

## Information/Study Area

1,379 sq. ft.

### Functions:

- Informational/Reference Service
- Self-directed research
- Quiet study
- On-line searching
- Computer work stations
- Periodicals storage

Users: Staff: 0

Public: 35

Staff Seats: 0

Seats: 24

Machine work stations: 10

### *Furniture and Equipment:*

#### Shelving:

reference books: 10" shelving for 800 books = 114 sq. ft.

there should be surfaces adjacent to shelves for resting books while consulting them.

5 study tables, electrified, with 20 seats

8 computer work stations with 8 ergonomically correct seats

2 lighted, double carrels, 4 seats

4-drawer vertical file

dictionary stand

atlas stand

1 on-line OPAC with appropriate wiring and cabling, with 1 ergonomically correct seat.

1 work station for Kurzweil or other reading device for sight impaired with ergonomically correct seat. Storage for other magnifying equipment.

2 wastebaskets

outlets in appropriate areas for laptops

### *Close to:*

Stacks

Reading Rooms

### *Distant from:*

Children's Room

Meeting Rooms

### *Environment:*

The Information/Study Area should be in a key location to allow for supervision and servicing of reference, browsing, and open stack areas.

All table tops should be scratch resistant and refinishable; all furniture should be easily maintained. Lighting should be designed to prevent glare on terminal screens.

All areas should be clearly marked.

Consideration should be given to noise reduction.

Smaller areas should be created within the whole to provide a feeling of privacy. Island shelving, furnishings and equipment should be creatively used to achieve this goal.

Study areas should be easily supervised from the Circulation Desk.