

TOWN OF HOPKINTON  
ZONING BYLAW  
**ARTICLE XXIV**  
**Administration and Enforcement**

**~ 210-155. Enforcement official. [Amended 5-6-1996 ATM, Art. 40]**

This chapter shall be enforced by the Director of Municipal Inspections.

**~ 210-156. Investigation; notice to desist violation. [Amended 4-13-1978 ATM, Art. 39]**

If the Director of Municipal Inspections shall be informed, or have reason to believe that any provision of this chapter or any permit thereunder has been, is being or is likely to be violated, he shall make or cause an investigation to be made of the facts, including an inspection of the property where the violation may exist. When the Director receives a written request to enforce this chapter against any alleged violator, the Director shall reply in writing within 14 days, stating his action, or nonaction, and the reasons therefor. If he finds any violation, he shall give immediate notice in writing to the owner or his duly authorized agent and to the occupant of the premises and shall order that any violation of the provisions of this chapter immediately cease.

**~ 210-157. Sketch plan; responsibility of Director of Municipal Inspections. [Amended 4-14-1980 ATM, Art. 42]**

No building permit shall be issued for the erection or alteration of any building, structure or part thereof if the plans, specifications and intended use of the land are not in all respects in conformity with the provisions of this chapter. With each application for a permit, there shall be filed duplicate copies of a plan or sketch drawn to scale showing the lot and location of the buildings, structures and uses of land thereon. It is the responsibility of the Director of Municipal Inspections to ensure that foundations and buildings are constructed in conformance with the submitted plan. If the Director so requests, the applicant shall furnish to the said Director the necessary proof of compliance in the form of an as-built plan of the subject premises certified by a registered land surveyor or registered engineer.

**~ 210-158. Penalty. [Amended 6-19-1972 STM, Art. 2, 4-13-1978 ATM, Art. 39]**

Whoever violates any provision of this chapter or any of the conditions under which a permit is issued by the Director of Municipal Inspections or any decision rendered by the Board of Appeals under the provisions of this chapter shall be liable to a fine of not more than \$100 per day for each violation.