February 28th
3. Presentation from the Senior Center Building Committee on the need to increase funding for the project from \$ 2.5 million to \$ 3.5 million. This discussion has been ongoing since the spring of 2004. Considerable work has been done to verify costs, to value-engineer the plan, and to inform the various entities in town of why's and wherefore's of added costs. A motion was made and seconded to recommend favorably the additional expenditure of up to \$ 1 million over the 2002 town meeting appropriation of \$ 2.5 million. Vote unanimous in favor of the motion.

4. A review of our current ten-year planning charts was presented by Mr. Duffy.

Next meeting will be on February 7th at the Middle School Administrative Conference Room. Presentations are expected from the DPW, The Historical Commission, and the Cultural Arts Alliance.

Respectfully Submitted,

Finley H. Perry, Jr., Chair