



TOWN OF HOPKINTON

OFFICE OF THE PLANNING BOARD

TOWN HALL
18 MAIN STREET
HOPKINTON, MA 01748
(508) 497-9755

Flexible Community Development Special Permit Application

Date: _____

Project Name, if any: _____

Name of Applicant: _____

Address: _____

Daytime Telephone: _____

Fax: _____ Email: _____

Name of Property Owner: _____

Address: _____

Daytime Telephone: _____

Fax: _____ Email: _____

Name of Design Professional: _____

Address: _____

Daytime Telephone: _____

Fax: _____ Email: _____

Address(es) of the Premises: _____

Assessors Property ID No. (List all): Map: _____ Block _____ Lot _____

Map: _____ Block _____ Lot _____ Map: _____ Block _____ Lot _____

The Premises

List all zoning districts in which the premises is located, including overlay districts.

Total parcel size: _____ acres

Longest contiguous parcel frontage: _____ feet

Total wetlands: _____ acres

Total floodplain: _____ acres

Current use of the premises: _____

Briefly list and describe all existing structures on the premises: _____

The Project

Garden Apartment and Senior Housing Development Projects:

Is the project proposed under the Garden Apartments in Residential Districts bylaw (Article XIII) or the Senior Housing Development bylaw (Article XVIA)?

Base plan: Number of dwelling units: _____

Number of affordable dwelling units required: _____

Total number of dwelling units proposed: _____

Number of market rate units proposed: _____

Number of affordable units proposed: _____

Number of ownership units: _____

Number of rental units: _____

Are waivers of dimensional requirements proposed? _____

Single-Family Projects:

Is the project proposed under the Open Space and Landscape Preservation Development bylaw (Article XVII)? _____

Is the project proposed as a conventional subdivision plan? _____

Is the project to be developed on individual building lots shown on an approval-not-required (ANR/81-P) plan? _____

Base plan: Number of building lots: _____

Base plan: Number of dwelling units: _____

Number of affordable dwelling units required: _____

Total number of dwelling units proposed: _____

Number of market rate units proposed: _____

Number of affordable units proposed: _____

Number of ownership units: _____

Number of rental units: _____

Are waivers of dimensional requirements proposed? _____

All Projects:

Number of affordable units to be provided: _____

Number of affordable units for which equivalent payment of fees in lieu of units is proposed:

Proposed timing of payment of fees in lieu of units: _____

Method of provision of the affordable units:

	Number of units off-premises	Number of units on-premises
New construction		
Rehabilitation or renovation of existing structure(s)		

Proposed location/property address of each proposed off-premises unit:

Location/Address	Number of units

Does the project involve the demolition of existing structure(s)? _____

If so, please list the address and age of the structures: _____

Unit Composition:

Please indicate the number of dwelling units and the unit numbers in each category.

	Bedrooms					Detached Units	Attached Units
	1	2	3	4	5		
Affordable units							
Market rate units							

Project Phasing:

Please complete the chart below regarding anticipated phasing of the project. If you plan to develop the project in one phase, complete only the first column. Add additional columns representing additional phases as necessary.

	Phase 1	Phase 2	Phase 3	Total
Approximate month and year of start of site work construction				
Approximate month and year of start of dwelling unit construction				
Approximate month and year of lottery				
Approximate month and year of initial occupancy				
Number of market rate units				
Number of affordable units				

Submission Requirements:

Please see the Flexible Community Development Regulations for a complete and detailed list of submission requirements, including fees. The following is a general checklist of the required materials.

- Fees
- Certified list of abutters
- Envelopes with postage
- Narrative
- Requested waivers and justification for each
- Requested reductions in dimensional requirements, locations and reasons for each
- Restrictive documents – draft deed restrictions, monitoring plan, regulatory agreement, marketing plan
- Plans