

Called to order by acting chair Eldridge at 7 p.m.

Present: Carver, Clark, Daugherty, Eldridge, Herlihy, Irvin, Karlin, McRobert and Pratt

1. Eldridge acting as chair called for nomination. Nominations were Eldridge; chairman, McRobert, vice-chairman; and Karlin, clerk. Approved unanimously
2. Motion that the minutes include motions and votes and a brief discussion of relevant testimony was unanimously approved.
3. Motion that we tape our meetings was unanimously approved.
4. Motion that we hold a public hearing on Wednesday 6/30/04 at 7 p.m. in Room 211 (within 45 days of the election as required by statute) at Town Hall or in the Selectman's Room if required and available for cable was approved unanimously
5. Motion that Doris Carver, Nancy Clark and Marie Eldridge work to create a communication about the hearing and send it to the committee by e-mail was approved unanimously.
6. Motion that the communication created by the aforementioned be sent through the usual town channels to dept heads, town boards and committees, and additionally be posted on the town website and the Charter Commission website, Cable TV and the newspapers was approved unanimously.
7. Motion that Marie Eldridge continue the charter website through her contact approved unanimously.
8. Motion that hearing testimony be limited to vie minutes per person, that no ad hominem attacks be allowed, that no speaker speaks a second time until all have been heard approved unanimously.
9. Motion to meet every other Wednesday approved unanimously. (7/14, 7/28. 8/11, 8/25). We discussed reassessing the frequency of meetings in the fall.
10. Motion to invite Marilyn Contreas from the Office of Housing and Community Development to our meeting of 7/28 approved unanimously. We will develop an agenda in the next month but we would discuss the advisability of trying to use other charters as templates.
11. Motion that all media communication be directed through the chairman approved unanimously.

Question as to how to fill vacancies. Chairman stated that the commission is allowed by statute a vote to replace.

Agenda for 7/14/04: review hearing, review charters gathered from other towns, consider suggestions for promoting communications about the process.

12. Motion to adjourn at 8:20 p.m.