

**Town of Hopkinton  
Board of Assessors**

Minutes of Meeting held December 14, 2004

A regular meeting of the Board of Assessors was held on December 14, 2004 in the First Floor Conference Room at the Town Hall. A Notice of Meeting was duly posted.

The meeting commenced at 5:30 p.m. In attendance were John Duffy, Edward Mills and John Palmer, all the members of the Board. Also in attendance was Robert Bushway, Principal Assessor. John Duffy presided and John Palmer kept the minutes.

The minutes of the meetings of November 23 and November 30, 2004 were approved.

The Board signed the following documents:

Bills payable warrant

Monthly report of abatements and exemptions for November, 2004

MVE commitment and warrant (2004 #6)

Mr. Bushway reported that three notices have been received for withdrawal of certain "chapter land" parcels located on East Main St., and Front and South Mill Sts.

The Board commenced its review of the FY 2006 departmental budget request for the Assessors Department. Further review will take place at the next meeting.

The Board briefly discussed the employment applications that have been received for the open Deputy Assessor position. Mr. Bushway was asked to begin the interview process as soon as possible.

The Board reviewed and approved 6 applications for statutory exemption relating to real estate taxes and 6 applications for exemption relating to the CPA surcharge, for FY 2005. The Board denied no such tax applications.

The next meeting was scheduled for December 28, 2004.

The meeting adjourned at 7:13 p.m.

Respectfully submitted,

John L. Palmer, Clerk