

**Town of Hopkinton
Board of Assessors**

Minutes of Meeting held July 12 2005

A regular meeting of the Board of Assessors was held on July 12, 2005 in the first floor conference room at the Town Hall. A Notice of Meeting was duly posted.

The meeting commenced at 5:30 p.m. In attendance were John Duffy, Edward Mills and John Palmer, all the members of the Board. Also in attendance was Robert Bushway, Principal Assessor. John Palmer presided and Edward Mills kept the minutes.

The minutes of the meetings of June 28, 2005 were approved.

The Board reviewed and signed the following documents:

- Final Bills Payable Warrant for FY 2005
- Bills Payable Warrant for FY 2006
- Monthly Report of Abatements & Exemptions for June 2005

Matters discussed or acted upon:

- The Board reviewed the 2006 Residential Sales Analysis Report
- The Board discussed several matters relating to the overlay account
- Chairman Palmer requested a sales to assessment comparison for commercial and industrial properties
- Chairman Palmer reported briefly on the quarterly Department Heads meeting
- Mr. Bushway reported on the ongoing financial management review by the DOR

The next meeting was scheduled for July 26, 2005.

The meeting adjourned at 6:32p.m.

Respectfully submitted,

Edward Mills, Clerk