



TOWN OF HOPKINTON

DEPARTMENT OF PUBLIC WORKS

PO Box 209

Hopkinton, MA 01748

508-497-9740

Fax: 497-9761

Permit Fee: \$ 50.00

Paid: _____

APPLICATION FOR A PERMIT TO CONSTRUCT A DRIVEWAY ENTERING UPON A PUBLIC WAY

Name of applicant: _____

Address of applicant: _____

Telephone Number: _____

Permit for premises owned by: _____

At: _____

(Give street name and approximate location)

A plot plan must accompany this application showing the width of the proposed driveway and exact location of access on the public highway, with distances from the lot lines. Turnarounds must be provided for, except under extenuating circumstances.

Signature: _____ Date: _____

Subject to the following conditions and exceptions:

MUST COMPLY WITH EXISTING DRIVEWAY ENTRANCE SPECIFICATIONS BY THE TOWN OF HOPKINTON (see attached), FINAL INSPECTION AND APPROVAL IS REQUIRED AFTER CONSTRUCTION.

Issued by: _____ Date: _____

Director of Public Works

Permit Number: _____ Issued on: _____

Permit Expiration Date: _____

Final Inspection: _____ Date: _____

Highway Manager

Approved: _____ Date: _____

Director of Public Works

TOWN OF HOPKINTON

DEPARTMENT OF PUBLIC WORKS

66 Fruit Street
Hopkinton, MA 01748
508-497-9740
Fax 497-9761

DRIVEWAY ENTRANCE SPECIFICATIONS

The Highway Manager shall approve the locations of each driveway opening in writing before any work is started.

Driveway entrances shall be constructed in accordance with the attached detail:

- Where driveway construction crosses existing drainage courses at the edge of any street or adjacent to the edge of the traveled way of any street, a culvert shall be installed to maintain free flow of runoff. The size and methods of placement shall be as directed by the Highway Manager.
- The area between the edge of the street pavement and the right of way line shall be excavated of all clay and subsoil down to a depth of fifteen inches (15"). Such excavation shall be backfilled with quality bank gravel or crushed stone, and compacted to the depth of three inches (3") below finish grade with a self propelled roller of not less than five tons.
- Upon this base, a bituminous concrete apron shall be constructed, in two layers having a finished thickness of three inches (3"). Each layer shall be compacted with a self-propelled roller of not less than five tons.

Upon completion of driveway entrance construction, the Highway Manager shall be notified.

The use of gravel, crushed stone, stone dust or any other loose material shall not be permitted where the driveway is on Town property.

Any pavement failure or maintenance of driveway entrance on Town property shall be the responsibility of the homeowner.

No building permit cards will be signed until all of the above specifications have been met. If bituminous concrete is not immediately available (winter months), a letter shall be submitted to the Highway Manager stating that this work will be completed as soon as bituminous concrete is available.