

Friends and Volunteers Storage Room

200 sq. ft.

Functions:

Shelving accessible to Staff, Friends, Volunteers only
General storage
Storage and sorting area for book sale items

Users: Staff: as needed Public: 0

Furniture and Equipment:

metal shelving braced from the top
floor should bear 300 lbs./sq. ft. for future compact shelving
2,000 vols. at 20 vols./sq. ft.
counter space for book sorting
wastebasket
1 book truck

Close to:

Technical Services
Delivery Entrance

Distant from:

Public Access

Environment:

This area is closed to the public. Future compact shelving will almost double the storage space. This area should be large enough for storage of equipment, furniture, equipment boxes, shelving not in current use. *There should be a used book drop-off area just outside of the storage room so the public could be directed to the area.*