



**TOWN OF HOPKINTON**  
**DEPARTMENT OF PUBLIC WORKS**  
**P.O. Box 209**  
**83 Wood Street**  
**Hopkinton, Massachusetts 01748**  
**Telephone 508-497-9768**  
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RE: Policy on Connecting Drains into Catchbasins. – *Request's to tie drainage into a catch basin will be considered on a case by case basis. The following will be required:*

1. A Road Opening Permit must be submitted to the DPW.
2. Work must be performed by a licensed drain layer. A copy of the license must be submitted with the Road Opening permit.
3. In a request to tie into a basin when a new home is being built or an addition is being added a stamped engineer's plan showing the proposed drainage must be submitted with the Road Opening Permit.
4. In the case of a cellar drain tie in a back flow check valve must be installed in the basement of the dwelling.
5. The homeowner / contractor are responsible for all repairs needed to the catchbasin to accommodate the installation of the new drain pipe.
6. Restoration to any disturbed area in the town's right of way is the responsibility of the homeowner / contractor doing the work.
7. The Town of Hopkinton or its representatives may not be held liable for damage of any kind including but not limited to flooding caused by said work.
8. The Town of Hopkinton is not responsible for any repairs or replacements of private drains.